



BUSINESS PAPER

Ordinary Council Meeting

15 November 2022

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter in which I am officially involved?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, officers and community committee members by various pieces of legislation, regulation and codes.

Contact	Phone	Email
Narrandera Shire Council	02 6959 5510	council@narrandera.nsw.gov.au
Department of Local Government	02 4428 4100	olg@olg.nsw.gov.au
ICAC Toll free	02 8281 5999 1800 463 909	icac@icac.nsw.gov.au
NSW Ombudsman Toll Free	02 8286 1000 1800 451 524	nswombo@ombo.nsw.gov.au

COMMUNITY STRATEGIC PLAN THEMES

Section 16 Our Community

- 1.1 To live in an inclusive, healthy and tolerant community with a positive attitude toward others.
- 1.2 Work together to advocate for quality health, education, youth and social services.
- 1.3 To feel connected and safe.

Section 17 Our Environment

- 2.1 To value, care for and protect our natural environment.
- 2.2 Enhance our public spaces to enrich our community.
- 2.3 Maximise greater re-use of resources to increase sustainability within our community

Section 18 Our Economy

- 3.1 Create strong conditions for investment and job creation through quality infrastructure and proactive business support.
- 3.2 Encourage new housing supply to meet the needs of the community.

Section 19 Our Infrastructure

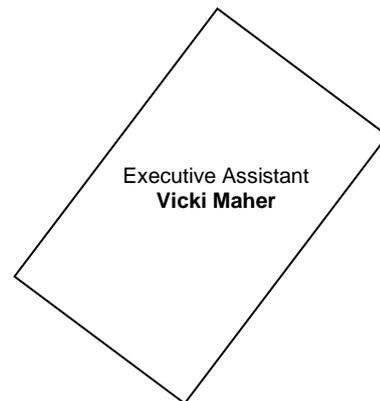
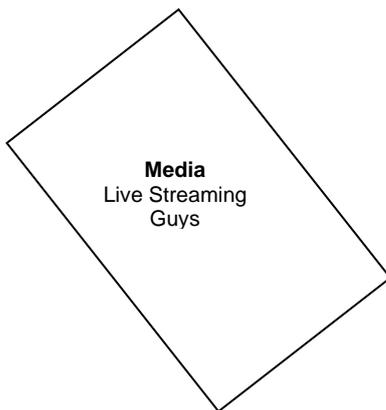
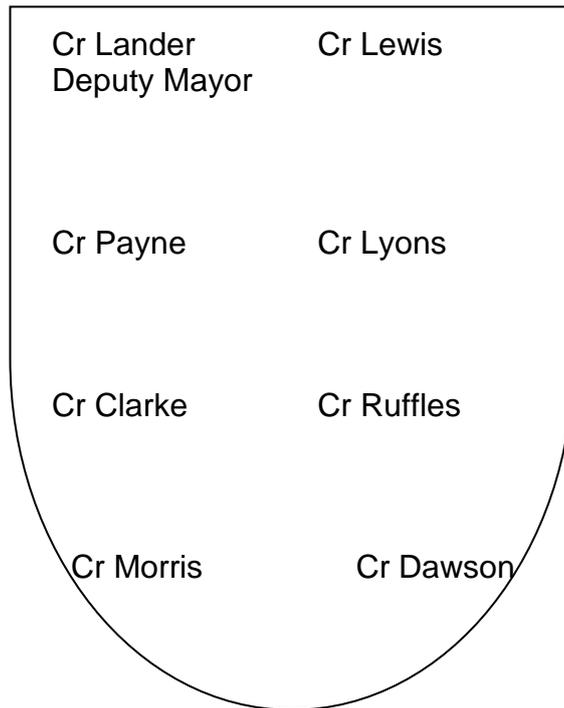
- 4.1 To have an improved and appropriately maintained road network.
- 4.2 Actively investigate opportunities to enhance our potable water quality.
- 4.3 To improve, maintain and value-add to our essential public and recreational infrastructure.

Section 20 Our Leadership

- 5.1 Have a Council that provides leadership through actions and effective communication.
- 5.2 Promote a community spirit that encourages volunteerism and values effective partnerships.

SEATING

General Manager George Cowan	MAYOR Cr Kschenka	Deputy General Manager Infrastructure Shane Wilson	Deputy General Manager Corporate & Community Martin Hiscox
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**Notice is hereby given that the Ordinary Meeting of the Narrandera
Shire Council will be held in the Council Chambers on:
Tuesday 15 November 2022 at 2pm**

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1 ACKNOWLEDGEMENT OF COUNTRY

2 HOUSE KEEPING

3 DISCLOSURE OF POLITICAL DONATIONS

4 ATTENDANCE

4.1 Request to Attend by Audio-Visual Link

4.2 Present

5 APOLOGIES

6 DECLARATIONS OF INTEREST

7 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 18 October 2022



MINUTES

Ordinary Council Meeting

18 October 2022

Unconfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 18 OCTOBER 2022 AT 2PM**

On behalf of the Mayor, Deputy Mayor Cr Cameron Lander declared the Public Forum opened at 1.30pm and welcomed the Councillors, Staff, Media, members of the gallery and those following on the Live Streaming.

(Mayor Kschenka was attending the Annual Aboriginal Students Awards held at the Narrandera Public School and joined the meeting.)

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

PUBLIC FORUM

David Hunter from Habitat Planning joined Councillors and presented an update on the Draft Narrandera Shire Housing and Employment Strategy. The Strategy was listed in Item 18.1 for Council's endorsement to place on Public Exhibition.

COUNCIL MEETING

Following conclusion of the Public Forum, the Mayor declared the Ordinary Council Meeting opened at **2.08pm**.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosures of Political Donations received by the Chairperson.

4 ATTENDANCE

4.1 REQUEST TO ATTEND BY AUDIO-VISUAL LINK

4.1 REQUEST TO JOIN BY AUDIO-VISUAL LINK

No requests to join via Audio-Visual Link in October 2022.

4.2 PRESENT

Cr Neville Kschenka, Cr Cameron Lander, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Sue Ruffles, Cr Braden Lyons, Cr Tracey Lewis

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant / Minute Taker)

5 APOLOGIES

RESOLUTION 22/230

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That apologies from Cr Kevin Morris and Cr Peter Dawson be received and accepted and that leave of absence be granted.

CARRIED

6 DECLARATIONS OF INTEREST

Cr Sue Ruffles declared a Non-Pecuniary Non-Significant Interest in Item 11.1 under the Local Government Act as *NACNET Vice Chair* and will leave the meeting during discussion and voting on the matter.

Cr Tracey Lewis declared a Non-Significant Non-Pecuniary Interest in Item 11.1 under the Local Government Act as *I am a committee member* and will remain and take part in discussion and voting on the matter.

Before moving forward, the Mayor acknowledged the passing of a past Councillor of the Narrandera Shire Council; Ms Lorna Quilter.

Lorna was a well-known and very respected local resident of the Narrandera Shire farming community for many years. She was a Narrandera Shire Councillor for two Council Terms - 2000 to 2007, largely being the voice for local farmers.

If we could please have a minute silence to pay our respects to Lorna.

MINUTE SILENCE

7 CONFIRMATION OF MINUTES

RESOLUTION 22/231

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That the minutes of the Ordinary Council Meeting held on 20 September 2022 be confirmed.

CARRIED

ITEM BROUGHT FORWARD IN AGENDA

RESOLUTION 22/232

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council move Item 23.4 Audit Report 2021-22 General Purpose Financial Statements, forward to consider in conjunction with Auditor Audio-Visual presentation.

CARRIED

At this point, Dannielle MacKenzie of Crowe joining via audio-visual link and provided an overview on the 2021/2022 Financial Statement.

23.4 AUDIT REPORT 2021-22 GENERAL PURPOSE FINANCIAL STATEMENTS

RESOLUTION 22/233

Moved: Cr Tracey Lewis

Seconded: Cr Sue Ruffles

That Council:

1. Adopts the 2021-22 Financial Statement and Auditors Report as presented and notes the advertisement advising the public that the reports are available for viewing and comment.

CARRIED

8 MAYORAL REPORT

8.1 MAYORAL REPORT - SEPTEMBER OCTOBER 2022

RESOLUTION 22/234

Moved: Cr Neville Kschenka

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Mayoral Report for September/October 2022.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

At 2.40pm, Cr Sue Ruffles, after earlier declaring an Interest in Item 11.1, vacated the Chambers during discussions and voting on the matter.

11.1 NOTICE OF MOTION - ART ON SHOW

RESOLUTION 22/235

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Resolves to continue its support of the Narrandera Arts and Cultural Advisory Committee in partnership with NACNET in promoting local artists through continuing the Art on Show series of exhibitions, currently activating the gallery area of the Narrandera Arts & Community Centre when it is not otherwise booked, until the relocation of the Visitor Information Centre to the new Destination and Discovery Hub.
2. Resolves to fund hire fees for the gallery room when it is utilised for a four-month extension of the Art on Show Initiative, estimated to be \$723.64, from the Mayor's/GM's donations account.
3. Notes that artists whose work is to be exhibited will continue to be required to sign an agreement prior to exhibition indemnifying Council against loss and damage and will be responsible for display and hanging of works.
4. Notes that the Arts and Cultural Committee in partnership with NACNET will contribute to the project through co-ordination and promotion of exhibitions and exhibition launches and assistance to artists with hanging and display.
5. Notes that, over the past nine months, this project showcasing local art and artists has provided a range of benefits, including increased patronage for the Visitor Information Centre, activation of the gallery space, an ongoing opportunity to increase visitor participation through exhibition attendance and promotion of Narrandera as an arts and cultural destination.

CARRIED

At 2.44pm, Cr Sue Ruffles returned to the meeting.

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS

13.1 YOUTH ADVISORY COUNCIL - MINUTES - 12 SEPTEMBER 2022

RESOLUTION 22/236

Moved: Cr Braden Lyons

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 12 September 2022.

CARRIED

13.2 PARKSIDE COTTAGE MUSEUM COMMITTEE - MINUTES - 26 SEPTEMBER 2022

RESOLUTION 22/237

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Parkside Cottage Museum Committee held on Monday 26 September 2022.

CARRIED

13.3 ECONOMIC TASKFORCE COMMITTEE (OPEN) - MINUTES - 4 OCTOBER 2022

RESOLUTION 22/238

Moved: Cr Cameron Lander

Seconded: Cr Jenny Clarke OAM

That Council receives and notes the:

1. Minutes of the Economic Taskforce Committee meeting held **4 October** 2022.
2. Tourism Stimulus Projects (non-confidential) as at **October** 2022.
3. Economic Stimulus Projects (non-confidential) as at **October** 2022.
4. Economic Development Strategy (non-confidential) as at **October** 2022.

CARRIED

Cr Lewis recorded her Vote as Against for the Rocky Waterholes Camping section of the Economic Taskforce Committee minutes.

13.4 RAILWAY STATION FACILITY ADVISORY COMMITTEE - MINUTES - 4 OCTOBER 2022

RESOLUTION 22/239

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Railway Station Facility Advisory Committee held on Tuesday 4 October 2022.

CARRIED

13.5 ARTS AND CULTURE ADVISORY COMMITTEE - MINUTES - 5 OCTOBER 2022

RESOLUTION 22/240

Moved: Cr Tracey Lewis

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the Minutes of the Arts and Culture Advisory Committee held on Wednesday 5 October 2022.

CARRIED

13.6 KOALA REGENERATION ADVISORY COMMITTEE - MINUTES - 23 AUGUST 2022

RESOLUTION 22/241

Moved: Cr Braden Lyons

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Koala Regeneration Advisory Committee held on Tuesday 23 August 2022.

CARRIED

13.7 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MINUTES - 5 OCTOBER 2022

RESOLUTION 22/242

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Audit, Risk and Improvement Committee held on Wednesday 5 October 2022 in particular:

6.2 Presentation of 2021-2022 Financial Statements

That the Audit, Risk and Improvement Committee:

1. Receives and reviews the audited 2021-2022 financial statements; and
2. Recognise the provision by the external auditor of an unmodified audit opinion; and
3. Recommend that Council proceed with the publication of the 2021-2022 financial statements; and
4. Convey appreciation to the finance team of Council and the external auditor in the preparation and finalisation of the 2021-2022 financial statements.

6.4 Internal Audit Reports

That the Audit, Risk and Improvement Committee:

1. Receives the final Internal Audit report from the National Audits Group titled Review of Previous Audit Recommendations and Actions; also, the final Internal Audit report titled Building Maintenance.
2. Given that the 6 recommendations from the report titled Review of Previous Audit Recommendations are rated as LOW that they not be included within the action spreadsheet, however the National Audits Group and the Governance and Engagement Manger will continue to work on options for the monitoring of recommendations and enhanced reporting.
3. Given that the 3 recommendations from the report titled Building Maintenance are all rated as MEDIUM that they be included within the action spreadsheet until such time as they are completed.
4. ARIC noted concerns about the number of incomplete actions that are aged over 12 months.

6.6 Monitoring of audit recommendations and actions

That the Audit, Risk and Improvement Committee:

1. Review and support the comments against each line item in the attached Audit Recommendations and Actions document; and
2. Where the line item has been completed or no further action is required that the line item be filtered to remove it from view from the document provided to ARIC

meetings. Filtering means that these completed items are to be retained for future information and reference and should be accessible on the Council Connect Portal.

CARRIED

13.8 AUSTRALIA DAY PLANNING ADVISORY COMMITTEE - MINUTES - 5 OCTOBER 2022

RESOLUTION 22/243

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

That Council:

1. Receive and note the Minutes of the Australia Day Planning Advisory Committee held on Wednesday 5 October 2022.
2. Endorses Mrs Beryl Brain's election as Chairperson.
3. Endorses committee members to undertake online Volunteer Training.
4. Endorses submission of a draft program for the Australia Day Events 2023.
 - Australia Day Venue Selection – preference Lake Talbot Water Park – 2nd preference Marie Bashir Park.
 - Narrandera Shire Australia Day Nomination Form 2023 – complete and approved by General Manager – nominations open now – close 18 November 2022 at 4pm.
 - Narrandera Shire Australia Day Ambassador Program – participating – registration completed 6/10/22.
 - Ambassador Dinner – smaller dinner with Chairperson & partner, Mayor & partner, Ambassador & partner – others will be invited at own cost.
 - Narrandera Shire Australia Day 2023 Activities Program
 - Narrandera 8am – 10am
 - Barellan 11am – Barellan Pool
 - Grong Grong 11am all day Royal Hotel Grong Grong.
 - Application for an Australia Day Grant to extend budget – no information yet.
5. Endorses the following five (5) Nomination Categories:
 - 1) Citizen of the Year
 - 2) Senior Citizen of the Year
 - 3) Junior Citizen of the Year
 - 4) Organisation of the Year
 - 5) Environmental Australia Day Award

CARRIED

14 PROCUREMENT

Nil

15 DEVELOPMENT APPLICATION

Nil

16 OUR COMMUNITY

Nil

17 OUR ENVIRONMENT

Nil

18 OUR ECONOMY

18.1 DRAFT NARRANDERA LOCAL HOUSING & EMPLOYMENT ZONE LAND STRATEGY

RESOLUTION 22/244

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Adopts the draft Narrandera Local Housing & Employment Zone Land Strategy for the purpose of public exhibition for a period of 28 days.

CARRIED

19 OUR INFRASTRUCTURE

Nil

20 OUR LEADERSHIP**20.1 ADOPTION OF NEW ROAD NAME****RESOLUTION 22/245**

Moved: Cr Sue Ruffles

Seconded: Cr Narelle Payne

That Council:

1. Supports the proposed road name of Drover Place and seeks concurrence from the Geographical Road Names Board to allocate the following name to the roadway servicing a subdivision at Red Hill Industrial Estate.
2. Commences the consultation process as required by the Roads Act 1993 for the proposed naming of Drover Place.

CARRIED

20.2 INFRASTRUCTURE SERVICES ADVISORY COMMITTEES**RESOLUTION 22/246**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Endorses and appoints the following community representatives to the Lake Talbot Advisory Committee: Graham Ashcroft, Donald (Rex) Evans, Jeff Kirk, Troy Lee.
2. Resolves to discontinue the:
 - a. Park and Gardens Advisory Committee due to lack of community interest, and
 - b. Sports Facilities Advisory Committee due to insufficient user group nominations.

CARRIED

21 POLICY

Nil

22 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

22.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - SEPTEMBER 2022

RESOLUTION 22/247

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Development Services Activities Report for September 2022.

CARRIED

23 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

23.1 INCOME STATEMENT - SEPTEMBER

RESOLUTION 22/248

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 September 2022.

CARRIED

23.2 STATEMENT OF INVESTMENTS - SEPTEMBER

RESOLUTION 22/249

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the report indicating Council’s Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 30 September 2022.

CARRIED

23.3 CAPITAL WORKS PROGRAM - SEPTEMBER

RESOLUTION 22/250

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the information contained in the Capital Works report as of 30 September 2022.

CARRIED

Item 23.4 has been considered at another section.

23.5 STATEMENT OF RATES AND RECEIPTS - SEPTEMBER

RESOLUTION 22/251

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 September 2022.

CARRIED

23.6 STATEMENT OF BANK BALANCES - SEPTEMBER

RESOLUTION 22/252

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 September 2022.

CARRIED

24 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**24.1 PROPOSED SALE OF LAND FOR OVERDUE RATES AND CHARGES****RESOLUTION 22/253**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Resolves to sell the six (6) identified properties detailed within the confidential memorandum addressed to Councillors in accordance with Section 713 (2)(a) of the Local Government Act, 1993.
2. That the General Manager be granted delegated authority to review and withdraw, where deemed appropriate, those properties where payment of all overdue rates and charges is received or a satisfactory payment arrangement has been formalised by an interested party for the payment of all rates and charges.
3. Approval is given to affix the Common Seal of Council, if required, to any future documentation necessary relating to this matter.

CARRIED

24.2 ANNUAL DISCLOSURE OF PECUNIARY INTEREST RETURNS FOR COUNCILLORS AND DESIGNATED PERSONS**RESOLUTION 22/254**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Acknowledges the attached Annual Disclosure of Pecuniary Interest Returns for 2021-22 financial year lodged by both Councillors and designated persons and publishes the documents to the community via Council's website.

CARRIED

25 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil

The Meeting closed at 3.25pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 November 2022.

.....
GENERAL MANAGER

.....
CHAIRPERSON

Unconfirmed

8 MAYORAL REPORT

8.1 MAYORAL REPORT - OCTOBER NOVEMBER 2022

Document ID: 632263
Author: Mayor
Theme: 5 - Our Leadership
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the Mayoral Report for October/November 2022.

BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 18 October 2022, I have attended the following on behalf of our Council:

Meetings with General Manager

Attended regular Monday, and unscheduled, meetings with the General Manager (GM) George Cowan to discuss various matters. The Deputy Mayor, Cr Cameron Lander, is also invited to attend the Monday prior to Ordinary Council meetings.

All Councillors have the opportunity to attend a weekly Zoom meeting with the General Manager.

Media Interviews

I have had numerous media interviews Triple M Griffith, Prime7 Television, 10 News, ABC TV News, ABC Riverina Radio, ABC News Radio and ABC NSW Radio, over the past reporting period covering recent topics of interest, mainly flood related, as well as our local Community Radio, 91.1 Spirit FM monthly segment.

OCTOBER 2022

Tuesday 11

Together with fellow committee members, I attended the October Local Emergency Management Committee (LEMC) meeting. Minutes of the meeting are further presented to Council.

Friday 14

Together with the GM, I joined a RAMJO Board meeting to discuss and endorse financial statements.

Sunday 16

After accepting an invitation from the President of the Narrandera Lions Club, Sam Wright, I attended a special event to celebrate one of the club members Mr William (Bill) Howitt, receiving a Melvin Jones Award. Cr Clarke was also in attendance. A special Lapel Pin and Plaque were presented to Bill by the District Governor, Mr Michael Ryan, for his outstanding service over many years.

**Tuesday 18**

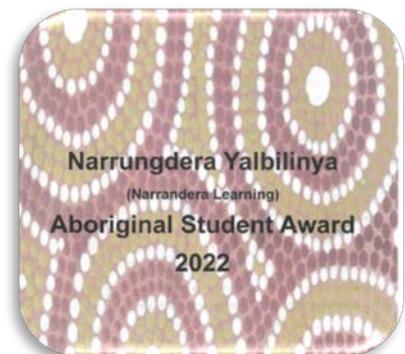
I attended the Councillors' Briefing Session and chaired the Ordinary Council meeting. Unconfirmed Minutes of the Council meeting are submitted for Council's endorsement.

Before commencing the Council Meeting, Councillors acknowledged the passing of a former Councillor of the Narrandera Shire Council, Ms Lorna Quilter.

Lorna was a well-known and very respected local resident of the Narrandera Shire farming community for many years. She was a Narrandera Shire Councillor for two terms, 2000 to 2007, largely being a voice for local farmers. We observed a minute's silence to pay our respects to Lorna.

My appreciation and thanks to Deputy Mayor Cr Cameron Lander for Chairing the Public Forum on my behalf, which allowed me the time to attend the Aboriginal Students Awards.

Also on this day, after accepting an invitation from Narrandera Public School / Aboriginal Education Consultative Group, my wife Carmel and I attended the 2022 Aboriginal Student Awards held at the Ex-Servicemen's Club. My Congratulations to all students receiving awards for their continued efforts during the year. I also had the privilege of presenting several awards.

**Wednesday 19**

Together with the GM, I enjoyed our regular segment on the local Community Radio, 91.1 Spirit FM, where GM and I advise the listeners on outcomes of agenda items from the Council meeting as well as providing any updates on current projects. This informative segment is held at 8:30am on Wednesday following the monthly Council meeting.

Thursday 20

Joined by fellow committee members, I attended the Australia Day Planning Committee to further discuss celebration arrangements for Australia Day 2023.

Thursday 21

Along with Cr Jenny Clarke OAM and staff, I attended the Narrandera-Leeton Airport Committee meeting held in the Chambers. This was chaired by Deputy General Manager Infrastructure (DGMI) Shane Wilson and discussion was held around funding for the contribution towards a recent successful application to build a parallel taxiway. Reports included the renewed discussions with AAPA after COVID-19 lockdowns and an audit undertaken by CASA which produced a positive result. Minutes of the meeting are further presented to Council.

Monday 31

After placing my apologies, Cr Braden Lyons chaired the Aboriginal Elders Liaison Committee quarterly meeting on my behalf. Minutes of the meeting are further presented to Council.

Wednesday 2

Together with the Deputy Mayor, we received a briefing on the floods from the GM and DGMI.

I extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past month, either on my behalf, or as elected committee members.

Until next time, Mayor Kschenk

RECOMMENDATION

That Council:

Receives and notes the Mayoral Report for October/November 2022.

8.2 MAYORAL REPORT - FLOODS

Document ID: 643027

Author: Mayor

Theme: 2 - Our Environment

Attachments: Nil

Report to come.

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS

13.1 YOUTH ADVISORY COUNCIL - MINUTES - 17 OCTOBER 2022

Document ID: 639413

Author: Community Support Manager

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Youth Advisory Council Minutes - 17 October 2022

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 17 October 2022.



MINUTES

Youth Advisory Council Meeting

17 October 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
YOUTH ADVISORY COUNCIL MEETING
HELD AT THE YOUTH SPACE
ON MONDAY, 17 OCTOBER 2022 AT 3.30**

1 PRESENT

Mayor Wesley Bamblett, Deputy Mayor Madeline Fraser, Cr Alex Luck, Cr Alyssa Sanders, Cr Clare McDonald, Cr Harrison Rowe, Cr Memphis Singh, Cr Mikalie Vearing, Cr Ruby Hewitt, CLO Suzanne Litchfield, CSM Stacie Mohr, Observer Braden Lyons,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Mikalie Vearing
Seconded: Cr Ruby Hewitt

That apologies from Cr Colby Irons be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Clare McDonald
Seconded: Cr Memphis Singh

That the minutes of the Youth Advisory Council Meeting held on 12 September 2022 be confirmed.

CARRIED

5 REPORTS**5.1 SPRING INTO ACTION - SLIME RUN****COMMITTEE RESOLUTION**

Moved: Cr Alyssa Sanders

Seconded: Cr Alex Luck

The Youth Council:

1. Receive and note the debrief on the Slime Run held 8 October 2022, as part of the Spring into Action funding, under the School Holiday Break program proudly funded by the Office of Regional Youth

CARRIED

5.2 FOOD TRAILER UPDATE**COMMITTEE RESOLUTION**

Moved: Cr Memphis Singh

Seconded: Cr Clare McDonald

The Youth Council:

1. Receive and note the update from the events attended by the Youth Food Trailer in September 2022

CARRIED

5.3 UPCOMING EVENTS FOR YOUTH FOOD TRAILER**COMMITTEE RESOLUTION**

Moved: Cr Alex Luck

Seconded: Cr Ruby Hewitt

The Youth Council:

1. Endorse the proposed schedule of bookings (attached) for the Food Trailer to attend
2. Recommend events and dates for the Food Trailer to be included in the schedule of bookings (attached)

CARRIED

5.4 CHRISTMAS BREAK HOLIDAY FUNDING

COMMITTEE RESOLUTION

Moved: Deputy Mayor Madeline Fraser

Seconded: Cr Harrison Rowe

The Youth Council:

1. Endorse the inclusion of events, Pinot and Picasso, Youth Christmas Party, Free Pool Days and Cultural Days in Council's application for Christmas Break Holiday Funding

CARRIED

5.5 BLUE TREE PROJECT

COMMITTEE RESOLUTION

Moved: Cr Clare McDonald

Seconded: Cr Memphis Singh

The Youth Council:

1. Endorse the change of dates for the commencement of the Blue Tree Project, from Mental Health Week 10 October 2022 – 16 October 2022 to a later date to be determined after approval from Crown Lands to proceed.

CARRIED

5.6 REGIONAL YOUTH TASKFORCE

COMMITTEE RESOLUTION

Moved: Cr Mikalie Vearing

Seconded: Cr Ruby Hewitt

The Youth Council:

1. Receive and note the update on the Regional Youth Taskforce and provide intent to nominate by 23 October 2022

CARRIED

6 NEXT MEETING

3.30pm 8 November 2022 at Youth Space

7 MEETING CLOSE

Meeting Closed at 4.30pm

13.2 NARRANDERA - LEETON SHIRE COUNCILS JOINT AIRPORT MANAGEMENT COMMITTEE - MINUTES - 21 OCTOBER 2022

Document ID: 640778

Author: Traffic Airport Engineer

Authoriser: Deputy General Manager Infrastructure

Attachments: 1. Narrandera - Leeton Shire Councils Joint Airport Management Committee Minutes - 21 October 2022

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Narrandera - Leeton Shire Councils Joint Airport Management Committee held on Friday 21 October 2022.

**MINUTES OF NARRANDERA SHIRE COUNCIL
NARRANDERA - LEETON SHIRE COUNCILS JOINT AIRPORT MANAGEMENT
COMMITTEE
HELD AT THE COUNCIL CHAMBERS
ON FRIDAY, 21 OCTOBER 2022 AT 9AM**

1 PRESENT

Mayor Cr Neville Kschenka, Cr Jenny Clarke OAM, GM George Cowan, DGMI Shane Wilson, Leeton - Cr Tony Reneker, Leeton - Cr Paul Smith (via zoom), Leeton - GM Jackie Kruger, Minute Taker Andrew Pearson (observer)

2 APOLOGIES

RECOMMENDATION

That apologies from EDM Peter Dale be received and accepted.

3 DECLARATIONS OF PECUNIARY INTEREST

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Mayor Cr Neville Kschenka
Seconded: Leeton - Cr Tony Reneker

That the minutes of the Narrandera - Leeton Shire Councils Joint Airport Management Committee held on 12 August 2021 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6 REPORTS

6.1 REVIEW OF AIRPORT OPERATIONAL AND CAPITAL WORKS 2021/22.

COMMITTEE RESOLUTION

Moved: Leeton - Cr Tony Reneker
 Seconded: Cr Jenny Clarke OAM

That this item is received, and the information noted.

CARRIED

The chairperson tabled a report of the operational and capital works for the 2020/21 financial year with a summary as follows:

INCOME

REGIONAL EXPRESS	\$27426 (Less than original forecast COVID 19)
HANGER RENTAL	\$12981
OTHER LANDING FEE CHARGES	\$1622
TOTAL INCOME	\$42029

EXPENSES

OPERATIONAL	\$213174
DEPRECIATION	\$143725
OTHER EXPENSES	\$33133 (Electricity, Internet, Phone, Rates, Insurance)
TOTAL EXPENSES	\$390013

OPERATING RESULT BEFORE CAPITAL	-\$347984
--	------------------

CAPITAL CONTRIBUTIONS

PERIMETER FENCING	\$61300
RESEALING	\$47260
APRON LIGHTING	\$6050
TOTAL CAPITAL	\$114610

The chairperson advised that all three capital projects are now completed and Regional Airports Grant Round 1 closed.

Leeton Shire Council's General Manager sought clarity on LSC capital works contribution being solely focussed on RPT services this was confirmed by the chairperson.

Some general discussion than took place at the meeting that included:

The impact of COVID 19 throughout 2021/22 continued to impact RPT flights and aviation as a whole. Whilst numbers were increasing from March – June 2021, numbers dropped

significantly between July – November 2021 as restrictions, border closures and lock downs took effect. Whilst not high compared to pre COVID 19 there has been a positive trend in passenger numbers since December 2021.

Forecasted passenger numbers for the 2022/23 are a conservative estimate of 7,500 – 8,000 passengers. As a guide pre COVID 19 passenger numbers on average were 12,500 – 13,000 passengers per year.

6.2 PROPOSED 2022/23 AIRPORT BUDGET FEES, CHARGES & CAPITAL WORKS

COMMITTEE RESOLUTION

Moved: Leeton - Cr Tony Reneker

Seconded: Mayor Cr Neville Kschenka

That the proposed 2022/23 Airport Budget Fees, Charges be adopted.

CARRIED

The purpose of this report was to provide Narrandera Leeton Airport Management Committee with the budget fees, charges, and capital works for the 2022/23 financial year for the operation of the Narrandera Leeton Airport.

The operational budget fees and charges are set out as follows:

<u>INCOME</u>	<u>ESTIMATE 2022/23</u>	<u>ESTIMATE 2023/24</u>	<u>ESTIMATE 2024/25</u>
Regional Express	28800	30240	31752
Other Fees & Charges (Hangar rental, landing fees)	14890	15336	15796
<u>TOTAL INCOME</u>	43690	45576	47548
<u>EXPENSES</u>			
Operational	215,688	217844	220022
Depreciation	143725	143725	143725
Other Operating Expenses	34100	34782	35477
<u>TOTAL EXPENSES</u>	393513	396351	399224
<u>OPERATING RESULT BEFORE CAPITAL</u>	-349823	-350775	-351676

A conservative estimate of Regional Express passenger numbers for 2022/23 had been allowed for due to the ongoing impact of COVID 19. As a guide based on pre COVID 19 and a typical year of 12,500 passengers \$87,500 would have been generated in Regional Express income. Based on passenger numbers to date for 2022 it is likely that additional

income can be generated from Regional Express passenger numbers and an estimate will be revised at the half year review.

Recreational aircraft housed in the main hanger had significantly reduced. As with RPT projected income a conservative estimate for other fees and charges has been allowed for in 2022/23.

The current lease arrangements for the two (2) private hangers are set so that the annual rent review will not increase by more than 3.5% in any one year.

Operational expenses for 2022/23 are based on the award wage increase along with marginal increases on various activity items. Staff regularly monitor expenditure and have reviewed operations both airside and landside to minimise cost increases.

ESTIMATED OPERATIONAL CONTRIBUTIONS 2022/23

Leeton Shire Council – One Third Net Operating less depreciation

	<u>ESTIMATE</u> <u>2022/23</u>	<u>ESTIMATE</u> <u>2023/24</u>	<u>ESTIMATE</u> <u>2024/25</u>
Leeton Shire Council	68699	69017	69317

CAPITAL CONTRIBUTIONS

With Narrandera Shire Council constructing the parallel taxiway in 2022/23. It was agreed to recommence joint capital works contributions based on RPT services from 2023/24.

FEES & CHARGES 2022/23

<u>FEE / CHARGE</u>	<u>2022/23 BASE FEE</u>	<u>GST</u>	<u>2022/23</u> <u>(ROUNDED)</u>
Passenger (pax) landing fees (per head) Regional Express	\$6.30	\$0.70	\$7.00 (per head)
Hanger rental single engine (per week)	\$27.98	\$2.80	\$30.78 per week)
Private Leased Hanger Rental (per year)	\$1559.89	\$155.99	\$1715.87 (per year)
Itinerant aircraft landing fee >5700kg	\$10.80	\$1.20	\$12.00 (per tonne)

The passenger fee for Regional Express is linked to the current promotional fare deal that commenced in November 2018 and will expire in November 2023, it is not yet known whether a similar arrangement will continue.

Landing fees for larger, ad hoc aircraft are based on their maximum take-off weight. Typical aircraft of this type include charter flights servicing local businesses in the area.

6.3 REVIEW OF CURRENT MEMORANDUM OF UNDERSTANDING.

COMMITTEE RESOLUTION

Moved: Mayor Cr Neville Kschenka

Seconded: Leeton - GM Jackie Kruger

That the Narrandera – Leeton Airport Management Committee endorse the revised Memorandum of Understanding (MOU) for the operational requirements of Narrandera – Leeton Airport and include an addendum to include a Terms of Reference.

CARRIED

The purpose of this report was to consider a review of the current Memorandum of Understanding (MOU) between both Councils in relation to the Narrandera – Leeton Airport. The current MOU was developed and formally signed off by each Council in 2017.

The draft review was based on the current adopted MOU with suggested revised amendments. In conjunction with this review, it was considered an opportune time to gauge both Council's comment on possible amendments to the MOU. It was agreed that the following changes to the original document be made:

- An extract from page three of the document to read as follows "A quorum for the Narrandera – Leeton Airport Advisory Committee shall be a minimum of four (4) (with a Councillor and executive staff member from each Council)".
- An addendum to the MOU to include Terms of Reference.

These amendments will be made and circulated to both Councils for review and comment prior to final adoption.

6.4 GENERAL BUSINESS

COMMITTEE RESOLUTION

Moved: Leeton - Cr Tony Reneker

Seconded: Cr Jenny Clarke OAM

That this item is received, and the information noted.

CARRIED

6.4.1 – A spreadsheet of Regional Express passenger numbers since 2020 was circulated for review it was pleasing to note a positive trend since the beginning of 2022. Narrandera Shire Council's General Manager advised that positive comments continue to be received from Regional Express and that the Sydney – Narrandera/Leeton – Griffith route is one of their most profitable routes flown.

6.4.2 - A preliminary capital works program based on RPT services was tabled for information. The program was subject to change with ongoing legislative compliance requirements and or opportunities for further grant funding improvements. It was proposed to table preliminary cost estimates based on current cost value at the next meeting.

2023/24	Terminal painting, blinds, and associated improvements.
2024/25	Runway 14/32, taxiway, and apron re-marking.
2025/26	Develop and construct additional carpark spaces.
2026/27	Reseal existing carpark.
2027/28	Renew current security CCTV.
2028/29	Remedial works for future runway, taxiway, apron reseal.
2029/30	14/32 Runway, taxiway and apron reseal.

Timing of these works may vary based on the condition of the asset at the time e.g., either bought forward and or extended out a year/s.

Council (NSC) also continues to pursue grant opportunities where suitable. Whilst it is unknown at this stage whether a future Regional Airports Round 3 grant program will be offered the following projects are being considered for future grant applications.

- Widening of existing Knight Drive access road and improved ingress, egress to the carpark including drainage and removal of the grassed area centre circle.
- Future suitability and planning of the terminal building to meet current and future trends along with security compliance if screening was introduced to lower tiered airports.
- Review and update of the Narrandera – Leeton Airport Operational Plan most recent review (2011).
- Review and adequacy of existing perimeter levee bank height.
- Renewal of existing flood gates.

6.4.3 – The chairperson advised those present of an incident at the terminal on the evening, early morning of 18, 19 October 2022 where a person set alight two garbage bins, RFS, NSW Fire & Rescue, Ambulance and Police attended the incident. An initial site clean-up was undertaken and repairs to the affected area are being scheduled.

6.4.4 – The chairperson advised of an initial enquiry from the Australian Aerobatic Club (AAC) regarding the potential for the Airport to host an event in coming years the information was noted.

6.4.5 – The chairperson advised that planning continues in relation to the parallel taxiway and a revised pavement design had been completed.

6.4.6 – Cr Paul Smith advised of a need to start planning for a practical airfield emergency exercise. The chairperson advised that this would be targeted for early 2023. It is noted under revised CASA legislation with the Airport < 25000 passengers that any emergency plan may be covered under local emergency management arrangements.

6.5 CIVIL AVIATION SAFETY AUTHORITY AUDIT

COMMITTEE RESOLUTION

Moved: Leeton - GM Jackie Kruger

Seconded: Leeton - Cr Tony Reneker

That this item is received, and the information noted.

CARRIED

The Narrandera - Leeton Airport Management Committee were advised a CASA audit was held on the 15 – 18 November 2021. The audit scope was over several areas including:

- Data and documents
- Personnel rostering
- Personnel standards
- Maintenance system
- Implementation of DAMP
- Safety risk management
- Access control system
- Airport emergency response
- Equipment, personnel, and aircraft movement control

The surveillance audit identified one (1) safety finding and (9) safety observations. Council staff following the surveillance were able to close out the safety finding (broken lighting pit within the movement area but not on the runway itself). As part of continuous improvement safety observations identified have also been addressed.

At the conclusion of the surveillance CASA acknowledged staff for their openness, cooperation, and disposition to achieving holistic safety outcomes.

Leeton Shire Council General Manager asked that Leeton Shires appreciation be conveyed to staff involved in the audit process the chairperson advised that he would see that this occurs.

Narrandera Shire Council General Manager requested a summary be provided of the issues raised and what has been done to address them as part of continuous improvement.

7 CORRESPONDENCE

Nil

8 NEXT MEETING

TBC tentative February, March 2023

9 MEETING CLOSE

The Meeting closed at 9.50am.

13.3 ABORIGINAL ELDERS LIAISON - MINUTES - 31 OCTOBER 2022

Document ID: 641173

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Aboriginal Elders Liaison Minutes - 31 October 2022

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Aboriginal Elders Liaison held on Monday 31 October 2022.



MINUTES

Aboriginal Elders Liaison Meeting

31 October 2022

Unconfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL
ABORIGINAL ELDERS LIAISON MEETING
HELD AT THE COUNCIL CHAMBERS
ON MONDAY, 31 OCTOBER 2022 AT 12PM FOR 12.30PM**

Meeting commenced at 12.30pm

In the Mayors absence, Cr Braden Lyons Chaired the meeting.

WELCOME TO COUNTRY

Welcome to Country by Cr Braden Lyons

1 PRESENT

Cr Braden Lyons, Cr Tracey Lewis, GM George Cowan, Elder Cherry Johnson, Elder Dexter Briggs, Elder Hank Lyons, Elder Michael Lyons, Elder Owen Lyons, Elder Raylene Williams, CSM Stacie Mohr,

Guests Nioka Dupond, Shaun Flood and Layne Holloway and Sophie Warran

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Elder Hank Lyons

Seconded: Elder Michael Lyons

That apologies from Mayor Neville Kschenka, Elders Beverly Williams, Brenda Poole, Bonita Byrne, Cindy Christian, Clem Christian, Colleen Ingram, David Ivanoff, Dean Ingram, Graham Byrne, Jean Galluzzo, Jennifer Johnson, Joy Ingram, Leo Williams, Natalie Bright, Nita Salafia, Robert Carroll, Ronny Williams, Tommy Lyons, Tracey Prior and CLO Suzanne Litchfield be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Other than those matters addressed in Item 5.3 - Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Elder Owen Lyons

Seconded: Elder Michael Lyons

That the minutes of the Aboriginal Elders Liaison Meeting held on 29 August 2022 be

confirmed.

CARRIED

5 REPORTS

5.1 GUEST - ABORIGINAL LANDCARE OFFICER

COMMITTEE RESOLUTION

Moved: Elder Dexter Briggs

Seconded: Elder Raylene Williams

That the Aboriginal Elders Liaison Group:

1. Welcome Nioka Dupond to the meeting.
2. Thank Nioka for attending and giving an update of her position as the Aboriginal Landcare Officer with Murrumbidgee Landcare.
3. Support the planting of trees and the beautification of Bamblett Street and the Sandhills in conjunction with Murrumbidgee Landcare, will be supplying the trees.

CARRIED

5.2 GUESTS - DEPARTMENT OF CROWN LANDS

COMMITTEE RESOLUTION

Moved: Elder Hank Lyons

Seconded: Elder Dexter Briggs

That the Aboriginal Elders Liaison Group:

1. Welcome Shaun Flood and Layne Holloway to the meeting.
2. Thank Shaun and Layne for attending and discussing current processes around the management of Town/Koori Beach and the process of adding signage to educate visitors on the spiritual significance of Koori Beach.
3. Request Crown Lands to investigate and escalate the Aboriginal Land Claim on Town/Koori Beach.
4. Request a site inspection by Crown Lands to assess Koori Beach.

CARRIED

5.2.1 GUEST - SERVICE NSW

COMMITTEE RESOLUTION

Moved: Elder Owen Lyons

Seconded: Elder Michael Lyons

That the Aboriginal Elders Liaison Group:

1. Welcome Sophie Warran from Service NSW to the meeting.
2. Thank Sophie for attending and discussing her role at Service NSW and services on offer that the AELG would like to attend Narrandera, including Advocacy Hotline, access to Birth Certificates, Legal Aid, Maritime NSW, access to Solar and Revenue NSW.
3. Request an additional meeting with Service NSW to discuss further.

CARRIED

5.3 UPDATES ON PREVIOUS MATTERS

COMMITTEE RESOLUTION

Moved: Elder Raylene Williams

Seconded: Elder Dexter Briggs

That the Aboriginal Elders Liaison Group:

1. Receive and discuss the Updates on Previous Matters listing.

CARRIED

5.3.1 WIRADJURI HONOUR WALL

COMMITTEE RESOLUTION

Moved: Elder Raylene Williams

Seconded: Elder Cherry Johnson

That the Aboriginal Elders Liaison Group:

1. Endorse the images and wording to be etched in stone on the back of the Wiradjuri Wall.
2. Provide the list of family names to be considered for inclusion on the front of the Wiradjuri Wall for the next meeting set for 23 January 2023.
3. Make the following changes/corrections:
 - a) Correct the year Thomas Warwick (Tiger) Lyons Snr returned to Australia from September 2018 to September 1918.
 - b) Correct the spelling of Charles Clifden Joseph Simpson to Charles Clifton Joseph Simpson.
 - c) Elder Cherry Johnson to provide a new photograph of Thomas Edward Lyons (TL).
4. Discuss with Dean Ingram the addition of a Welcome to Country in both traditional language (Wiradjuri) and English.

CARRIED

5.3.2 NAIDOC WEEK

COMMITTEE RESOLUTION

Moved: Elder Cherry Johnson

Seconded: Elder Owen Lyons

That the Aboriginal Elders Liaison Group:

1. Receive and note the Updates on NAIDOC as provided by Vivian Christian,
 - The Narrungdera NAIDOC Committee have applied with council to hold a Survival Day March on 26 January 2023 down East Street. It will start at 10.30am at the Ambulance Station and end at the Memorial Gardens.
 - The committee are waiting to hear whether the application has been successful but are confident it will be.
2. Note the next steps,
 - Committee to start advertising - Re: NAIDOC week 2023.
3. Note that Plans are progressing forward and activities set so far,
 - A kids "shake-a-leg" disco.
 - An awards night later in the year September / October.
4. Provide any suggestions and feedback to assist the NAIDOC Committee progress the event further.

CARRIED

5.3.3 EDUCATION - YOUTH CENTRE STUDY HUB

COMMITTEE RESOLUTION

Moved: Elder Raylene Williams

Seconded: Elder Dexter Briggs

That the Aboriginal Elders Liaison Group:

1. Extend an invitation to the next meeting to all school principals and Aboriginal Education Officers.

CARRIED

6 GENERAL BUSINESS

Cr Lyons

- Extend an invite to Tracey Hancock from St Vincent's De Paul to discuss how St Vincent's De Paul can be more inclusive and have a better understanding of the needs of the Aboriginal community.

- Provided an update from the Australia Day Committee and his attempts to make Australia Day more inclusive and culturally appropriate. He requested permission from the Elders to do a Welcome to Country and Smoking Ceremony at the Australia Day Ceremony. This will be discussed at the next Wise Committee meeting and taken to the relevant community Facebook pages for a vote.

Elder Raylene Williams

- Proposed a partnership between Council and the WISE Committee and discuss how this would work.
- Provided an update on the Gundyarri Foundation, with a tentative opening date of December 2022.

Elder Hank Lyons

- Requested an update from Council on the state of the nature strips, particularly the back streets around Grosvenor Street area, and asked for them to be slashed. (Margaret, Grosvenor, and Adams Streets)

7 NEXT MEETING

Monday 6 February 2023 – 12/ 12.30pm – EOC

8 MEETING CLOSE

Meeting Closed at 2.42pm

13.4 BETTERING BARELLAN ADVISORY COMMITTEE - MINUTES - 20 OCTOBER 2022**Document ID: 641518****Author: Community Development Manager****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Bettering Barellan Advisory Committee Minutes - 20 October 2022****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Bettering Barellan Advisory Committee held on Thursday 20 October 2022.
2. Requests that the Committee's list of future projects and priorities be referred to the DGMI for consideration.

Committee Resolution

Moved: Member Heather White

Seconded: Cr Kevin Morris

The Committee:

Requests that Council consider inclusion of the following in a list of future projects / priorities for Barellan suitable for inclusion in future funding rounds.

- Development of a street and footpath plan for the township
- Barellan Tree Plan
- Main street tree replacement
- Barellan Heritage walk with plaques on buildings and at significant sights
- Main street - streetscape upgrade
- Large planter pots for main street
- Water / taps on main street for watering and clean up
- Improved street lighting
- Drainage upgrade / improvements
- Sewer implementation
- Replacement / installation of town entry signage
- Re-allocation of main street olive trees to another area / group planting



MINUTES

Bettering Barellan Committee Meeting

20 October 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
BETTERING BARELLAN COMMITTEE MEETING
HELD AT THE BARELLAN MUSEUM
ON THURSDAY, 20 OCTOBER 2022 AT 12PM**

1 PRESENT

Chairperson Donna Robertson, Member Heather White, Cr Kevin Morris, Observers Val Hawker, Fiona Kibble, Graeme Davies, Carol Evans, Ian Goolagong, Jane Snaith, CDM Sue Killham

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Heather White

Seconded: Cr Kevin Morris

That apologies from Lesley Bandy and Nola Trembath be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

NIL

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Member Heather White

Seconded: Cr Kevin Morris

That the minutes of the Bettering Barellan Committee Meeting held on 15 June 2022 be confirmed.

CARRIED

5 REPORTS

5.1 REVENUE & EXPENDITURE BUDGET 2022-2023

COMMITTEE RESOLUTION

Moved: Cr Kevin Morris

Seconded: Member Heather White

The Committee:

1. Acknowledges the 2022-23 Budget Report as of September 2022.

CARRIED

5.2 PROJECT AND ASSETS MANAGER REPORT

COMMITTEE RESOLUTION

Moved: Member Heather White

Seconded: Cr Kevin Morris

That the Committee:

1. Note the building maintenance and improvement works programmed by the Projects and Assets Manager.

CARRIED

5.3 FUTURE PROJECTS AND PRIORITIES

COMMITTEE RESOLUTION

Moved: Member Heather White

Seconded: Cr Kevin Morris

The Committee:

Requests that Council consider inclusion of the following in a list of future projects / priorities for Barellan suitable for inclusion in future funding rounds.

- Development of a street and footpath plan for the township
- Barellan Tree Plan
- Main street tree replacement
- Barellan Heritage walk with plaques on buildings and at significant sights
- Main street - streetscape upgrade
- Large planter pots for main street
- Water / taps on main street for watering and clean up
- Improved street lighting
- Drainage upgrade / improvements
- Sewer implementation
- Replacement / installation of town entry signage
- Re-allocation of main street olive trees to another area / group planting

CARRIED

6 GENERAL BUSINESS

- The Committee discussed Fees and Charges for 2023-24 and upon discussion wished to amend the hire categories for the Barellan Hall to simplify charges and to bring them in to line with other Council properties as follows:
 - Venue Hire - Full Day –
 - Venue Hire – Half Day-
 - Venue Hire – 2 Hours or Less
- The Committee discussed the existing application for hire of the Barellan Hall and advised that hirers had expressed a wish for an easier form with more clarity and all options listed. A draft hire form will be prepared and circulated for discussion at the next Bettering Barellan meeting.

Moved : Heather White

Seconded: Cr Kevin Morris

7 NEXT MEETING

12.00pm Wednesday February 1st

Venue – Barellan Pool

8 MEETING CLOSE

Meeting Closed at 1.42pm

13.5 GRONG GRONG COMMUNITY ADVISORY COMMITTEE - MINUTES - 31 OCTOBER 2022

Document ID: 641520

Author: Community Development Manager

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Grong Grong Community Advisory Committee Minutes - 31 October 2022

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Grong Grong Community Advisory Committee held on Monday 31 October 2022.



MINUTES

Grong Grong Community Committee Meeting

31 October 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
GRONG GRONG COMMUNITY COMMITTEE MEETING
HELD AT THE GRONG GRONG MEMORIAL HALL
ON MONDAY, 31 OCTOBER 2022 AT 6.00PM**

1 PRESENT

Chairperson Reiner Meier, , Members Bob Manning, Gemma Purcell, Jean Batchelor, Kerry Cassidy, Leonard O'Reilly, Cr Peter Dawson Observer Richard Ryan, CDM Sue Killham

2 APOLOGIES

Nil

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Member Gemma Purcell

Seconded: Member Kerry Cassidy

That the minutes of the Grong Grong Community Committee Meeting held on 27th June 2022 be confirmed.

CARRIED

5 REPORTS

5.1 REVENUE & EXPENDITURE BUDGET 2022-23

COMMITTEE RESOLUTION

Moved: Member Bob Manning

Seconded: Member Leonard O'Reilly

The Committee:

- 1.Acknowledges the 2022-23 Budget Report as of September 2022.

CARRIED

5.2 MANAGER OF ASSETS AND PROJECTS

COMMITTEE RESOLUTION

Moved: Member Jean Batchelor

Seconded: Member Bob Manning

That Committee:

1. Note the Grong Grong Hall maintenance and improvement works programmed by the Projects and Assets Manager.

CARRIED

5.3 PROPOSED FEES AND CHARGES 2023-2024

COMMITTEE RESOLUTION

Moved: Member Kerry Cassidy

Seconded: Member Bob Manning

The Committee:

1. Recommend that the Hire Fee for the Cool Room be increased to \$33.00 GST Inc. rather than be brought in to alignment with the Cool Room charge for Barellan Hall.
2. Receive and note the Proposed Fees and Charges with the above amendment for 2023-2024

CARRIED

5.4 FUTURE PROJECTS AND PRIORITIES

COMMITTEE RESOLUTION

Moved: Member Jean Batchelor

Seconded: Member Leonard O'Reilly

The Committee:

1. Undertake further discussion and notify Council of their preferred improvement options following clarification of the funding criteria from DGMI

CARRIED

6 GENERAL BUSINESS

The Committee discussed a range of local issues including excessive growth of weeds and grasses. The Committee wished to bring the following to Council's attention for consideration as requiring action in the short term:

- Slashing of the oval

- Weed spraying of stockyards
- Blocked storm gutters at the park
- Bubbler not working and no power to BBQ in park
- Mowing at cemetery

While understanding that weather events etc can necessitate schedule changes the Committee also:

- Requested that the Community be provided with a copy of the schedule for mowing / slashing for Grong Grong.
- Wished to advocate for an increase in budget for Parks and Gardens and Street Maintenance in Grong Grong

Moved – Kerryn Cassidy

Seconded – Bob Manning

7 NEXT MEETING

6.00pm Monday 7th February 2023

Venue – Grong Grong Hall

8 MEETING CLOSE

Meeting Closed at 7.05pm

13.6 AUSTRALIA DAY PLANNING ADVISORY COMMITTEE - MINUTES - 20 OCTOBER 2022

Document ID: 641549

Author: Events & Visitor Services Team Leader

Authoriser: General Manager

Attachments: 1. Australia Day Planning Advisory Committee Minutes - 20 October 2022

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Australia Day Planning Advisory Committee held on Thursday 20 October 2022.

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUSTRALIA DAY PLANNING COMMITTEE
HELD AT THE COUNCIL CHAMBERS
ON THURSDAY, 20 OCTOBER 2022 AT 8.30AM**

1 PRESENT

Cr Beryl Brain, Cr Neville Kschenka, Cr Narelle Payne, Cr Braden Lyons, Mr Graeme Davies, Ms Helen McDermott, Minute Taker Brenda Hartmire,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Cr Neville Kschenka

That apologies from Mr Glenn Bartley be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

That the minutes of the Australia Day Planning Committee held on 5 October 2022 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 REPORTS

6.1 AUSTRALIA DAY GRANT

COMMITTEE RESOLUTION

Moved: Cr Braden Lyons

Seconded: Ms Helen McDermott

That the Committee:

Recommends an application be submitted to 2023 Australia Day Community Grants program.

CARRIED

6.2 LOCAL AUSTRALIA DAY AMBASSADOR

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Ms Helen McDermott

NOTIFICATION TO COMMITTEE:

Lorraine Gawne has accepted the honour of being the Local Australia Day Ambassador for 2023.

CARRIED

6.3 AUSTRALIA DAY NOMINATIONS OPEN

COMMITTEE RESOLUTION

Moved: Ms Helen McDermott

Seconded: Cr Narelle Payne

NOTIFICATION

Nomination forms for Narrandera Shire Australia Day Awards are now available and nominations will close on Friday November 18 at 4pm.

CARRIED

6.4 AUSTRALIA DAY 2023 UPDATE

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

Community representative members provide an update to preparations for Australia Day 2023.

Update from Narrandera

- Glenn Bartley reports – Troy Lee is happy to have the Australia Day Ceremony at lake Talbot Waterpark
- Narrandera Lions Catering Van will be able to be reversed in to cater at the pool
- Custom Music to be asked for a quote for PA
- 3 Tiers to be asked if available and for quote
- Three Sportsperson Awards will be given out Junior, Senior and Team

Update from Barellan

- Normal Australia Day activities at Barellan Pool
- Australia Day Ambassador, Mayor and Local Australia Day Ambassador to attend – time to be advised

Update from Grong Grong

- Beryl Brain meeting with Grong Grong Fishing Committee next week

Further items discussed

- Narrandera/Leeton Air cadets have accepted to organise the raising of the flag at Narrandera Ceremony.

CARRIED

7 GENERAL BUSINESS

8 NEXT MEETING

Thursday November 3, 8.30am at Narrandera Visitors Centre

9 MEETING CLOSE

The Meeting closed at 9.40am.

The minutes of this meeting were confirmed at the Australia Day Planning Committee held on .

.....
CHAIRPERSON

**13.7 AUSTRALIA DAY PLANNING ADVISORY COMMITTEE - MINUTES - 3
NOVEMBER 2022**

Document ID: 641562

Author: Events & Visitor Services Team Leader

Authoriser: General Manager

**Attachments: 1. Australia Day Planning Advisory Committee Minutes - 3
November 2022**

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Australia Day Planning Advisory Committee held on Thursday 3 November 2022.

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUSTRALIA DAY PLANNING COMMITTEE
HELD AT THE NARRANDERA VISITORS CENTRE
ON THURSDAY, 3 NOVEMBER 2022 AT 8.30AM**

1 PRESENT

Cr Beryl Brain, Cr Narelle Payne, Cr Braden Lyons, Mr Graeme Davies, Ms Helen McDermott, Minute Taker Brenda Hartmire,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Ms Helen McDermott

That apologies from Cr Neville Kschenka and Mr Glenn Bartley be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

None

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Ms Helen McDermott

That the minutes of the Australia Day Planning Committee held on 20 October 2022 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 REPORTS

6.1 AUSTRALIA DAY NOMINATIONS OPEN

COMMITTEE RESOLUTION

Moved: Cr Braden Lyons

Seconded: Cr Narelle Payne

NOTIFICATION

Nomination forms for Narrandera Shire Australia Day Awards are now available and nominations will close on Friday November 18 at 4pm. No nominations received to date.

CARRIED

6.2 AUSTRALIA DAY 2023 UPDATE

COMMITTEE RESOLUTION

Moved: Ms Helen McDermott

Seconded: Mr Graeme Davies

Community representative members provide an update to preparations for Australia Day 2023.

- Update from Narrandera
 - Narrandera Australia Day Ceremony is to be held at Lake Talbot Waterpark with breakfast, flag raising, awards, music and sports awards. Starting at 9am.
- Update from Barellan
 - Australia Day @ Barellan will be held at Barellan Pool starting at 11am, poetry, damper competition and lunch.
- Update from Grong Grong
 - Australia Day @ Grong Grong will be held at firstly the Grong Grong Park at 11am for the flag raising then on to Royal Hotel for children's' activities, yabby races and community BBQ.
- Extra Activities planned if grant is successful
 - Barellan will include swimming races and entertainment
 - Grong Grong will include entertainment and marquees to provide shade
 - Narrandera will include some enhancements to ceremony such as marquee hire, chair hire and Australia Day branding items
 - Australia Day Roller-skating Disco – Pioneer Hall 1pm to 4pm
 - Lake Talbot Waterpark – a DJ for the afternoon
 - Lake Talbot Tourist Park will hold free kayaking on Lake Talbot fully supervised
 - At Narrandera Ex-serviceman's Club there will be a matinee concert from 1pm to 4pm giving an airconditioned venue.
 - NAIDOC Committee will hold a Celebratory March in East Street from 11am

CARRIED

7 GENERAL BUSINESS

8 CORRESPONDENCE

9 NEXT MEETING

Thursday November 24, 8.30am at Narrandera Visitors Centre

10 MEETING CLOSE

The Meeting closed at 9.42am.

The minutes of this meeting were confirmed at the Australia Day Planning Committee held on 24 November 2022.

.....
CHAIRPERSON

13.8 LOCAL EMERGENCY MANAGEMENT COMMITTEE - MINUTES - 11 OCTOBER 2022**Document ID: 641814****Author: Manager Projects and Assets****Authoriser: Deputy General Manager Infrastructure****Attachments: 1. Local Emergency Management Committee Minutes - 11 October 2022****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Local Emergency Management Committee held on Tuesday 11 October 2022.

**MINUTES OF NARRANDERA SHIRE COUNCIL
LOCAL EMERGENCY MANAGEMENT COMMITTEE
HELD AT THE EMERGENCY MANAGEMENT CENTRE - 19 TWYNAM ST
NARRANDERA
ON TUESDAY, 11 OCTOBER 2022 AT 9:10 AM**

1 PRESENT

Chair Mr Shane Wilson, Cr Neville Kschenka, Mr Neal Tait, Mr Owen Plowman, Mr Jason Wall, LEMO Mr Fred Hammer, Ms Kate Williams, Mr Daryl Cooper, Ms Debbie Hobbs, Mr Robert Hutchison, Mr Ben Elwin, Mr Alan Shea, Mr Simon Jackson, Mr David Buchtmann.

2 APOLOGIES

Ms Nicole Robinson, Mr Matt van Buuren, Mr Chris Quiring, Mr Lance Quinn, Mr Alastair Macdonald, Mr Craig Hewitt, Ms Kate Johanson, Ms Samantha Sykes, Mr Steve Evans, Mr Matt Hunter, Mr Justin Langley, Ms Lexi Hone, Mr Markus Zarins, Mr Paul Billingham, Mr Wayne Heidtman, Ms Debbie Wickes, Ms Karen Absolom, Mr Shane Hargrave.

Nil

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

MOVED: CR NEVILLE KSCHENKA

SECONDED: MR NEAL TAIT

RECOMMENDATION

That the minutes of the Narrandera Local Rescue Committee held on 11 October 2022 be confirmed.

5 BUSINESS ARISING FROM PREVIOUS MINUTES

NIL

6 REPORTS

6.1 – REMO – Riverina Murray Emergency Management. Please refer to Attachment 6 – Agency Report – Riverina Murray REOC Sitrep No 5 Flood Ops – October 2022.

6.2 – VRA – Please refer to Attachment 1 – Agency Report – VRA – October 2022 and Attachment 2 - Activation List – VRA – October 2022 .

6.3 - Rural Fire Service NSW - Please refer to Attachment 5 – Agency Report – RFS MIA District – October 2022.

6.4 - Local Health District – Ms Williams provided the committee with the following report – Please refer to Attachment 4 – Agency Report – Health – Murrumbidgee Local Health District – October 2022.

6.5 – Transport for NSW - Please refer to Attachment 3 – Agency Report – TfNSW – October 2022.

6.6 – Red Cross - Please refer to Attachment 7 – Agency Report – Red Cross – October 2022.

6.7 - Fire & Rescue NSW – Please refer to Attachment 9 – Agency Report – Fire + Rescue – October 2022.

6.8 - Ambulance NSW – Nil Report

6.9 – Essential Energy – Nil Report

6.10 – Resilience NSW - Please refer to Attachment 8 – Agency Report – Resilience NSW – October 2022.

6.11 – LEMO Report – Mr Fred Hammer provided the committee with an update on the grant funded projects that are being conducted, as part of the Barellan and Narrandera Floodplain Risk Management Plan.

6.12 – NSW Police Force – Nil Report

6.13 – Narrandera Shire Council report – Mr Shane Wilson provided the committee representatives with a detailed update of Council's engineering solutions surrounding the proposed urban drainage scheme.

7 GENERAL BUSINESS

7.1 – Mr Alan Shea (Murrumbidgee Irrigation) provided the committee with a update on flood mitigation protocols set in place for the canal system at Narrandera.

7.2 - Department of Primary Industries – Mr Daryl Cooper provided the Committee with a presentation on emergency animal disease activities and programs. Please refer to Attachment 10 – EAD Update Presentation – DPI– October 2022.

8 CORRESPONDENCE

Agency reports and presentation included as attachments

9 NEXT MEETING

9:10 am – Tuesday – 14th February 2023 - EOC Building - 17-19 Twynam St

10 MEETING CLOSE

The Meeting closed at 10:32 am.

The minutes of this meeting were confirmed at the Narrandera Local Rescue Committee held on .

.....

CHAIRPERSON

14 PROCUREMENT

Nil

15 DEVELOPMENT APPLICATION**15.1 DA-015-2022-2023 - LIONS CLUB MONTHLY COMMUNITY MARKETS - MARIE BASHIR PARK****Document ID: 639427****Author: Deputy General Manager Infrastructure****Authoriser: Deputy General Manager Infrastructure****Theme: Development Application****Attachments:**

- 1. Development Application 4.15 Assessment Report (under separate cover)**
- 2. Site Plan (under separate cover)**
- 3. Event Plan (under separate cover)**
- 4. Submission (redacted) (under separate cover)**
- 5. Response to Submission (under separate cover)**

RECOMMENDATION

That Council:

1. Approves DA-015-2022-2023, Monthly Community Markets at Marie Bashir Park, 16-34 Cadell Street, Narrandera Lots 3 DP1140513 and Lots 4,5,6,7 DP758757, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
 - a. The development satisfies the provisions of the Narrandera LEP 2013 Narrandera DCP and the Environmental Planning and Assessment Act 1979.
 - b. Submissions raising potential impacts have been mitigated by the inclusion of appropriate conditions.
2. Conducts a division to record the voting of Councillors.

PURPOSE

The purpose of this report is for Council to consider and determine the above development application as a submission was received during the public exhibition period.

BACKGROUND

The applicant lodged a development application for Monthly Community Markets at Marie Bashir Park (MBP), 16-34 Cadell Street, Narrandera, Lots 3 DP1140513 and Lots 4,5,6,7 DP758757 on 9 September 2022.

The proposal is to conduct monthly markets at MBP on the third Sunday of each month as shown in the application.

The development was notified in accordance with the Community Participation Plan, with one submission being received at the close of the notification period. The applicant was afforded the opportunity to address the matters raised within the submission. This submission is fully considered in Section 4.15(d) of the attached assessment report.

An assessment of the environmental planning requirements has been undertaken in which the proposed development is considered suitable on balance of all potential issues and

benefits for approval, subject to the inclusion of relevant conditions of consent. Appropriate conditions of consent have been devised to mitigate the effects where an adverse impact has been identified, as well as to monitor and manage ongoing compliance.

Submission

The proposed development was placed on public exhibition with one written submission (attached) received at the close of the notification period. Matters raised in the submission are included below and were considered during the assessment process:

- First of all, do we really need another market?
- What are the proposed operating times - 9am to 2pm or 8am to 1 pm?
- No to traffic driving across the park - they'll literally be driving from one side to the other.
- Noise is a potential issue.
- No to the Lions Train too, on the grounds of noise.
- What precautions will be in place to protect the proposed market corner of the park?

The proponent provided further information as a result of the submission that proposed measures to manage and mitigate the concerns raised, which is attached to this report.

The proposal is permissible under Narrandera Local Environmental Plan 2013. The attached 4.15 development assessment report considered all aspects of the proposal and the potential environmental impacts associated with the subdivision under the provisions of section 4.15 of the Environmental Planning & Assessment Act 1979, including the matters raised within the submission objecting to the development. The report recommends approval of the proposal, including conditions of consent to mitigate any potential impacts.

Legal / Statutory

- The application has been assessed in accordance with the statutory provisions of the Environmental Planning & Assessment Act 1979 and considered the Narrandera Local Environmental Plan, Development Control Plan and Community Participation Plan.
- The assessment considered the concerns raised within the submission and conditions applied to mitigate any potential impacts where required.

Community Engagement / Communication

- The development was notified for a period of 14 days in accordance with the Community Participation Plan, adjoining neighbours were notified, an advert placed on the Narrandera Shire Council website and notified via Facebook.
- One submission was received at the close of the notification period.

RISKS

The risk for this report as it relates to a planning decision is the potential for:

- The applicant to commence a Class 1 Development Appeal of the determination in the Land & Environment Court if they are dissatisfied, or
- Class 4 Judicial Review should any party believe that the development application process has not been properly applied.

OPTIONS

1. Council may grant unconditional consent to this development. This is not recommended as it will fail to ensure the relevant environmental protections.
2. Council may grant conditional consent to this development, in accordance with the recommendation detailed within the report.
3. Council may refuse this development. In the event that Council chooses this option, it will need to provide planning grounds within the resolution detailing the reasoning for the determination for refusal.

CONCLUSION

An assessment of the environmental planning requirements has been undertaken as detailed within this report and the associated 4.15 assessment. The proposed development, on balance of all the impacts and benefits, is considered suitable for conditional approval as there are no substantive planning grounds as to why consent should not be conditionally granted.

RECOMMENDATION

That Council:

1. Approves DA-015-2022-2023, Monthly Community Markets at Marie Bashir Park, 16-34 Cadell Street, Narrandera Lots 3 DP1140513 and Lots 4,5,6,7 DP758757, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
 - a. The development satisfies the provisions of the Narrandera LEP 2013 Narrandera DCP and the Environmental Planning and Assessment Act 1979.
 - b. Submissions raising potential impacts have been mitigated by the inclusion of appropriate conditions.
2. Conducts a division to record the voting of Councillors.

16 OUR COMMUNITY**16.1 NARRANDERA TENNIS CLUB - APPLICATION FOR FUNDING ASSISTANCE****Document ID: 641361****Author: Deputy General Manager Infrastructure****Authoriser: Deputy General Manager Infrastructure****Theme: Our Infrastructure****Attachments: 1. Narrandera Tennis Club Inc - Application for Financial Assistance (under separate cover)****RECOMMENDATION**

That Council:

1. Supports in principle the funding assistance requested by Narrandera Tennis Club Inc for Stage 1 of Narrandera Tennis Club upgrades.
2. Includes this project in a Council future grant application or budget considerations in 2023-24, whichever comes first.
3. Provides support to Narrandera Tennis Club Inc in seeking extension to any current grant program.

PURPOSE

The purpose of this report is for Council to consider a funding request by Narrandera Tennis Club Inc (NTC) to undertake redevelopment of the bottom tennis courts as identified as Stage 1 of the NTC upgrades.

SUMMARY

Council has expressed its support in the project, however there is currently no available funds within the 2022-23 budget that can be allocated to this project. The only options for Council are to consider an allocation in the 2023-24 budget or to include it in an upcoming grant program, such as the next round of the Local Road & Community Infrastructure. Neither option allows for any works to be undertaken until 2023, however Council could also provide support to NTC in seeking an extension to the existing grants to allow the sourcing of additional funding.

BACKGROUND

NTC made a presentation to Council at the August 2022 briefing session, at which time they advised they had applied for grant funding to undertake the works. This application was unsuccessful and NTC is therefore seeking funding assistance from Council for an amount of \$150,000 to allow the Stage 1 works to be undertaken. NTC has advised they need to get these works underway as they have another grant of \$50,000 that must be expended by the end of 2022 which forms part of the Stage 1 works.

Council has also aided NTC in the preparation of Stage 2 works, being an accessibility upgrade to the lower courts and clubhouse, which is subject to a separate grant application.

The land on which the NTC operates is owned by Council, with the facility on a long-term lease to NTC.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

4 - Our Infrastructure

Strategy

4.3 - To improve, maintain and value-add to our essential public and recreational infrastructure.

Action

4.3.5 - Through consultation with all user groups of Narrandera Shire sporting facilities, prioritise improvements for venues and seek funding to implement the improvements.

ISSUES AND IMPLICATIONS

Policy

- Nil

Financial

- The requested funding assistance is not available within the current 2022-23 budgets, with the options available being grants or consideration in future budgets.

Legal / Statutory

- Nil

Community Engagement / Communication

- Nil

RISKS

The risk associated with this request is ensuring that Council considers the implications to the budget process.

OPTIONS

1. Council supports the recommendation as proposed, thus supporting the request in such a manner that future allocation can be considered.
2. Council identifies an alternate source that could be used to fund the request, this would have an impact to the current budget and require the removal of other activities.
3. Council resolves to not support the request and NTC would be required to seek its own funding source.

CONCLUSION

The NTC has been a long-standing group within the community and are seeking assistance to allow the potential expansion of the tennis participant group. The funding is

not currently available but could be supported in future grants programs or inclusion into the future budget processes.

RECOMMENDATION

That Council:

1. Supports in principle the funding assistance requested by Narrandera Tennis Club Inc for Stage 1 of Narrandera Tennis Club upgrades.
2. Includes this project in a Council future grant application or budget considerations in 2023-24, whichever comes first.
3. Provides support to Narrandera Tennis Club Inc in seeking extension to any current grant program.

17 OUR ENVIRONMENT

17.1 2022 NARRANDERA SHIRE GARDEN AWARDS

Document ID: 640794
Author: Councillor
Authoriser: General Manager
Theme: Our Environment
Attachments: Nil

RECOMMENDATION
 That Council:
 1. Endorses the 2022 Narrandera Shire Garden Award suggested recipients as listed in this report.

BACKGROUND

The Narrandera Shire Garden Awards have been organised in past years by the Parks & Gardens Committee, with awards presented at Council’s Public Forum.

The Garden Awards were advertised on Council’s website and Facebook page, in the Narrandera Argus and on Community Radio.

The judging panel comprising of Cr Narelle Payne, Cr Jenny Clarke and Pat Hayllar, conducted garden judging by visual drive-by of properties on Thursday, 6 October 2022.

Categories being awarded prize money will receive an \$80 voucher to be redeemed at local businesses: The Shady Gum Nursery, Frasers H Hardware and Gunn’s Mitre 10.

Towns and Categories Awards

Barellan Best Garden	\$80 Voucher
Binya Best Garden	\$80 Voucher
Grong Grong Best Garden	\$80 Voucher
Narrandera Premier Garden (Large)	\$80 Voucher
Narrandera Premier Garden (Small)	\$80 Voucher

Other Awards

Barellan	1 x Highly Commended Certificate
Narrandera	“Best Street” sign installed
Narrandera	2 x Highly Commended Certificates
Narrandera	2 x Side-by-Side Certificates

Garden Recognition

Letters of appreciation and certificates are sent to selected properties in recognition of their garden beautification and improvements, and to acknowledge their efforts.

JUDGING PANEL AWARD RECOMMENDATIONS

Barellan

- **Best Garden \$80** 32 Mulga Street G & M Trembath
- **Highly Commended** 72 Bendee Street B Wright
- **Appreciation letters** 21 Bendee Street D & A McDermott
- 52 Mulga Street L & K Sanderson
- 58 Mallee Street N Trembath
- 45 Kurrajong Street B Moody
- 93 Bendee Street M Oram
- 95 Bendee Street C Jamieson
- 52 Bendee Street B & D Wilson
- 46 Wilga Street I Waide
- 22 Mallee Street P & B Shanahan

Binya

- **Best Garden \$80** 14 James Street R & C Kay

Grong Grong

- **Best Garden \$80** 42 Balaro Street D & M McPherson
- **Appreciation letters** Old Police Station A Conway & A Davies
- 6955 Canola Way J Gawne
- 23 Narrandera Street P Skarlis & P Davies

Narrandera

- **Best Garden Large \$80** 17 Karawatha Drive C & M Johnson
- **Best Garden Small \$80** 102 Adams Street S & J Ryan
- **Highly Commended** 8 Woolscour Road A & G Makeham
- 31 Audley Street L & J Pirie
- **Best Street** Kiesling Drive
- **Side by Side** 83 Elizabeth Street S & J Hutchins
- 26 Broad Street J Clarke
- **Appreciation Letters** 152 Pine Hill Road P & C McLennan
- 319 Pine Hill Road S Ruffles
- 251 Pine Hill Road A & I Black
- 71 Stony Road R & J Mills
- 62 Cypress Road F & J Smith
- 49 Lake Drive T & C O'Mara
- 4 Pirani Place L & J Kelly
- 24 Argyle Street P & C Miller

13 Kiesling Drive	K & P Eurell
50 Whitton Street	G & S Hyde
2 Kiesling Drive	M & T Thornton
6 Flood Street	B Marcus
22 Karawatha Drive	G & B McVicker
2 Townsend Street	D & N Orr
1 Peters Street	J Roffe
4 Gordon Street	J Adams
17 Bells Road	W & R Heckendorf
71 Elizabeth Street	A Kelly
50 Boundary Road	J & M Prior
Narrandera Primary School	

RECOMMENDATION

That Council:

Endorses the 2022 Narrandera Shire Garden Award suggested recipients as listed in this report.

17.2 NARRANDERA HERITAGE FUND 2022-2023

Document ID: 641127

Author: Administration Assistant

Authoriser: Deputy General Manager Infrastructure

Theme: Our Environment

Attachments: 1. Report - Local Heritage Grant Applications 2022-23

RECOMMENDATION

That Council:

- Adopts the recommendation from Council's Heritage Advisor's report to fund two (2) projects for \$11,000 (GST inclusive) from the Narrandera Shire Council Heritage Fund.

PURPOSE

The purpose of this report is to advise Council that two applications were received for project funding via the Narrandera Council Local Heritage Fund. The applications were reviewed by Council's Heritage Advisor in accordance with the noted priorities in the fund application guidelines.

SUMMARY

Council's Heritage Advisor reviewed the two (2) applications received for the Narrandera Local Heritage Fund. In his report received 31 October 2022, funding was recommended for two (2) projects as follows:

Number	Applicant	Address	Heritage Listing	Work to be Done	Total Project Cost	Funding Requested	Funding Recommended	Applicants Contribution
2022/01	Carmine Cantone	54-56 East St NARRANDERA	Item I056	Repairs to parapet walls, repainting and repairs/ replacement to metal pan ceiling at former J&T Auto Spares	\$20,000	\$10,000	\$5,500	\$14,500
2022/02	Uniting Church	33-35 Douglas St NARRANDERA	Item I085	Foundation treatment to repair cracking walls at St John's Uniting Church	\$11,346	\$5,673	\$5,500	\$5,846
TOTAL (GST inclusive)					\$31,346	\$15,673	\$11,000	\$20,346

NOTE: Narrandera Local Heritage Fund – Total funds available \$11,000 GST inclusive

BACKGROUND

Council has jointly funded the Local Heritage Fund in conjunction with the NSW Heritage Office for several years. The Local Heritage Fund assists with physical improvement of heritage buildings on a co-contribution basis with applicants. Owners of significant buildings/items in the Narrandera Shire are eligible to apply for funding.

The Narrandera Shire Local Heritage Fund (LHF) has an amount committed of \$11,000 GST inclusive. This comprises of Narrandera Shire Council contribution of \$5,500 and NSW Heritage contribution of \$5,500. Funded projects must be completed by 30 April 2023.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

2 - Our Environment

Strategy

2.1 - To value, care for and protect our natural environment.

Action

2.1.2 - Key environmentally sensitive areas under the control of Council are managed with environmental awareness and sensitivity.

ISSUES AND IMPLICATIONS

Approval of funding through Narrandera Council Local Heritage Fund encourages property owners to investigate and plan for works that preserve the environmental heritage of their properties. Policy

- N/A

Financial

- Local Heritage Fund \$11,000 including Council contribution of \$5,000.

Legal / Statutory

- N/A

Community Engagement / Communication

- Promotion in local newspaper
- Promotion on Council's website
- Promotion on Council's Facebook page

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

N/A

OPTIONS

1. Council approves funding for two projects as detailed within the report.
2. Council reallocates funds contrary to the recommendations.
3. Council does not approve funding of any project.

CONCLUSION

The Narrandera Heritage Fund provides an opportunity for Council to work with the NSW Heritage Office to support ongoing improvement to environmental heritage within Narrandera Shire.

RECOMMENDATION

That Council:

Adopts the recommendation from Council's Heritage Advisor's report to fund two (2) projects for \$11,000 (GST inclusive) from the Narrandera Shire Council Heritage Fund.

NARRANDERA SHIRE COUNCIL

REPORT

To: Narrandera Shire Council

OCT 2022

By: Noel Thomson – Heritage Advisor

Subject: Local Heritage Fund Applications 2022-23
for Narrandera Shire

LOCAL HERITAGE FUND APPLICATIONS 2022-2023

Funding is available for 'Listed' heritage items in the Narrandera Local Environmental Plan, or a building supported by Council's heritage advisor as being of heritage significance. Further to receipt of Applications to Narrandera Shire Local Heritage Fund, on review of the two (2) applications received the following advice is provided;

2022-23/01 Repairs to shopfront and external repainting at 54-56 East Street, Narrandera

Following meeting on site with Owner (Carmine Cantone) and issue of Heritage Report for the proposed external repairs and upgrade, roof repairs (remove a/c), pressed metal repairs and external repainting of the 'shop' to rectify damaged areas, etc at the heritage listed "J&T Auto Spares" (I056) an application has been received. On review, the Works proposed to the street facade / roof repairs and repainting of this mainstreet building suits the criteria and Priority 1 of the local heritage fund.

Note: the repainting and works proposed to be undertaken at the building has already been approved as part of the Development Approval works.

Recommendation is for the external / street facade upgrade and repainting of building - Heritage Item (I056) in mainstreet of Narrandera, to be undertaken in accordance with heritage advisor recommendations with funding of \$5,500 (incl GST) acceptable for this important heritage project.

2022-23/02 Foundation treatment to repair cracking walls at Uniting Church, Cadell St, Narrandera

Discussions held with Church Council representative (Chair - Jason Haines) regarding the foundation treatment for the cracking at external walls of the church hall to the heritage listed "St John's Uniting Church" (I085) building and Heritage Report issued in Sept 2020. On review of the submitted documentation for this 'restoration' project to this important heritage listed building, the Works proposed suits the criteria and Priority 2 of the local heritage fund.

Note: the proposed repairs/works to be undertaken at the building will require Council approval as per LEP Clause 5.10 (3), prior to works commencing on site.

Recommendation is for the foundation treatment for cracking at external wall of the church hall at the Heritage Item (I085) "St John's Uniting Church", Narrandera, to be undertaken in accordance with heritage advisor recommendations with funding of \$5,500 (incl GST) acceptable for this important heritage project.

Note: Refer attached Assessment Forms and Summary for further information

Trusting the foregoing advice is of assistance at this time.



NOEL THOMSON FRAIA
NARRANDERA SHIRE HERITAGE ADVISOR

18 OUR ECONOMY**18.1 2023 EASTER ROD RUN AND SHOW AND SHINE EVENTS****Document ID: 640603****Author: Economic Development Manager****Authoriser: General Manager****Theme: Our Community****Attachments: 1. Rod Run Remplan Report****RECOMMENDATION**

That Council:

1. Reallocates \$20,000 from the 2022-23 budget for the update of the Economic Development Strategy (job cost 8600-0128-0000) to Easter Rod Run 2023 (job cost 8750-0068-0003).
2. Reinstates \$20,000 to the 2023-24 budget (job cost 8600-0128-0000) to enable completion of the Economic Development Strategy.
3. Endorses the making of a \$2,000 donation to the Earlies Street Rod and Custom Club to meet the cost of a commemorative plaque and subsidy towards Easter Saturday breakfast event, with such donation to be made from the General Manager and Mayor's Fund (job cost 4000-0071-0001).
4. Notes that the Economic Development section will liaise with the business community in the lead-up to the 2023 Easter weekend to:
 - a. Encourage business proprietors, especially in the accommodation, food and beverage and hospitality sectors, to review their opening times and service levels.
 - b. Encourage business proprietors to provide extended services to all visitors and to demonstrate a high level of enthusiasm in welcoming them on this important occasion.
 - c. Encourage participation in any Rod Run events and promotions that may be developed in the lead-up to the 2023 Easter weekend accentuating the significance of the 50th anniversary event.

PURPOSE

The purpose of this report is to seek Council's support for funding arrangements to enable the 2023 Easter Rod Run events to be conducted in a safe and controlled environment and to recognise the significance of the 50th anniversary of the Rod Run events in Narrandera through a donation and presentation to the Earlies Street Rod and Custom Club.

SUMMARY

2023 will mark the 50th anniversary of the Earlies Street Rod and Custom Club annual visit to Narrandera. The two main events are eagerly anticipated by locals and visitors to Narrandera, with thousands of visitors flooding the town over the Easter long weekend.

The 2022 events conducted in the wake of COVID-19 impacts saw the traditional Saturday Street Parade of hot rods undertaken as an uncontrolled event, ie: Council did not close any roads or have any direct involvement in support arrangements.

The outcome of the 2022 event was reported to Council at its May 2022 meeting (Res. 22/121) when it was flagged that there was an identified need for a budget provision in 2022-23 for a Council controlled event.

Following several debriefing meetings between the event organisers and Council officers, and a planning meeting on 10 October 2022, it was determined that a controlled event managed by Council was a necessary direction to take to ensure the safety and security of participants and spectators and the orderly conduct of the street parade of hot rods.

BACKGROUND

Council had for some time prior to 2020 managed the Saturday street parade of hot rods with road closures, etc and successful managed events were held. However, due to COVID-19, subsequent years' events were cancelled. The hot rod street parade was again held in 2022 with no Council controls. An unacceptable level of behaviour, although of relatively low incidence, was observed from both hot rod drivers and passengers and from some spectators.

The safety and security and enjoyment of everyone in attendance is of paramount importance. Council's events management team, comprising input from economic development, tourism, infrastructure and open spaces personnel met by zoom with event organiser, Steven Alldrick, and determined an agreed structure for the Easter Saturday parade of hot rods in East Street and the Easter Sunday Show and Shine at Narrandera Sportsground. The Earlies Street Rod and Custom Club is to submit an event plan to Council and, once authorised by Council officers, will become the framework for conduct of the event at Easter 2023 (Saturday 8 and Sunday 9 April 2023).

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

1 - Our Community

Strategy

1.1 - To live in an inclusive, tolerant and healthy community which demonstrates a positive attitude.

Action

1.1.3 - Work with event organisers to promote and improve participation in local events and festivals.

ISSUES AND IMPLICATIONS

visitingPolicy

- N/A

Financial

- Detailed costings/quotes have been obtained from internal and external sources for all the necessary arrangements for the Easter Saturday street parade and the

Sunday show and shine. The Saturday event requires manpower and materials for street closures, mesh barriers for portion of East Street where vehicles make U-turns to repeat their lap of the street, lighting at the northern end of East Street, supplementary toilets, advertising, and other costs. The Sunday show and shine event at Narrandera Sportsground involves significant costs for erection and dismantling of Council's portable stage, servicing of toilets, additional toilets, waste management, etc.

- Current available budget is \$6,000. Total expenses for the two events amount to \$26,000 with net amount required to be funded being \$20,000.
- The Finance team has recommended \$20,000 be reallocated from the 2022-23 budget for funds set aside for the update of the economic development strategy \$50,000 (JC 8600-0128-0000) and provision made in the 2023-24 budget for \$20,000 to finalise the new strategy.
- As this is the 50th anniversary of the hot rod event, it is considered appropriate that this be marked by a mayoral reception for the event participants and presentation by the Mayor of a suitably inscribed plaque. It is recommended that \$2,000 be allocated from the General Manager and Mayor's fund (JC 4000-0071-0001) to meet the cost of the plaque and as a donation towards refreshments to be provided at a suitable function and venue to be determined (for example, Easter Saturday breakfast for rod run participants).

Legal / Statutory

- Stringent application of insurance requirements to protect Council's interests

Community Engagement / Communication

- The hot rod events over the 2023 Easter weekend will be promoted via usual media to ensure community involvement and enjoyment with collateral benefits for Narrandera businesses.
- The Economic Development and Tourism Team will liaise closely with the business community in the lead-up to the 2023 Easter weekend and engage with those business houses that could typically provide valuable and welcome services to the many visitors during the weekend, especially in the accommodation, food and beverage and hospitality sectors. Business proprietors will be encouraged to review their opening times and schedules to ensure that extended services are available to our valued visitors. The Economic Development section will work closely with the Narrandera Business Group in an endeavour to generate as high a level of involvement and excitement as possible for the 2023 Easter weekend. This aims to demonstrate to the hot rodders the commitment of the Narrandera business community to continue to successfully host this iconic event well into the future.

Human Resources / Industrial Relations (if applicable)

- Council staff will be required for the set-up and dismantling of barricades for road closure arrangements, monitoring of rubbish bins, monitoring/cleaning toilets, erection/dismantling of the portable stage, rubbish removal, etc.

RISKS

Main risks are related to the Easter Saturday parade of hot rod vehicles and large crowd movements in East Street. Suitable measures and appropriate insurance cover will be in

place to ensure minimum risk. Insurances will be confirmed to cover potential risks during the events over Easter Saturday and Easter Sunday.

OPTIONS

1. Council resolves to adopt the recommendation as presented and provides funds to enable the running of the Hot Rod Easter weekend to be conducted in a safe and well managed way ensuring enjoyment of participants and spectators. Provision of funds for recognition of the 50th anniversary in the manner suggested will be a positive move towards recognition of the importance of the Easter weekend hot rod events in Narrandera.

1. **Benefits:** Fully funding the event as recommended will enable all activities to be conducted in a well-controlled and efficient manner to enable safe participation by hot rodders and the enjoyment by the public. Recognition of the 50th anniversary of the event in the manner proposed will help cement the annual hot rod event over many more Easter long weekends into the future, ensuring an economic benefit to many sectors in the Narrandera business community.

Risks: Failure to fully fund the event as recommended will compromise the safety of participants and spectators and compromise continuing support for Narrandera from hot rod groups across a wide demographic.

2. Council resolves to provide a lesser amount of funds than those recommended, thereby restricting the level of control for the Saturday Street parade and provision of management and maintenance for the Sunday show and shine.

Benefits: A lower amount of funding will allow funding allocations to remain in areas already allocated but will not enable the Easter rod run events to be conducted at a favourable level for both participants and spectators.

Risks: As stated, failure to fully and adequately fund the events will compromise safety, enjoyment by all and operational issues.

3. Council resolves not to provide funding for the conduct of the hot rod events and runs the risk of compromised safety through absence of a controlled environment for the Saturday parade. The Sunday show and shine would also be compromised if funds are not available for the proper management and maintenance of the event to be held at Narrandera Sportsground.

Benefits: Funds not allocated for this event will not require reallocation from another budget item.

Risks: There will be compromised safety and operational issues arising from failure to properly fund all aspects of the 2023 Easter Rod Run events.

CONCLUSION

Council endorsement of the recommendations will ensure the conduct of the 2023 hot rod parade and show and shine in a safe and effective manner, contributing to full enjoyment of participants and spectators. The support for the event will result in widespread recognition for Narrandera and act as a catalyst for continuing economic benefit across many sectors.

RECOMMENDATION

That Council:

1. Reallocates \$20,000 from the 2022-23 budget for the update of the Economic Development Strategy (job cost 8600-0128-0000) to Easter Rod Run 2023 (job cost 8750-0068-0003).
2. Reinstates \$20,000 to the 2023-24 budget (job cost 8600-0128-0000) to enable completion of the Economic Development Strategy.
3. Endorses the making of a \$2,000 donation to the Earlies Street Rod and Custom Club to meet the cost of a commemorative plaque and subsidy towards Easter Saturday breakfast event, with such donation to be made from the General Manager and Mayor's Fund (job cost 4000-0071-0001).
4. Notes that the Economic Development section will liaise with the business community in the lead-up to the 2023 Easter weekend to:
 - a. Encourage business proprietors, especially in the accommodation, food and beverage and hospitality sectors, to review their opening times and service levels.
 - b. Encourage business proprietors to provide extended services to all visitors and to demonstrate a high level of enthusiasm in welcoming them on this important occasion.
 - c. Encourage participation in any Rod Run events and promotions that may be developed in the lead-up to the 2023 Easter weekend accentuating the significance of the 50th anniversary event.



Tourism Impact Summary Report for Narrandera (A) (Tourism Activity: 2 days)

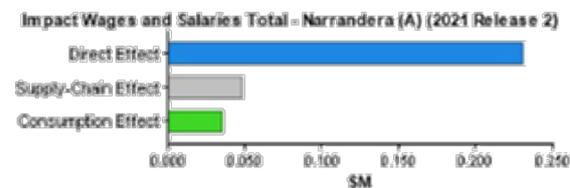
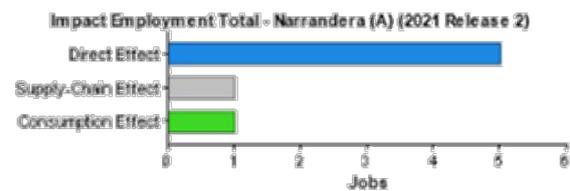
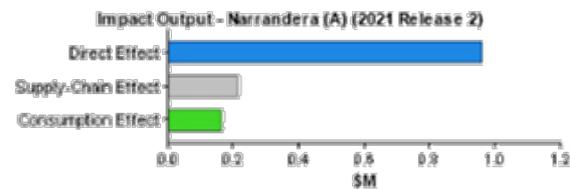
Tourism Impact Scenario

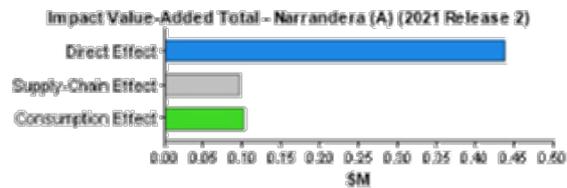
Name Narrandera Rod Run
Duration 2 days

Direct Impact	Domestic Day	Domestic Overnight	International	Total
Number of Visitors	2,500	1,000	0	3,500
Number of Nights	n/a	3,000	0,00	
Estimated Expenditure per Visitor per Day (\$)	\$160	\$186	\$43	
Total Estimated Expenditure (\$)	\$400,000	\$558,000	\$0	\$958,000

Estimated Expenditure per Visitor per Day data sourced from:
TRA 2019 Narrandera (A) Local Government Area Tourism Profile - Domestic Overnight Visitors.
Destination NSW March 2020 Riverina Regional Tourism Profile - Domestic Day & International Visitors.

Tourism Impacts





Under this scenario Gross Regional Product is estimated to increase by \$0.634 million (0.17%) to \$373.933 million. Contributing to this is a direct increase in output of \$0.958 million, 5 additional jobs, \$0.230 million more in wages and salaries and a boost in value-added of \$0.437 million.

From this direct expansion in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in a further increase to output valued at \$0.212 million, 1 more job, \$0.048 million more paid in wages and salaries, and a gain of \$0.096 million in terms of value-added.

These supply-chain effects represent the following Type 1 economic multipliers:

Impact	Type 1 Multipliers
Output	1.221
Employment	1.200
Wages and Salaries	1.209
Value-added	1.218

The increase in direct and indirect output and the corresponding creation of jobs in the economy are expected to result in an increase in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under the scenario are expected to further boost output by \$0.162 million, employment by 1 job, wages and salaries by \$0.035 million, and value-added by \$0.101 million.

Under this scenario, total output is expected to rise by \$1.331 million. Corresponding to this are anticipated increases in employment of 7 jobs, \$0.313 million wages and salaries, and \$0.634 million in terms of value-added.

The total changes to economic activity represent the following Type 2 economic multipliers:

Impact	Type 2 Multipliers
Output	1.390
Employment	1.400
Wages and Salaries	1.361
Value-added	1.449

Tourism Impact Summary (Tourism Activity: 2 days)

Impact	Direct Effect	Supply-Chain Effect	Consumption Effect	Total Effect	Type 1 Multiplier	Type 2 Multiplier
Output (\$M)	\$0.958	\$0.212	\$0.162	\$1.331	1.221	1.390
Long Term Employment (Jobs)	5	1	1	7	1.200	1.400
Wages and Salaries (\$M)	\$0.230	\$0.048	\$0.035	\$0.313	1.209	1.361
Value-added (\$M)	\$0.437	\$0.096	\$0.101	\$0.634	1.218	1.449



Disclaimer

All figures, data and commentary presented in this report are based on data sourced from the Australian Bureau of Statistics (ABS), most of which relates to the 2016, 2011, 2006 and 2001 Censuses, and data sourced from the National Visitor Survey (NVS) and International Visitor Survey (IVS) published by Tourism Research Australia.

Using ABS datasets and an input / output methodology industrial economic data estimates for defined geographic regions are generated.

This report is provided in good faith with every effort made to provide accurate data and apply comprehensive knowledge. However, REMPLAN does not guarantee the accuracy of data nor the conclusions drawn from this information. A decision to pursue any action in any way related to the figures, data and commentary presented in this report is wholly the responsibility of the party concerned. REMPLAN advises any party to conduct detailed feasibility studies and seek professional advice before proceeding with any such action and accept no responsibility for the consequences of pursuing any such action.

18.2 RECONNECTING REGIONAL NSW - COMMUNITY EVENTS PROGRAM REPORT

Document ID: 640661

Author: Economic Development Manager

Authoriser: General Manager

Theme: Our Community

Attachments:

1. Wagga REA Horse Trials Post Event Report 2022 (under separate cover)
2. Survey Data REA Wagga Horse Trials (under separate cover)
3. Narrandera Koala Fest Post Event Report (under separate cover)

RECOMMENDATION

That Council:

1. Receives and notes reports of the two completed Community Events Program events.
2. Ratifies the inclusion in the program of the Living Well Narrandera event to be organised by Council's Arts and Cultural Committee.

BACKGROUND

The Hon Paul Toole MP Deputy Premier of NSW advised Council early in 2022 that a dedicated amount of \$239,651 was available for Council to apply as principal applicant for funding towards up to 10 community events.

Council advertised for expressions of interest from community groups to apply for a share of the funding to conduct events that met the program guidelines. All events were to be held between 7 April 2022 and 31 March 2023.

Ultimately 10 complying events were selected and submitted to Department of Regional NSW for approval following Council endorsement. Subsequent to Council endorsement and upon realising they could not comply with the fund guidelines, one of the event organisers withdrew their application. This was replaced by an event to be organised by Council's Arts and Cultural Committee badged Living Well Narrandera.

All 10 events were approved by the Department and the program commenced with the successful completion of two events being:

1. REA Wagga Wagga Horse Trials/Narrandera Horse Trials Event held on 20 and 21 August 2022.
2. Narrandera Koala Fest held on Saturday 17 September 2022.

COMPLETED EVENTS

1. **REA Wagga Wagga Horse Trials** successfully hosted the Narrandera Horse Trials Event at Narrandera Pony Club grounds on 20 and 21 August 2022. The event attracted approximately 265 competitors from across New South Wales, Victoria and South Australia with many competitors accompanied by teams of grooms, strappers

and stable managers.

Attendee numbers were comprised of 265 competitors, 580 team members, over 100 volunteers, judges, course designers, technical delegates and members of Narrandera Pony Club and Narrandera Adult Riding Club. This equated to approximately 1100 people involved in the event plus approximately 250 spectators over the two days. The event was promoted via Facebook, Instagram, locally distributed posters and REA Wagga Wagga Horse Trials platforms such as Nominate. A full report on the event is attached.

2. **Narrandera Koala Fest** was successfully hosted by Narrandera Shire Council at Narrandera Showground on Saturday 17 September 2022. Funding was provided for this event by the NSW Government's Reconnecting Regional NSW-Community Events Program.

The event attracted an estimated 1500 people throughout the day, despite very unpleasant weather conditions. It directly involved 25 businesses and one community organisation, and another 20 businesses benefitted indirectly from the event. Promotion of the event was undertaken through Facebook, locally distributed posters, radio stations in Narrandera, Wagga Wagga, Albury and Griffith, newspaper articles and via a media release to all local media outlets. A full report on the event is attached.

ADDITIONAL EVENT

Living Well Narrandera is a multi-faceted festival proposed by the Narrandera Arts and Cultural Committee. The event will be held at the Arts and Community Centre and the Narrandera Railway Station Arts Hub.

Included in the program are the Artscape Narrandera Arts Festival, Walk-in-Art Community Art Exhibition, Explore Country cultural tour, Living Well Expo and volunteer celebration, Narrandera Out Loud musical workshop and concert, and a Makers' Fair featuring local artists, artisans and craftspeople. The overall budget for the event is \$22,000.

RECOMMENDATION

That Council:

1. Receives and notes reports of the two completed Community Events Program events.
2. Ratifies the inclusion in the program of the Living Well Narrandera event to be organised by Council's Arts and Cultural Committee.

19 OUR INFRASTRUCTURE

Nil

20 OUR LEADERSHIP

Nil

21 POLICY

Nil

22 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

22.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - OCTOBER 2022

Document ID: 640995

Author: Administration Assistant

Authoriser: Deputy General Manager Infrastructure

Theme: Statutory and Compulsory Reporting – Development Services

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the Development Services Activities Report for October 2022.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during October 2022.

BACKGROUND

Development & Complying Development Applications

A summary of Development & Complying Development Applications processed during October 2022 detailed in the following table:

Stage Reached	Number
Lodged	2
Stop-the-Clock / Under Referral / Awaiting Information	1
Under Assessment	2
Determined	4

The value of Development and Complying Development Applications approved by Council during October 2022 is detailed in the following table:

Development Type	2022/2023			
	October		Year to Date	
	Number	Value \$	Number	Value \$
Residential	2	\$ 68,000	12	\$ 1,058,885
Industrial			1	\$ 146,000
Commercial	2	\$ 75,000	8	\$ 2,807,055
Rural Residential			0	\$ -
Subdivisions			2	\$ -
Other			0	\$ -
TOTAL	4	\$ 143,000	23	\$ 4,011,940

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council determined the following development applications, applications for modification of development consents and complying development certificate applications during October 2022.

No	Type	Lot	DP/SP	Address	Development Type	Determination	STC / RFI Days	ACTIVE Business Days
016-22-23	L	1	619209	8a Riverine St NARRANDERA	Shed	Conditionally Approved	-	14
017-22-23	L	65	750851	73 Federal Park Rd GRONG GRONG	Moveable dwelling	Conditionally Approved	-	10
018-22-23	L	2	347424	117 Audley St NARRANDERA	Carport	Conditionally Approved	-	14
019-22-23	L	7	12500	86 Audley St NARRANDERA	Awning, shade sail and fence	Conditionally Approved	-	13

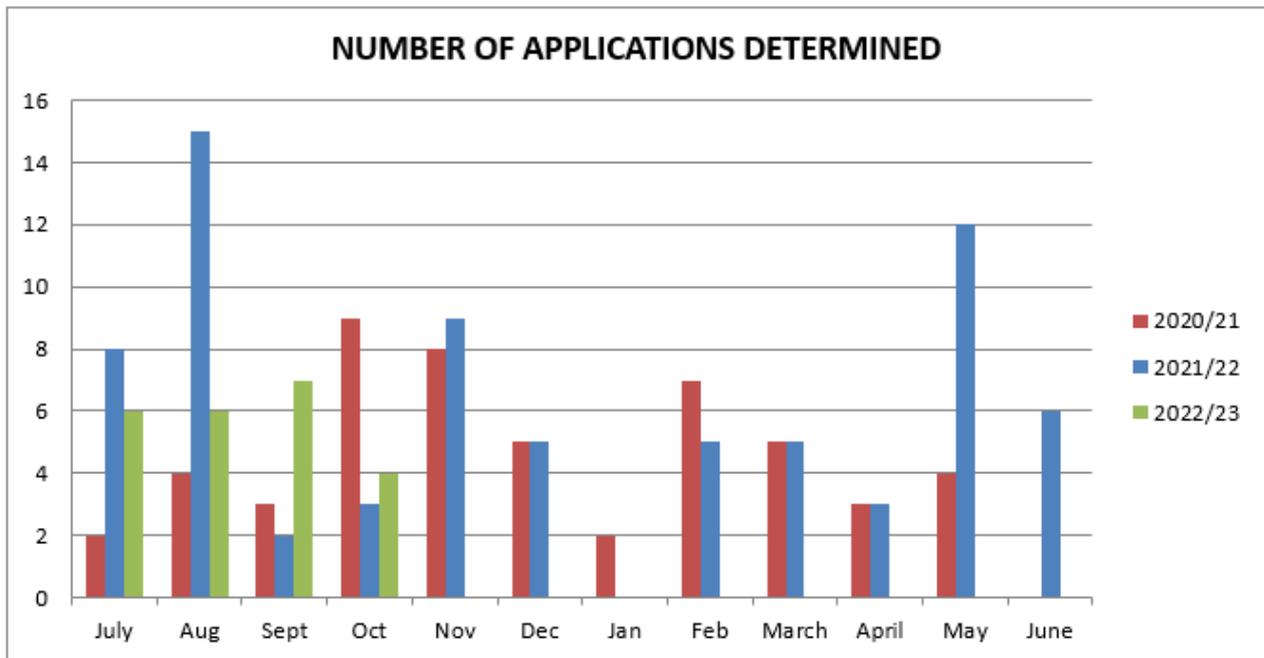
Type explanation

Local (L) – Delegated authority	Merit based assessment where development consent is required. Target determination time of 40 business days.
Council (L/C)	Local development determined by Council at an ordinary meeting.
Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Complying (CDC)	Fast track approval process without the need for a full development application if specific criteria are met.

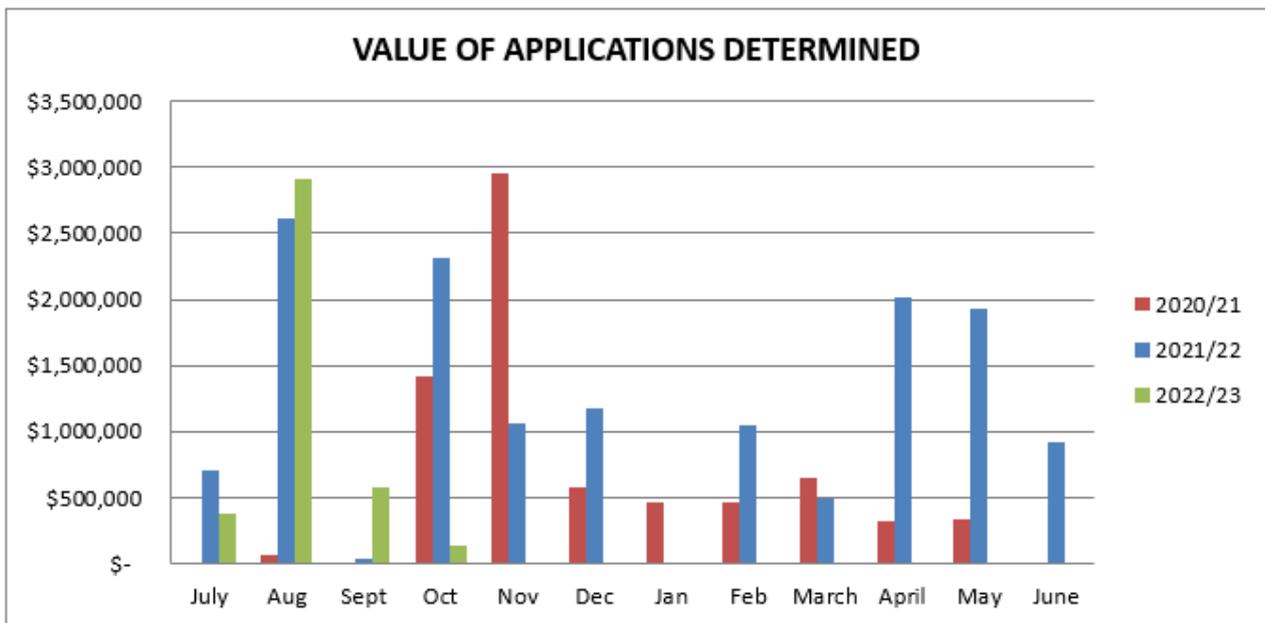
Comparison determination times

2020-21	Narrandera Shire Council average	30 days
2021-22	Narrandera Shire Council average	25 days
2022-23	Narrandera Shire Council average YTD	17.3 days

This graph details the comparative number of Development and Complying Development Applications determined by month since 2020-21.



This graph details the comparative value of Development & Complying Development Applications determined by month since 2020-21.



*2021/22 August figures exclude \$13,915,445 for 2 micro solar farms

Certificates Issued

A summary of other development services activities undertaken during October 2022 is detailed in the following table:

Certificate Type	Number Issued
Construction Certificates	3
Building Certificates	-
Subdivision Certificates	1
Occupation Certificates	1
Section 10.7 (previously 149) Certificates	29
Swimming Pool Compliance Certificates	2
On-Site Septic Management System Certificates	-
S68 Approvals	1

Construction Activities

A summary of Critical Stage building inspections undertaken during October 2022 is detailed in the following tables:

Building Surveyor Inspections	
Critical Stage Inspections	8

Compliance Activities

A summary of compliance services activities undertaken during October 2022 is detailed in the following tables:

Companion Animal Activity – Dogs	
Impounded	23
Returned	2
Rehomed	9

Companion Animal Activity – Cats	
Impounded	6
Returned	-
Rehomed	-

Compliance Activity	
Call outs	-
Infringement warnings/fines issued	-
Menacing/Dangerous dog incidents	-

RECOMMENDATION

That Council:

Receives and notes the Development Services Activities Report for October 2022.

23 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**23.1 SUBMISSIONS REGARDING GENERAL PURPOSE FINANCIAL STATEMENTS AND AUDITORS REPORT****Document ID:** 640203**Author:** Deputy General Manager Corporate and Community**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Notes that no submissions were received in regard to the General Purpose Financial Statements and Auditors Report for the period ending 30 June 2022.
2. Concludes the 2021-22 financial reporting process in accordance with the Local Government Act, 1993.

PURPOSE

The purpose of this report is to advise Council of any submissions were received in regard to the General Purpose Financial Statements and Auditors Report for the period ending 30 June 2022.

Council received no submissions for the 2021-22 year, completing the financial reporting process.

The General Purpose Financial Statements and Auditors Report were adopted by Council at its October meeting and will form part of the Annual Report to be presented to Council in November 2022.

SUMMARY

The 2021-22 Financial Statements were presented to Council at its October 2022 meeting. Council adopted the Financial Statements and Auditors Report as presented. Upon adoption by Council, any person may make a submission to Council regarding the Financial Statements or the Auditors Report. This was advertised in accordance with Section 420 of the Local Government Act 1993, which states:

1. Any person may make submission to the council with respect to the Council's audited financial reports or with respect to the auditor's reports.
2. A submission must be in writing and must be lodged with the Council within seven days after the date on which those reports are presented to the public.
3. The Council must ensure that copies of all submissions received by it are referred to the auditor.

4. The Council may take such action as it considers appropriate with respect to any such submission, including the giving of notice to the Director-General of any matter that appears to require amendment of the council's financial reports.

There were no submissions received in relation to the 2021-22 General Purpose Financial Statements and Auditors Report.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.4 - Report on compliance with the financial performance measures within the annual financial statements.

ISSUES AND IMPLICATIONS

Policy

- N/A

Financial

- N/A

Legal / Statutory

- Compliance with the Local Government Act 1993 Section 420

Community Engagement / Communication

The Local Government Act makes provision for the community to make submissions in regard to the General Purpose Financial Statements and Auditors Reports and directs how submissions will be reported.

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

Not advertising for submissions would be in contravention to the Local Government Act and would limit the public's avenues to comment on the Financial Statements and Auditors Report.

CONCLUSION

Council notes that no submissions were received and that no further action is required, concluding the 2021-22 financial reporting process in accordance with the Local Government Act, 1993.

RECOMMENDATION

That Council:

1. Notes that no submissions were received in regard to the General Purpose Financial Statements and Auditors Report for the period ending 30 June 2022.
2. Concludes the 2021-22 financial reporting process in accordance with the Local Government Act, 1993.

23.2 SPECIAL RATE VARIATION - APPLICATION STATUS

Document ID: 640525

Author: Deputy General Manager Corporate and Community

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: Nil

RECOMMENDATION

That Council

1. Notes the engagement of Morrison Low consultants to commence the review of Council's asset management systems, strategies and plans and commencing the process to lodge a SRV application to the IPART in 2024.

PURPOSE

The purpose of this report is to inform Council on the progress towards lodging a Special Rate Variation (SRV) to the Independent Pricing and Regulatory Tribunal (IPART) in 2024.

SUMMARY

Council at its September meeting resolved to progress development of an SRV application to the IPART for lodgement in 2024. Preparation of the application will proceed through 2023, with Council considering a resolution to formally lodge an application in late 2023, followed by lodgement in early 2024, and implementation from July 2024.

BACKGROUND

Council at its September 2022 meeting resolved as follows regarding the submission of an SRV application in 2024.

That Council:

1. *Commences the procurement for:*
 - a. *A revision of Asset Management Plans and Strategies with a forecast 10-year capital works program*
 - b. *Service reviews as the basis of an improvement plan for the IPART.*
2. *Restricts funds received from the 2022-23 financial assistance grant in excess of the adopted budget as internally restricted cash to fund 1.a and 1.b above and any subsequent expenditure to prepare and submit a SRV application to the IPART in 2024.*

Local Government consultancy Morrison Low described the six criteria that must be addressed in the Office of Local Government's "Special Rates Guidelines" for a successful SRV application to the IPART.

1. ***The need for, and purpose of, a different revenue path for the council's general fund (as requested through the special variation) is clearly articulated and identified in the council's Integrated Planning and Report (IP&R) documents, in particular its Delivery Program, Long Term Financial Plan and Asset***

Management Plan where appropriate. In establishing the need for the special variation, the relevant IP&R documents should canvas alternatives to the rate rise. In demonstrating this need councils must indicate the financial impact in their Long-Term Financial Plan by applying a number of scenarios.

2. **Evidence that the community is aware of the need for and extent of a rate rise.** *The Delivery Program and Long-Term Financial Plan should clearly set out the extent of the general fund rate rise under the special variation including an overview of its ongoing efficiency measures and briefly discuss its progress against these measures, in its explanation of the need for the proposed SRV.*
3. **The impact on affected ratepayers must be reasonable,** *having regard to both the current rate levels, existing ratepayer base, demonstrate that councils have consideration of the community’s capacity and willingness to pay rates, and establish that the proposed rate increases are affordable having regard to the community’s capacity to pay.*
4. **The relevant IP&R documents must be exhibited (where required),** *approved and adopted by the council before the council applies to IPART for a special variation to its general income.*
5. *The IP&R documents or the council’s application must explain the productivity improvements and cost containment strategies the council has realised in past years and plans to realise over the proposed special variation period.*
6. *Any other matter that IPART considers relevant - to the extent compliance has been or is anticipated to be affected by COVID-19, councils should explain this impact in their application. IPART will take these explanations into consideration when assessing the application.*

The report to Council in September set out nineteen tasks that were identified to address the criteria above. That list has been distilled into components as follows:

<u>Component</u>
Report to Council and presentation from consultant to confirm commitment to process and timeline (December Meeting?)
Assess Council’s current Asset Management systems, process, documents, procedures, data availability and overall status
Detailed quality assessment of the asset data and financials
Asset Management Strategy and Policy
Asset Management Plans
Capacity to pay analysis and report

Improvement plan – undertake an organisational-wide service review/scan and develop the improvement plan with improvements implemented by Council to date and any additional improvements identified and incorporated.
Review Workforce Plan
Prepare SRV forecasting model), incorporating operating and capital initiatives into scenarios to finalise SRV options and documented outcomes, options and content for an SRV proposal for staff and Council workshops
Develop engagement plan, program and activities: Support development of SRV messaging and engagement material: facilitate community engagement activities: draft community engagement report.
Redraft the LTFP document for Council to use as part of the community engagement process
SRV application preparation ready for submission by Council

Procurement has commenced, with Morrison Low engaged to undertake the first four components above. Work on these will identify the quantum of work required to bring criteria five, Asset Management Plans, to the required status.

Council does not have the inhouse resources to undertake the Capacity to Pay analysis and report. This will be the next component for procurement.

The service review/scan will address the requirements for the IPART criteria, and also identify services for future in depth service reviews as required by Integrated Planning and Reporting (IP&R) provision in the Local Government Act. This component will also inform the extent of revision required in the Workforce Plan to resource the identified service levels.

Council’s existing Long Term Financial Plan (LTFP) will be reviewed and augmented with updated capital works schedules from the revised asset management plans and operational costs from the service review/scan. This data will drive an SRV forecasting model with options around the extent of the SRV and variations to service delivery. The work on the LTFP and SRV forecasting model will run concurrently with the drafting of Council’s 2023 budget. Outcomes from the SRV modelling will inform the future years in the LTFP.

The final three components will be addressed as part of developing the IP&R documents around the 2023/24 budget, operating plan and delivery program.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS**Policy**

- POL002 Procurement
- POL011 Borrowing & Loans
- POL053 Community Engagement

Financial

- The SRV process is proposed to be funded from an additional financial assistance grant allocation.
- Revised asset management plans and community consultation around anticipated service levels will guide the update of the Long-Term Financial Plan and inform any application to the IPART for an SRV.

Legal / Statutory

- Council will need to satisfy the criteria set out in the Office of Local Government Guidelines for the preparation of an application for a special variation to general income.

Community Engagement / Communication

The IPART assessment process of a special variation requires Council to demonstrate community consultation achieving:

- community awareness of their plans
- a demonstrated need for higher increases to charges
- a reasonable impact on ratepayers
- a sustainable financing strategy
- a history of well-documented Council productivity improvements and cost containment strategies.

IPART will conduct its own community consultation to confirm the above criteria are achieved, along with consideration of submissions made to the IPART and economic analysis of financial impact on ratepayers.

Human Resources / Industrial Relations

- The SRV process is onerous and therefore resource intensive, requiring significant staff time dedicated to the project.

RISKS

The process to undertake an SRV application is resource intensive and expensive. The IPART may determine to refuse Council's application or grant only part of the requested variation.

CONCLUSION

Council notes the engagement of Morrison Low consultants to commence the review of Council's asset management systems, strategies and plans, commencing the process to make a SRV application to the IPART in 2024.

RECOMMENDATION

That Council

1. Notes the engagement of Morrison Low consultants to commence the review of Council's asset management systems, strategies and plans and commencing the process to lodge a SRV application to the IPART in 2024.

23.3 INCOME STATEMENT - OCTOBER 2022**Document ID: 640892****Author: Senior Finance Officer****Authoriser: Deputy General Manager Corporate and Community****Theme: Statutory and Compulsory Reporting – Financial / Audit****Attachments: 1. October 2022 Income Statement****RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 October 2022.

PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 31 October 2022.

SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

BACKGROUND**Adopted Budget**

The original budget was adopted by Council on 21 June 2022. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

Rates & Annual Charges

Rates & Charges are reported as fully received because revenue is accounted for once the rates levy has been run. Rates notices for 2022-23 were issued on 4 July 2022.

Depreciation

Depreciation is run on a quarterly basis and has been calculated to September.

Major Variations to Budget

There are no major variations to budget evident.

Interest and Investment Revenue

Interest revenue is showing at the end of October a negative amount of \$39,000 this is due to the reversal of accrued interest for the 2021-22 financial year.

CONCLUSION

Council receives and notes the information contained in the Income statement report for the period ending 31 October 2022.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 October 2022.

Narrandera Shire Council

Consolidated Income Statement

for the period ending 31 October 2022

	Original Budget	Actual YTD
Income from continuing operations		
Rates and annual charges	8,597	8,482
User charges and fees	3,213	959
Other revenues	721	360
Grants and contributions provided for operating purposes	7,643	1,444
Grants and contributions provided for capital purposes	7,739	105
Interest and investment revenue	228	(39)
Rental income	225	67
Net gain from the disposal of assets	92	237
Total income from continuing operations	28,458	11,615
Expenses from continuing operations		
Employee benefits and on-costs	8,450	2,599
Materials and services	5,732	2,407
Borrowing costs	47	12
Depreciation and amortisation	6,117	1,529
Impairment of receivables	6	3
Other expenses	404	136
Net loss from the disposal of assets	-	-
Total expenses from continuing operations	20,756	6,686
Operating result from continuing operations	7,702	4,929
Operating result from discontinued operations	-	-
Net operating result for the year attributable to Council	7,702	4,929
Net operating result for the year before grants and contributions provided for capital purposes	(37)	4,824

Narrandera Shire Council

General Fund Income Statement

for the period ending 31 October 2022

	Original Budget	Actual YTD
Income from continuing operations		
Rates and annual charges	6,254	6,176
User charges and fees	1,615	467
Other revenues	721	360
Grants and contributions provided for operating purposes	7,643	1,444
Grants and contributions provided for capital purposes	4,671	105
Interest and investment revenue	136	(27)
Rental Income	225	67
Net gain from the disposal of assets	92	237
Total income from continuing operations	21,357	8,829
Expenses from continuing operations		
Employee benefits and on-costs	7,769	2,371
Materials and services	3,753	1,934
Borrowing costs	8	2
Depreciation and amortisation	5,097	1,274
Impairment of receivables	6	3
Other expenses	404	136
Net loss from the disposal of assets	-	-
Total expenses from continuing operations	17,037	5,720
Operating result from continuing operations	4,320	3,109
Operating result from discontinued operations	-	-
Net operating result for the year attributable to Council	4,320	3,109
Net operating result for the year before grants and contributions provided for capital purposes	(351)	3,004

Narrandera Shire Council

Water Fund Income Statement

for the period ending 31 October 2022

	Original Budget	Actual YTD
Income from continuing operations		
Rates and annual charges	846	825
User charges and fees	1,421	440
Other revenues	-	-
Grants and contributions provided for operating purposes	-	-
Grants and contributions provided for capital purposes	10	18
Interest and investment revenue	76	(15)
Rental income	-	-
Net gain from the disposal of assets	-	-
Total income from continuing operations	2,353	1,268
Expenses from continuing operations		
Employee benefits and on-costs	343	127
Materials and services	1,264	290
Borrowing costs	-	-
Depreciation and amortisation	667	167
Impairment of receivables	-	-
Other expenses	-	-
Net loss from the disposal of assets	-	-
Total expenses from continuing operations	2,274	584
Operating result from continuing operations	79	684
Operating result from discontinued operations	-	-
Net operating result for the year attributable to Council	79	684
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	69	666

Narrandera Shire Council

Sewer Fund Income Statement

for the period ending 31 October 2022

	Original Budget	Actual YTD
Income from continuing operations		
Rates and annual charges	1,497	1,481
User charges and fees	177	52
Other revenues	-	-
Grants and contributions provided for operating purposes	-	-
Grants and contributions provided for capital purposes	3,058	(18)
Interest and investment revenue	16	3
Rental income	-	-
Net gain from the disposal of assets	-	-
Total income from continuing operations	4,748	1,518
Expenses from continuing operations		
Employee benefits and on-costs	338	101
Materials and services	715	183
Borrowing costs	39	10
Depreciation and amortisation	353	88
Impairment of receivables	-	-
Other expenses	-	-
Net loss from the disposal of assets	-	-
Total expenses from continuing operations	1,445	382
Operating result from continuing operations	3,303	1,136
Operating result from discontinued operations	-	-
Net operating result for the year attributable to Council	3,303	1,136
Net operating result for the year before grants and contributions provided for capital purposes	245	1,154

23.4 QUARTERLY BUDGET REVIEW - SEPTEMBER 2022

Document ID: 641044
Author: Senior Finance Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: 1. Quarterly Budget Review - September 2022 (under separate cover)

RECOMMENDATION

That Council:

1. Receives, notes, and adopts the information and variations contained in the September Quarterly Review.

PURPOSE

The purpose of this report is to present to Council the Quarterly Budget Review Statement (QBRs) for September 2022.

SUMMARY

The General Fund forecast net operating result from continuing operations after the quarter is a surplus \$7,926,000 compared to the original budget forecast result of a surplus of \$4,197,000.

The General Fund forecast net operating result before grants and contributions provided for capital after the quarter is a deficit of \$4,192,000 compared to original budget forecast deficit of \$351,000. This is a result of transferring out \$4,124,547 for the Financial Assistance Grant (FAG) that was received in advance last financial year.

Below is a table that outlines each of Council Fund’s operating positions before capital grants.

Operating Position before Capital Grants		
	Original	Sept
Fund	(000's)	(000's)
General	-351	-4,192
Water	69	71
Sewer	245	251
Consolidated	-37	-3,870

BACKGROUND

In accordance with the Local Government Financial Regulations, Council is required to prepare a QBRs.

The Financial Regulations mandate a minimum of six statements that must be produced. These are a Statement by the Responsible Accounting Officer, Income & Expenses

Statement, Capital Budget Statement, Cash & Investments Position Statement, Key Performance Indicators and a Statement of Contracts and Other Expenses.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

N/A

Strategy

N/A

Action

N/A

ISSUES AND IMPLICATIONS

Policy

- Nil

Financial

- Council’s short-term financial position (the level of working capital) is satisfactory as at 30 September 2022.

Legal / Statutory

- To comply with Local Government Regulations 2021 Part 9 Division 3 Clause 203.

Community Engagement / Communication

- N/A

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

N/A

VARIATIONS

Significant variations during the September quarter are detailed below by Fund and Activity.

General Fund

Budget Variation	Amount	Funding Source	Net Impact Favourable / (Unfavourable)
Rates & Annual Charges - \$13K (unfavourable)			
Ordinary Rates & Charges	(\$13,000)	Revenue	(\$13,000)
<i>Less than budgeted levies to be caught up in 23-24 Levy</i>			

User charges and fees - \$492k favourable			
Community Transport Revenues	\$393,000	Revenue	\$492,000
RMCC Grant Revenues	\$90,000	Revenue	
Community Services Room	\$9,000	Revenue	
<i>Higher than anticipated income received</i>			
Other revenues - \$11k fav			
Contribution to Quarry Rehabilitation	\$2,000	Revenue	\$11,000
Sale of Water Allocations	\$9,000	Revenue	
<i>Higher than anticipated income received</i>			
Operating grants and contributions - \$203k favourable			
Regional Youth – Holiday Break 2022	\$7,000	Grant	\$203,396
Tech Savvy Seniors	\$2,300	Grant	
Reconnecting Regional NSW Grant	\$191,721	Grant	
NSW Small Business Month Grant	\$2,375	Grant	
<i>Successful grant funding received</i>			
Capital grants and contributions - \$601k favourable			
Successful Grants Received	\$620,000	Grant	\$601,000
<i>Successful grant funding received</i>			
Shade Sail Contribution for Reverse Vending Machine	\$1,000	Revenue	
<i>50% cost of shade sail at Reverse Vending Machine</i>			
Active Transport Partnership	(\$20,000)	Grant	
<i>Lower than anticipated grant funding received</i>			
Employee benefits and oncosts - \$27k (unfavourable)			
Executive Services Wages	\$15,000	Revenue	(\$27,000)
HR Wages Expense	\$14,000	Revenue	
Economic Development Wages	\$1,000	Revenue	
Administration Expenses	(\$3,000)	Revenue	
State Road Contract works wages	(\$60,000)	User Fees	
<i>Budget transfer offset with materials and services</i>			
Materials and services - \$429k (unfavourable)			(\$429,000)

Communications	(\$22,000)	Revenue	
Subscriptions Expenses	(\$6,000)	Revenue	
Drug & Alcohol Testing	(\$14,000)	Revenue	
<i>Budget transfer offset from employee benefits and oncosts</i>			
Youth Grant Expenses	(\$7,000)	Grant	
Marketing & Tourism Grant	(\$194,096)	Grant	
<i>Increased expenses for successful Grant funding received</i>			
Street Lighting Contribution	(\$110,000)	Reserve	
<i>Funds transferred from Sale of Water Reserve</i>			
Dev. Control Subscription Expenses	(\$6,000)	Revenue	
Playing Fields Insurance Expenses	(\$3,000)	Revenue	
Parks & Gardens Rates	(\$6,000)	Reserve	
Financial Charges Expenses	(\$9,000)	Revenue	
CT Vehicle Purchase Expense	(\$16,000)	Revenue	
Business Development Expenses	(\$3,000)	Revenue	
CT Software Expenses	(\$3,000)	Revenue	
<i>Higher than anticipated expenses</i>			
State Road Contract Works Materials & Contracts	(\$30,000)	Reserve	
<i>Increased expenses offset by increased income received</i>			
Consultants - \$3K favourable			
Finance Contractor Expenses	\$3,000	Revenue	\$3,000
<i>Budget transfer offset with materials & services</i>			
Total Favourable			\$840,000
Capital Expenditure – \$600K (unfavourable)			
Landervale Fire Shed	(\$370,000)	Grant	
Drainage Improvement works	(\$250,000)	Grant	
<i>Successful grant funding projects</i>			(\$600,000)
Urban Pavement Rehabilitation	\$40,000	Revenue	
SZI – Adams & Douglas Streets	(\$40,000)	Revenue	
Active Transport – Cycling	\$50,000	Reserve	

Active Transport – Walking (Mulga St)	(\$30,000)	Grants	\$90,000
<i>Unspent funds reallocated to overspent projects</i>			
Reserve Transfers - \$90K favourable			
Infrastructure Replace & Renewal	(\$110,000)	Reserve	
Property Development (Red Hill)	\$200,000	Reserve	
<i>Funds Allocated from Sale of Water to Streetlighting Contribution</i>			
Lake Talbot Tourist Park	(\$1,448)	Reserve	
<i>Transfer from reserve</i>			
Narrandera Stormwater Reserve	\$2,296	Revenue	
Unspent Grant and Contributions	\$374,239	Reserve	
<i>Transfer to reserve</i>			

Water Fund

Budget Variation	Amount	Funding Source	Net Impact Favourable / (Unfavourable)
Grants & Contributions - Capital - \$10k favourable			\$10,000
Section 64 Water Contributions	\$10,000	Revenue	
<i>Higher than anticipated income received This was transferred to reserve</i>			
Materials and services - \$2k fav			\$2,000
Insurance Expenses	\$2,000	Reserves	
<i>Lower than anticipated insurance expenses</i>			
Total Favourable			\$12,000
Capital Expenditure – \$20K (unfavourable)			(\$20,000)
Taggle Software & implement	(\$17,000)	Reserve	
Household Filter Project	(\$3,000)	Reserve	
<i>Transfer from reserve for project funding</i>			
Reserve Transfers - \$8K (unfavourable)			(\$8,000)
Asset Replacement	(\$18,000)	Reserve	
<i>Transfer from reserve, operational and capital expenses</i>			
Section 64	\$10,000	Reserve	

<i>Transfer to Reserve</i>	
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Income from user charges was budgeted slightly lower than the previous year with the anticipation of further wet weather, but rainfall has again been higher than predicted. As such, income from user charges is again likely to be 20% lower than forecast and may result in an operating deficit for the second year.

Sewer Fund

Budget Variation	Amount	Funding Source	Net Impact Favourable / (Unfavourable)
Materials and Services - \$6K favourable			
Insurance Expenses	\$6,000	Revenue	\$6,000
<i>Lower than anticipated insurance expenses</i>			
Total Favourable			\$6,000
Reserve Transfers - \$283k (unfavourable)			
Asset Replacement	(\$6,000)	Reserve	(\$6,000)
<i>Transfer to Reserve</i>			

Key Performance Indicators



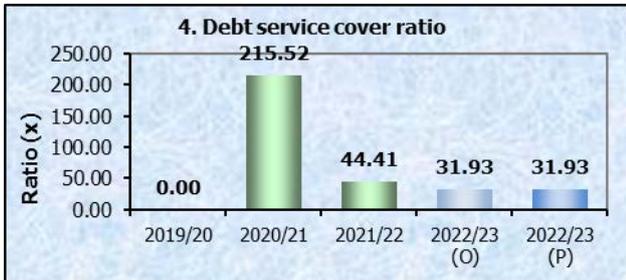
This ratio measures Council’s achievement of containing operating expenditure within operating revenue.



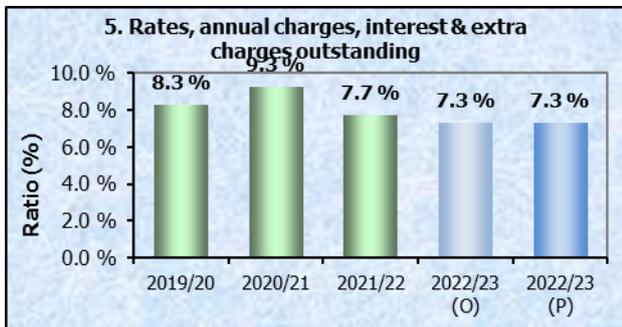
This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.



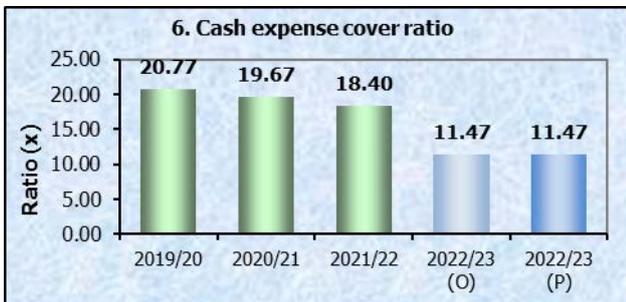
To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



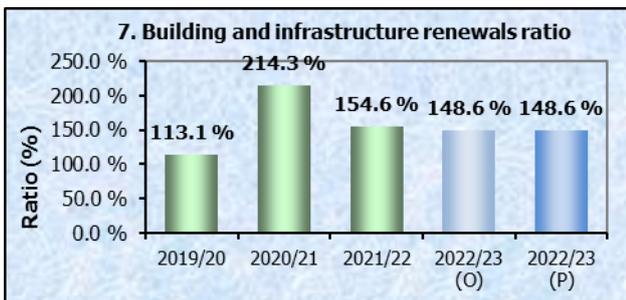
This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.



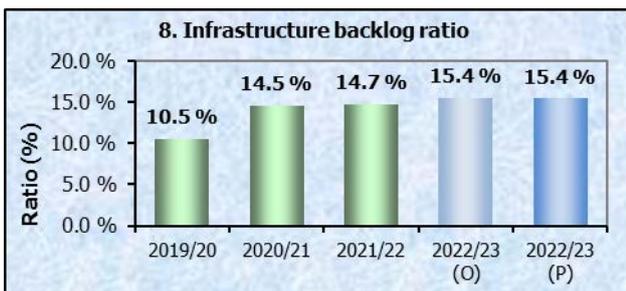
To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.



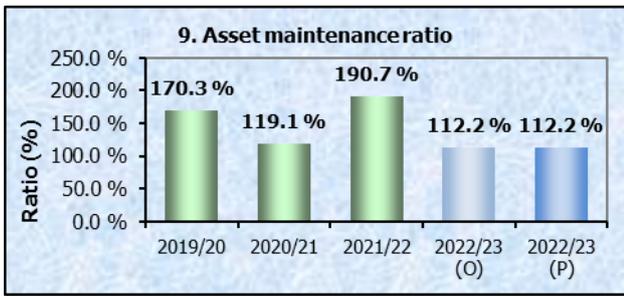
This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.



To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.



This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.



Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the Infrastructure Backlog growing.

CONCLUSION

That Council receives, notes and adopts the September Quarterly review in accordance with the Local Government Financial Regulations.

RECOMMENDATION

That Council:

Receives, notes, and adopts the information and variations contained in the September Quarterly Review.

23.5 STATEMENT OF INVESTMENTS - OCTOBER 2022

Document ID: 641074

Author: Senior Finance Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the report indicating Council’s Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 October 2022.

PURPOSE

The purpose of this report is to present to Council the investments held as at 31 October 2022.

SUMMARY

<u>Fund Balance (GL)</u>	
General	19,295,361.76
Water	5,854,982.34
Sewerage	2,480,339.03
Trust	86,009.33
	27,716,692.46

BACKGROUND

The actual interest income received to 31 October 2022 is \$32,666, however due to the accrual process and accounting for interest in the relevant year it is showing as negative \$39K and compares unfavourably with the budget of \$59,240. The investment returns are below the respective benchmarks for the month.

Included in this report are the following items that highlight Council’s investment portfolio performance for the month and an update on the investment environment:

- a. Council’s investment for the month
- b. Application of Investment Funds
- c. Investment Portfolio Performance
- d. Investment Commentary
- e. Responsible Officer Certification
 - 1.
 - 2.

a. Council Investments

Council Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
Bendigo Bank	1,000,000.00	3.62%	0.55%	A-2	2 Dec 2022
National Australia Bank (On call)	2,380,683.13	8.62%	0.10%	A-1+	31 Oct 2022
National Australia Bank	1,000,000.00	3.62%	0.65%	A-1+	5 Dec 2022
National Australia Bank	1,000,000.00	3.62%	1.50%	A-1+	5 Jan 2023
National Australia Bank	1,000,000.00	3.62%	1.85%	A-1+	19 Apr 2023
National Australia Bank	1,000,000.00	3.62%	3.93%	A-1+	9 Aug 2023
National Australia Bank	1,000,000.00	3.62%	4.45%	A-1+	29 Sep 2023
National Australia Bank	1,000,000.00	3.62%	4.05%	A-1+	5 Oct 2023
Commonwealth Bank	1,000,000.00	3.62%	0.78%	A-1+	20 Jan 2023
Commonwealth Bank	1,000,000.00	3.62%	1.87%	A-1+	6 Feb 2023
Commonwealth Bank	1,000,000.00	3.62%	0.85%	A-1+	24 Feb 2023
Commonwealth Bank	1,000,000.00	3.62%	1.00%	A-1+	9 Mar 2023
Commonwealth Bank	1,000,000.00	3.62%	1.88%	A-1+	14 Apr 2023
Commonwealth Bank	1,000,000.00	3.62%	2.97%	A-1+	16 May 2023
Commonwealth Bank	750,000.00	2.71%	3.23%	A-1+	2 Jun 2023
Commonwealth Bank	1,000,000.00	3.62%	3.68%	A-1+	8 Jun 2023
Commonwealth Bank	1,000,000.00	3.62%	4.30%	A-1+	21 Jun 2023
Suncorp	1,000,000.00	3.62%	1.37%	A-1	16 Dec 2022
Suncorp	1,000,000.00	3.62%	3.96%	A-1	26 Jul 2023
Westpac Bank	1,000,000.00	3.62%	0.56%	A-1+	22 Nov 2022
Westpac Bank	1,000,000.00	3.62%	0.60%	A-1+	25 Nov 2022
Westpac Bank	500,000.00	1.81%	1.05%	A-1+	16 Feb 2023
Westpac Bank	1,000,000.00	3.62%	1.10%	A-1+	16 Mar 2023
Westpac Bank	1,000,000.00	3.62%	1.88%	A-1+	12 Apr 2023
Westpac Bank	1,000,000.00	3.62%	2.87%	A-1+	26 May 2023
Westpac Bank	1,000,000.00	3.62%	4.11%	A-1+	25 Aug 2023
Westpac Bank	1,000,000.00	3.62%	4.17%	A-1+	1 Sep 2023
Total Council Funds	27,630,683.13	100%			

Trust Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
Bendigo Bank (Tourist)	32,499.57	32.38%	0.70%	A-2	21 Mar 2023
National Australia Bank (Art)	53,509.76	67.62%	3.70%	A-1+	2 Aug 2023
Total Trust Funds	86,009.33	100%			

3.

Individual Limits					
Institution	Rating		Value	Council %	
Bendigo Bank	BBB+	A2	\$ 1,032,499.57	3.7%	Max 10%
Elders Rural Bank	BBB+	A2	\$ -	0.0%	Max 10%
IMB	BBB	A3	\$ -	0.0%	Max 10%
NAB	AA-	A1+	\$ 8,434,192.89	30.4%	Max 35%
Suncorp	A+	A1	\$ 2,000,000.00	7.2%	Max 25%
StGeorge	AA	A1+	\$ -	0.0%	Max 35%
Macquarie Bank	A+	A1	\$ -	0.0%	Max 25%
Commonwealth Bank	AA-	A1+	\$ 8,750,000.00	31.6%	Max 35%
Westpac	AA-	A1+	\$ 7,500,000.00	27.1%	Max 35%

4.

\$ 27,716,692.46 100%

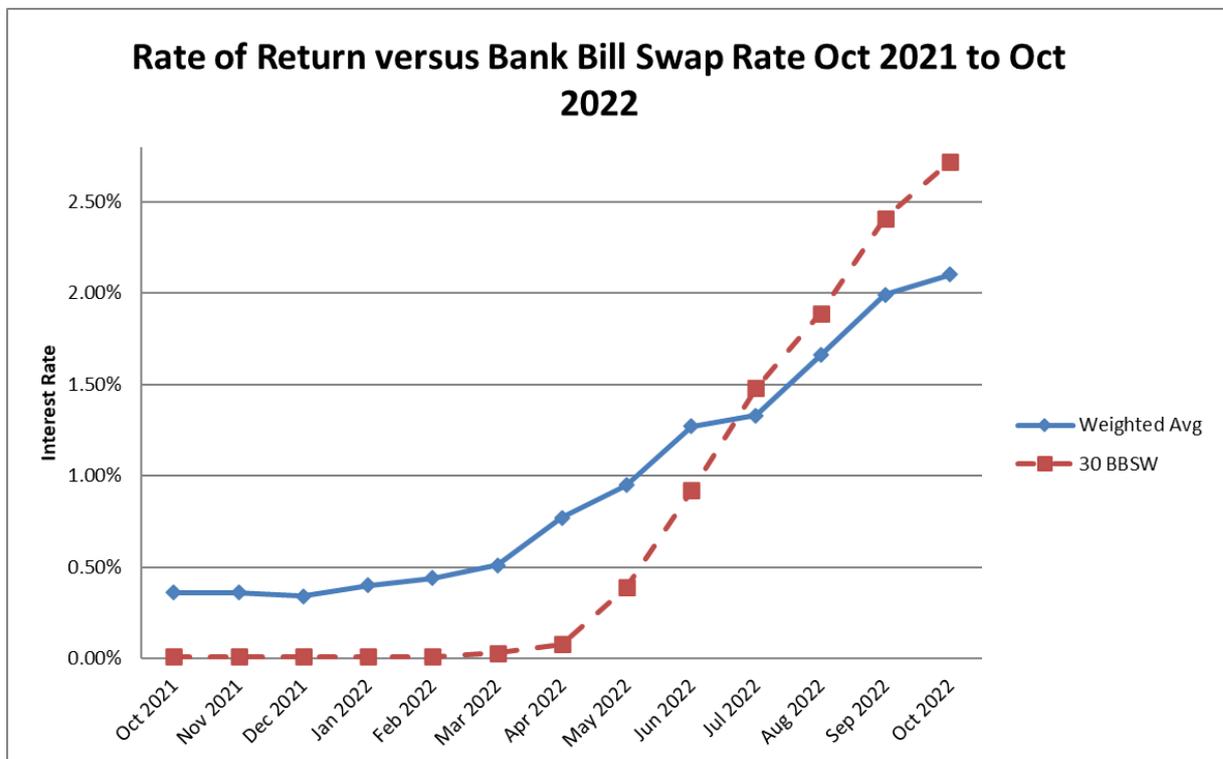
b. Application of Investment Funds

Application of Restricted Funds		
Allocation	Description	\$'000
External Restrictions	Water Supply	\$ 6,297
	Sewer Supply	\$ 3,011
	Developer Contributions	\$ 428
	Domestic Waste	\$ 1,483
	Unexpended Grants	\$ 3,107
	Stormwater	\$ 493
Internally Restricted	Discretion of Council	\$ 12,897
Unrestricted	Allocated to current budget	\$ -
Total		\$ 27,716

5.

c. Investment Portfolio Performance

Monthly Investment Performance				
Period Ending	Investments	Weighted	BBSW 30	Variance
Oct 2021	24,539,746.09	0.36%	0.010%	0.35%
Nov 2021	22,989,760.92	0.36%	0.010%	0.35%
Dec 2021	24,949,769.83	0.34%	0.010%	0.33%
Jan 2022	23,949,774.56	0.40%	0.010%	0.39%
Feb 2022	23,869,784.73	0.44%	0.010%	0.43%
Mar 2022	24,219,795.30	0.51%	0.030%	0.48%
Apr 2022	28,623,267.10	0.77%	0.080%	0.69%
May 2022	28,623,284.37	0.95%	0.390%	0.56%
Jun 2022	28,893,424.59	1.27%	0.920%	0.35%
Jul 2022	27,153,758.44	1.33%	1.480%	-0.15%
Aug 2022	28,634,622.31	1.66%	1.890%	-0.23%
Sep 2022	27,735,436.96	1.99%	2.410%	-0.42%
Oct 2022	27,716,692.46	2.10%	2.720%	-0.62%



6.

7.

d. Investment Commentary

The investment portfolio decreased by \$19K for the month of October, with the next investment to reach maturity on 22 November 2022. The October period reported income totalling \$1.6M, while payments to suppliers and staff costs amounted to \$2.5M.

The investment portfolio is diversified across a range of institutions to minimise credit risk and reviewed on a regular basis to maximise investment performance. The range of investment types that Council holds includes term deposits and an on-call account.

Central banks and the market are at odds regarding projected interest rates. It appears the cash rate may be increased throughout 2022. Increasing rates will have a positive impact on returns from Council's portfolio. Changes in the market are based on predictions of continuation of increases in the core inflation rate.

e. Responsible Officer Certification

I hereby certify that the investments listed above have been made in accordance with section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy POL025.

Council's Investment Policy was reviewed and adopted on 22 February 2022.

RECOMMENDATION

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 October 2022.

23.6 STATEMENT OF RATES AND RECEIPTS - OCTOBER 2022

Document ID: 641183
Author: Revenue Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 October 2022.

PURPOSE

The purpose of this report is to present to Council the Statement of Rates and Receipts as at 31 October 2022.

SUMMARY

The Statement of Rates and Receipts is required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

BACKGROUND

Rates and Charges

Arrears as at 01.07.2022	765,360.21
22/23 Rate levies & supplementary levies (excl. postponed amounts)	<u>8,700,901.50</u>
	9,466,261.71
Less Pensioner rebates	<u>203,094.84</u>
NET BALANCE	9,263,166.87
Less receipts to 31.10.2022	<u>3,571,405.80</u>
	<u><u>5,691,761.07</u></u>

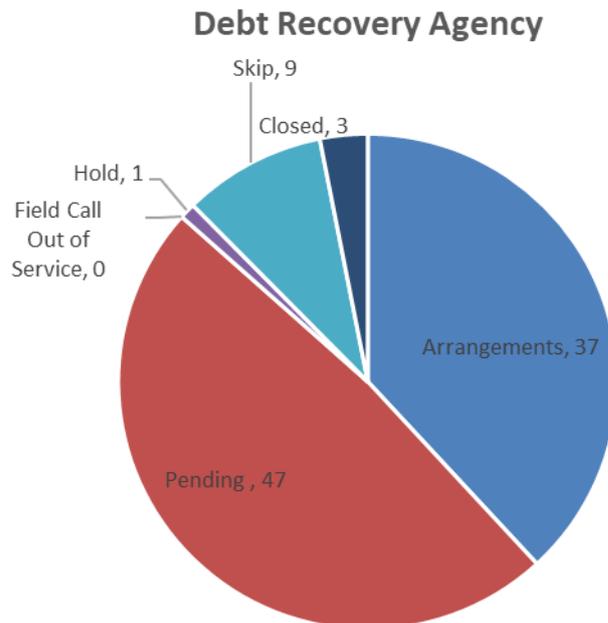
Actual % Rate Collection to Net Balance as at 31.10.2022	= <u>38.55%</u>
Comparative % Collection to Net Balance as at 31.10.2021	= <u>39.60%</u>
Anticipated % Collection Rate as at 30.06.2023	= <u>94.00%</u>

Water Consumption/Sewer Usage Charges

Arrears as at 01.07.2022	204,203.80
22/23 Water / Sewer usage charges, supplementary levies & interest	<u>473,447.93</u>
NET BALANCE	677,651.73
Less receipts to 31.10.2022	<u>131,473.49</u>
	<u><u>546,178.24</u></u>

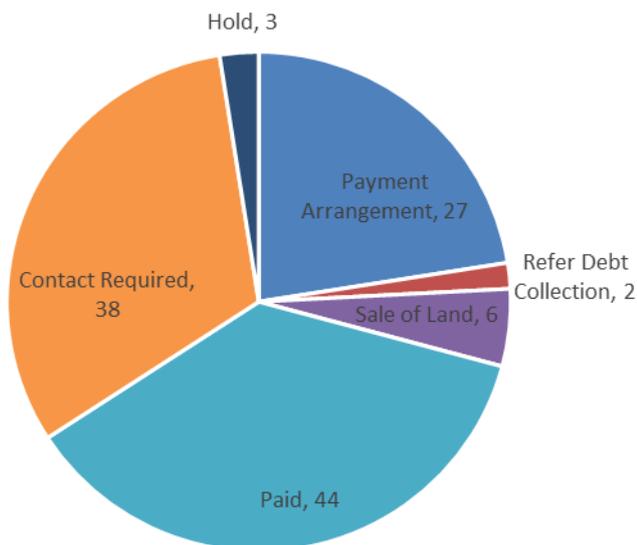
OVERDUE RATES AND CHARGES

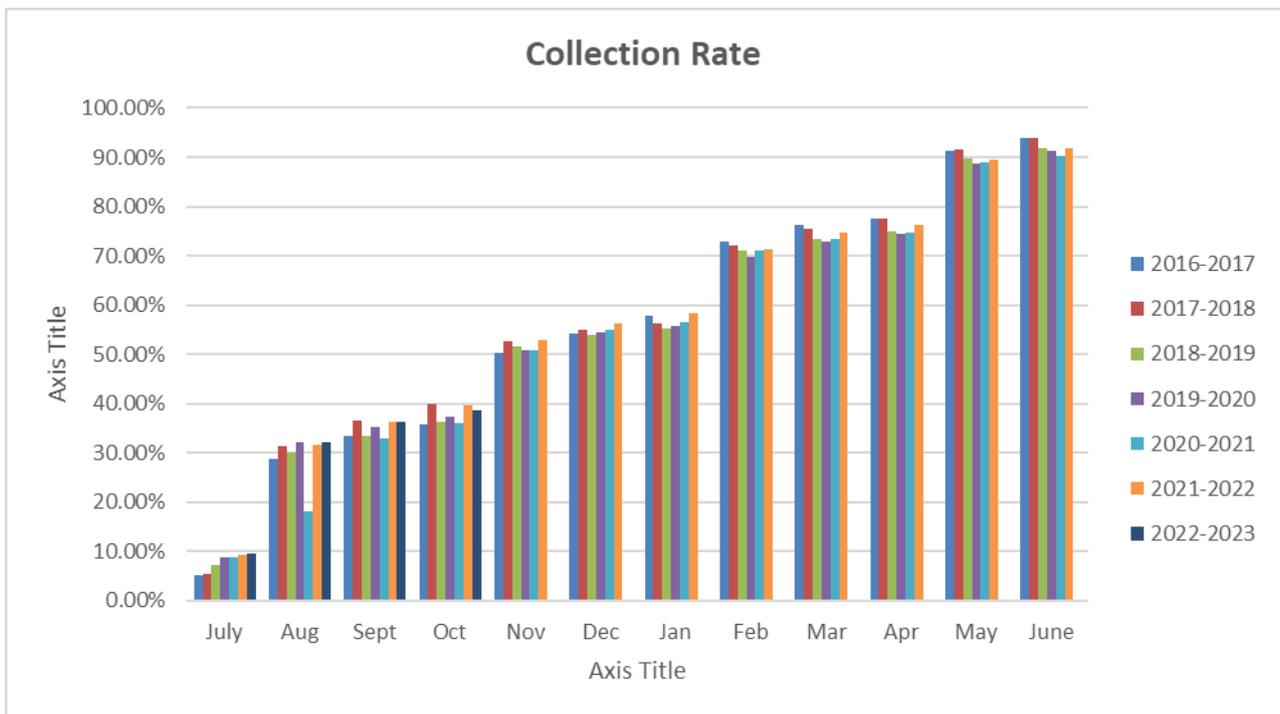
The table below provides information on the status of outstanding accounts under the management of Council’s debt recovery agency.



The table below displays overdue accounts under review by Council staff, with the potential to be referred to Council’s debt recovery agency.

Narrandera Shire Council





RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 October 2022.

23.7 STATEMENT OF BANK BALANCES - OCTOBER 2022

Document ID: 641221
Author: Costing Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 October 2022.

PURPOSE

The purpose of this report is to make Council aware of the amount of funds held in its operating account.

BACKGROUND

Opening Cashbook Balance	1,501,686.94
Plus Receipt	1,630,775.44
Less Payments	2,524,626.75
Current Cashbook Balance	<u>607,835.63</u>
Statement Summary	
Opening Statement Balance	1,445,504.52
Plus Receipts	1,672,602.34
Less Payments	2,523,266.55
Current Statement Balance	<u>594,840.31</u>
Plus Unpresented Receipts	14,111.96
Less Unpresented Payments	1,116.64
Reconciliation Balance	<u>607,835.63</u>
GL BALANCE	<u>607,835.63</u>
Unpaid Creditors	912,047.49
Overdraft Limit arranged with Bank 01/01/1989	350,000.00

CONCLUSION

This report is to make Council aware of the amount of funds held in its operating account.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 October 2022.

23.8 CAPITAL WORKS PROGRAM - OCTOBER 2022**Document ID: 641278****Author: Senior Finance Officer****Authoriser: Deputy General Manager Corporate and Community****Theme: Statutory and Compulsory Reporting – Financial / Audit****Attachments:**

1. **October 2022 Capital Program (under separate cover)**
2. **October 2022 Capital Expenditure (under separate cover)**
3. **October 2022 Operating Expenditure (under separate cover)**

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Capital Works report as at 31 October 2022.

PURPOSE

The purpose of this report is to enable Council to track the progress of capital works programs for the period ending 31 October 2022.

BACKGROUND

Works listed in the attachment are for works against new budgeted projects for the 2022-23 financial year. Key operational expenses are also included in this report and have been highlighted separately.

PROGRESS TO DATE IN EACH AREA**Administration**

Administration projects are scheduled as follows:

- Software Licencing, Integrated Software System and the CCTV System for the Main Street will be reviewed throughout the year.
- The Disaster Recovery Planning has started and is scheduled to be completed in November.
- Sophos Intercept X have changed their licensing to include this as the standard end point. Other possible projects will be evaluated for this financial year.
- More quotes are being organised for the Data Safe Projects.
- Onsite inspections of another Council have been completed for the Chamber projector upgrade; quotes are now being organised.
- The replacement of Network Switches will commence in December.
- The installation of two cameras at Marie Bashir Park Grandstand will commence in February 2023.
- The GDA Dataset Transition project and GIS Imagery will commence in March 2023.
- The Councillor iPad Project and the Replacement of Desktops and Laptops will commence in April 2023.

- Completed projects: Firewall Replacement and Secure Wireless Network.

Environment

- Stormwater Improvement project has been delayed due to wet weather. Works are to be re-scheduled.
- The design of transfer area is underway for the Masterplan Works Stage 1.
- New security fencing with CCTV will commence later in 2022 with the Masterplan work.
- A grant has been received for detailed designs for the Drainage and Improvement work project. Request for quotes to be presented at the December Council meeting. Physical works will not be undertaken until the full funding is available.
- The Drainage Improvement Works at Driscoll Road have been delayed due to wet weather. Works to be rescheduled subject to ground conditions.
- The project scope of works for the Waste Depot Improvement at Barellan is being reviewed prior to the detailed design and procurement.

Housing & Community Amenities

- Furniture for the Narrandera Cemetery is to be ordered at the completion of the Cemetery Master Plan 2023.
- A consultant has been engaged for the Cemetery Management Plans and Mapping software.
- Completed works: Grong Grong Cemetery furniture.

Recreation & Culture

- Procurement is to commence in November for the Kidz Zone Library Grant project
- The Book and Resources Annual replacement procurement is ongoing.
- The drainage components have been received for the Narrandera Sportsground drainages and soak project, with works to commence once weather and resources permit.
- Works are completed for the Narrandera Park Oval Grandstand upgrade; painting activities to be completed in November.
- Systems are currently under review for the Narrandera Park Irrigation Management System. Proposals will be sought from suitable suppliers in late 2022.
- The Barellan Park BBQ Replacement will be installed in November.
- Procurement is underway for the replacement of café furniture at Barellan Pool.
- The slab and electrical work for the Christmas tree as part of the Barellan Playground upgrades and festive decorations project is to commence in November.
- Barellan Sportsground sealing parking area and driveway will commence at the completion of the netball court upgrade.
- Procurement is complete for the Lake Talbot Pool Renewal of BBQ Elements, installation to occur in November.
- The demolition works to remove the old plant room as part of the Lake Talbot Water Park Additional/Remedial works is to commence once flood waters subside.
- The grant submission has been completed for the Lake Talbot Recreation Viewing Platform from Lookout and Lake Talbot Recreation Area Improvements, recreational

seating and shelter revamp and toilet block landscaping projects. Waiting on the announcement if the funds will go towards the accessibility project.

- Planting options are being reviewed for the Narrandera Memorial Gardens lawn area and garden beds.
- Works are to commence in November for the Festive Light Upgrade and Renewal.
- Biosecurity Mapping System is to be implemented in November.
- Sign upgrades for the Remote Signage Project are expected to be completed by March 2023.
- The Masterplan is being prepared for the Marie Bashir Park Adventure Playground Upgrades.
- The Adventure Playground Inclusive Spaces project to be incorporated with the Marie Bashir Park Adventure Playground masterplan.
- The following projects are grant dependent: Marie Bashir Park seating and BBQ areas including two shelters, Marie Bashir Park Furniture, Grong Grong Park Furniture, Brewery Flats Landscaping, Furniture, painting, etc.
- Grants have been sought for designs and approval documents for the Lake Talbot Deepening Works.
- Discussions to be undertaken with community user groups for the Grong Grong Earth Park – RMS funding.
- Completed Works: Narrandera Sportsground Clubrooms Stage 2 (awaiting final invoice) and shade structures and seating works located on the plant room at Lake Talbot Pool

Building Better Regions

- The grant program is no longer proceeding for the Solar Panels and Lake Talbot Tourist Park power sites. Scope is now being prepared for the Council funds.

Playtime on the Murrumbidgee

- Construction is underway for the Destination & Discovery Hub, with steel framing works nearly complete.
- Procurement for new signage is complete for the extension of Bike and Hike Trails, with installation to be undertaken when access to all sites is available.
- Piles have been installed for the pedestrian bridge which will connect Brewery Flat to East Street, with bridge deck and approaches to be installed once flood water subside.
- The footbridge construction needs to be completed before scheduling work for the Northbank Walking Track.
- The tender has been awarded for the Elevated Walk, Viewing Platform, deck, and pedestrian access, with detailed design and site works to commence late November.

Local Roads and Community Infrastructure Round 1

- Completed works: Kiesling Lane Beautification Project.

Local Roads and Community Infrastructure Round 2

- The site at the Barellan Pump Track is excessively wet; installation is expected when weather permits.

- The formwork and reinforcement are complete for the Wiradjuri Memorial Wall Stage 1; installation to be completed as weather permits.
- Design options for the Narrandera Flora and Fauna Reserve – Upgrade carpark and entrance are being finalised. Site works have been delayed due to flooding.
- Completed works: Barellan Cemetery Toilet.

Local Roads and Community Infrastructure Round 3

- Typical design to be prepared for the North Narrandera bicycle and walking paths at Racecourse Road and Watermain street, with procurement to commence in November.
- Demolition of existing building is being procured for the Narrandera Sportsground Spectator Pavilion.
- Designs are being prepared for the Barellan Sportsground Spectator Pavilion, with works to be undertaken in November.
- Consultants are providing proposals for the Narrandera Pump Track.
- Works have commenced for the Barellan Hall toilet upgrade.
- Fencing quotes for the Henry Mathieson Oval off leash dog area are expected in November. Works scheduled to be completed by March 2023.
- The scope of works has been determined for the Grong Grong Community Improvement Project; awaiting approval.
- The Narrandera Business Centre Master Plan (NBCMP) - East Street between Twynam and Bolton Streets is awaiting completion of the detailed design. Currently meeting with consultants. The Bolton Street project has been deferred due to funding reallocation.

Stronger Country Community Funding Round 4

- Works on the Narrandera Sportsground changeroom facilities upgrade have commenced and are to be completed by mid-November.
- The revised design is nearing completion for the Barellan Netball Courts. Quotations to commence in November.
- The Narrandera Sports Stadium works are scheduled to be completed by end of January.
- The water refill stations along the walk and cycle paths in five locations have an expected completion date of December.
- Completed works: Lake Talbot Water Park entrance upgrade and fencing.

Transport & Communication

- Works are to be scheduled for Urban Roads Construction – Laneways, Urban Pavement Rehabilitation, Urban Kerb & Gutter Replacement, Urban Footpath Replacement.
- The Urban Footpath Additional funds requested – to Railway overpass design is to be undertaken in conjunction with north Narrandera footpath project.
- Works to be completed on Willans Lane as part of the Laneway Upgrades in early November.
- Urban Roads Construction project funds are to be held as potential grant contribution for Fixing Local Road Round 4 (FLR4).

- \$215,000 of the Rural sealed roads construction funds are to be used as contribution to successful grant funding on Erigolia Road under Remote Roads Upgrade Pilot Program.
- Rural Roads Reseals and Urban Reseals are scheduled to commence in January 2023. Racecourse Road and East Street (Audley to Larmer) projects are on-hold to determine if they are still the highest priority.
- Roads Resheeting – (Unsealed Rural Roads) project to be held until the Natural Disaster funding is determined.
- Rural Road Rehabilitation – procurement has commenced for the culvert widening at Erigolia Road. Successful grant funding under Remote Roads Upgrade Pilot Program.
- Works have been delayed due to wet weather for the Roads to Recovery project – for Curtis Road – Gravel re-sheet.
- Works are to be scheduled for MR243 (Canola Way Grong Grong-Coolamon), MR370 (to Lockhart), MR596 Back Yamma Road (south-west of Morundah). MR7608 (Barellan Road) works are planned for November as part of the Regional Roads Block Grant.
- Works are to be scheduled for the Repair Grant with 50% contribution block grant.
- Active Transport - Walking project grant was successful. Works have commenced. Budgets were adjusted in the September QBR.
- Emergency Drainage works are continuing between other projects.
- Awaiting gas realignment prior to seal for the new road at Red Hill Industrial Estate.
- Completed Works: Rural Road Reseals at Syme and Arrambee Roads. SZI Adams and Douglas Streets and Mulga Street Barellan. Roads to Recovery projects – Kangaroo Plains Road and Murrell Creek Road and Euratha Road Gravel re-sheet

Fixing Local Roads

- Works on the Brewarrana Bridge Retrofitting has been put on-hold until flood levels drop.
- Narrandera Bus Route – Minor additional signage works are required for Pamandi Road. Waiting for the warmer months for the section at Cowabbie Road to be resealed. Sealing date for Mejum Park Road has been delayed due to wet weather; this is now scheduled for November.

Fixing Country Bridges

- Works are on hold until flood levels drop for Mollys Bridge and Somerset Bridge.

Economic Affairs

- Preparation for procurement is underway for the Light Vehicles, Trucks and Trailers, Heavy Plant Sales, and other plant Capital.
- Building Renewal and Upgrades annual program is underway.
- Scope is to be determined for the design of additions for the Administration building and the Works depot new vehicle storage shed.
- Procurement is to proceed in December for the Quarry Communications Tower Static Line Replace & Structural Inspection.

- The Airport committee during the October meeting elected not to pursue any capital works for the Airport Terminal this financial year other than the Parallel taxiway; Funds for improvements including painting, blinds, etc to be carried over to 2023-24.
- Further investigation for the Airport taxiway alternate pavement design is currently with the consultants. Weather has held up the start date.
- Tidy up works are being completed for the Security and Wildlife Perimeter fencing at the airport. Expected to be completed by end of November subject to weather.
- Waiting on construction and delivery of the new building at the works depot.
- Works are to be scheduled for the Council Chambers cleanout of storage facility.

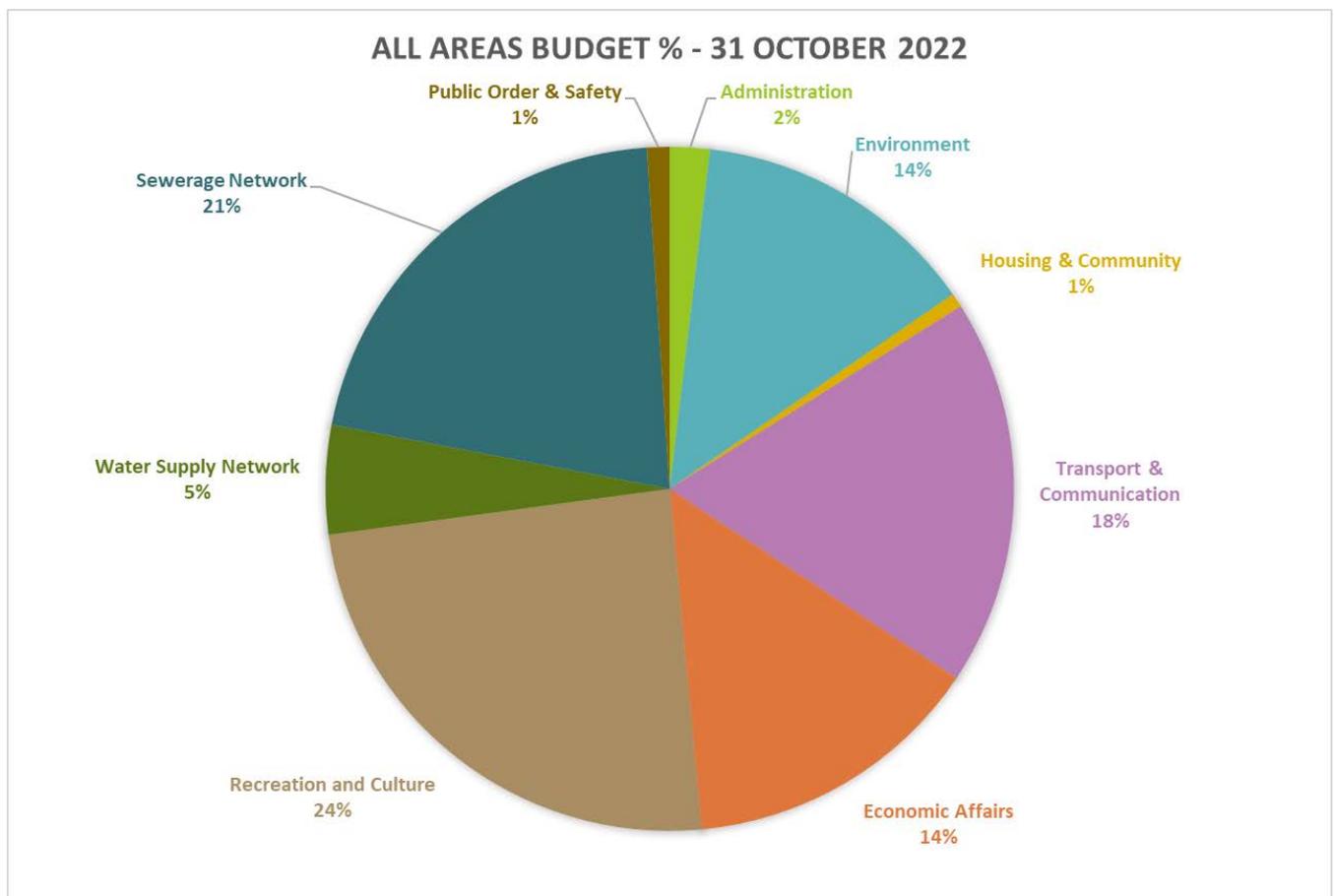
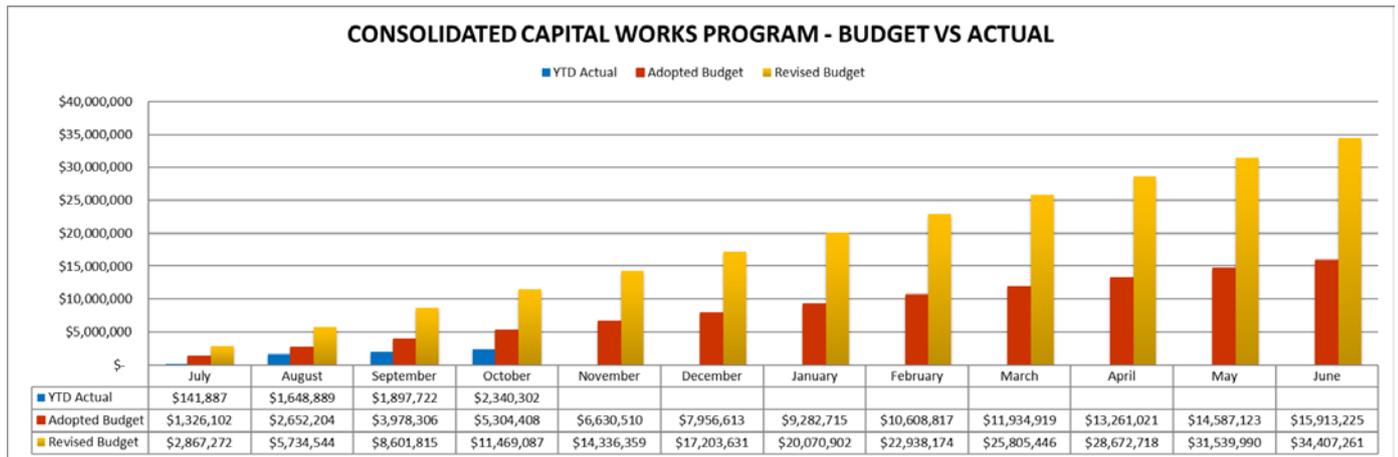
Water Supplies

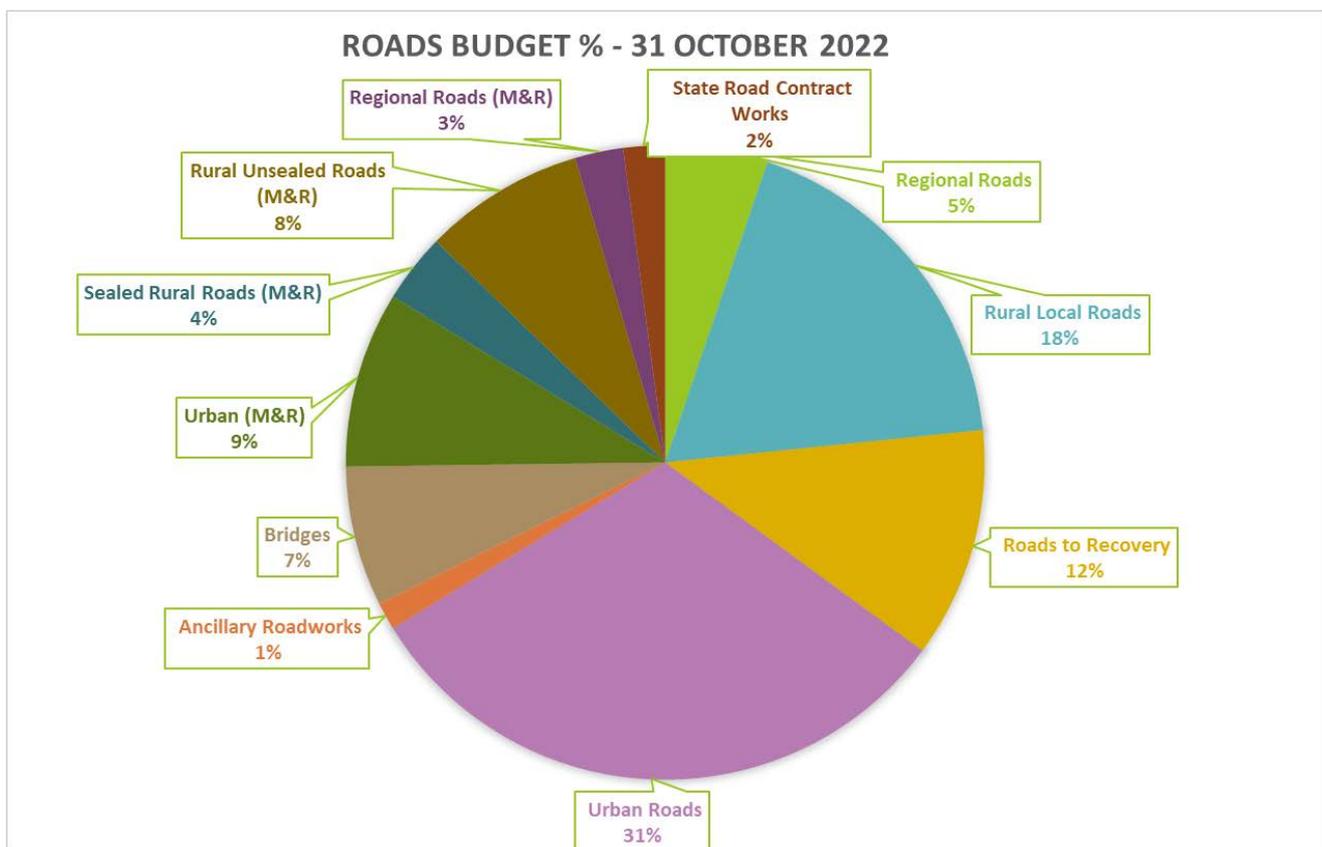
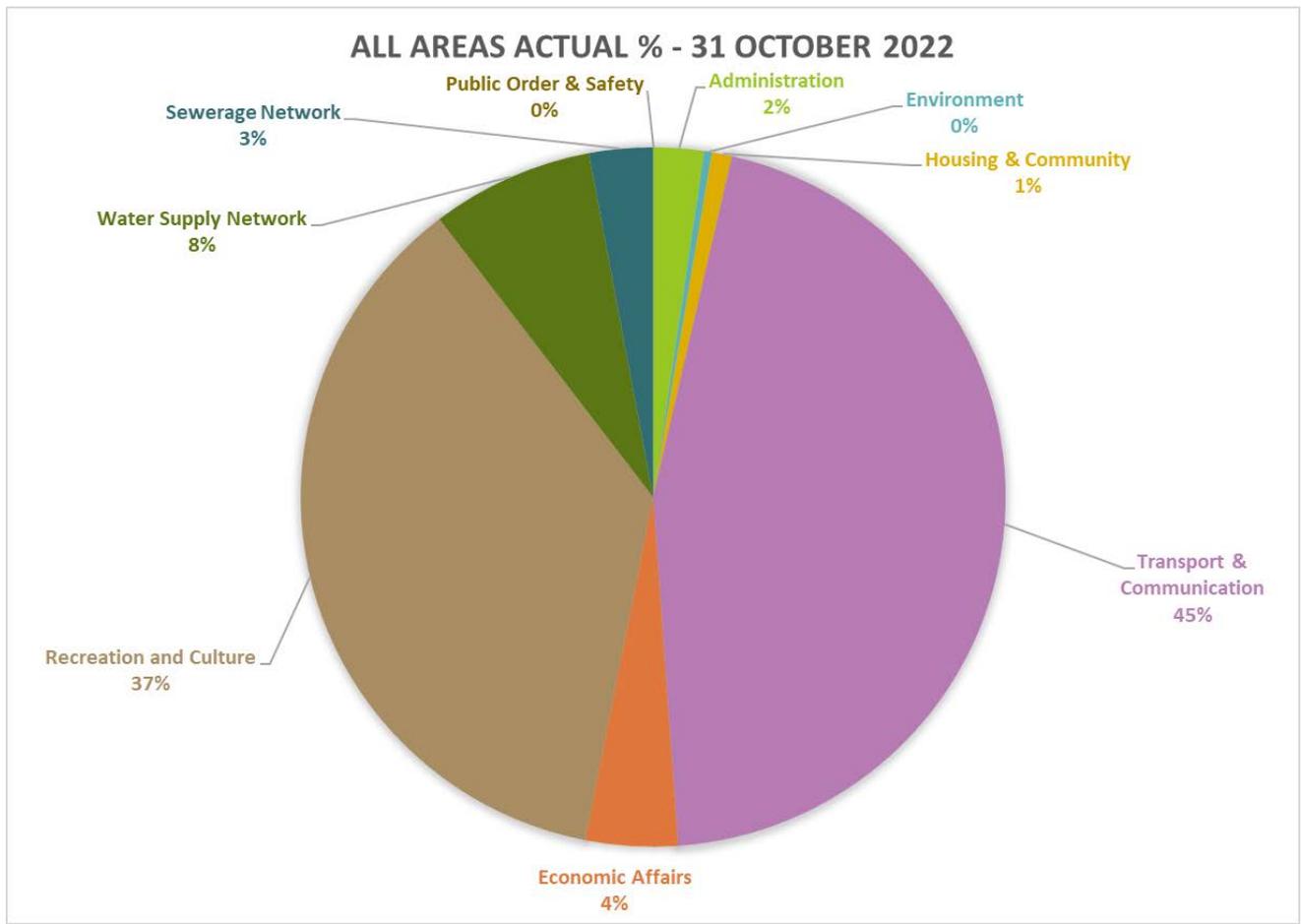
- Service replacements will be performed as required.
- Works are expected to commence in November for the Watermain replacements at Grosvenor Street.
- Hydrant and Valve replacements program is being developed.
- Work on the Water Treatment Plant (WTP) filter upgrade design is to be completed in conjunction with the scoping study.
- Awaiting acceptance of the final funding deed for the Water Treatment Plant (WTP) scoping study.
- The hydraulic model is complete for the North Zone Pressure Pump to fix low pressure issues, with specifications being developed.
- Works are complete for the Pine Hill Reservoir Upgrade; awaiting final invoice.
- Procurement is underway for the Pine Hill Reservoir fencing and demolition.
- Pine Hill Pumps replacement works are to be programmed.
- Department of Planning, Industry and Environment (DPIE) concurrence for Groundwater Study has been provided for the Integrated Water Cycle Management (IWCM) Additional Works. Consultants have been engaged with study expected to be completed in November.
- Site survey has been completed for the Gordon Street fencing with procurement underway.
- Program has been completed for the cul-de-sac Ring Mains. Cost estimates have been prepared; works scheduled to begin in November.
- Tenders are being sought for the Telemetry Software and Hardware Upgrade, with works to commence in March.
- Installation is to be completed in November for the Bulk Water Filling Stations.
- The Grant programme for the Solar project is no longer proceeding.
- Completed Projects: King Street watermain replacement. Taggle Software and Implementation and the Household filter project.

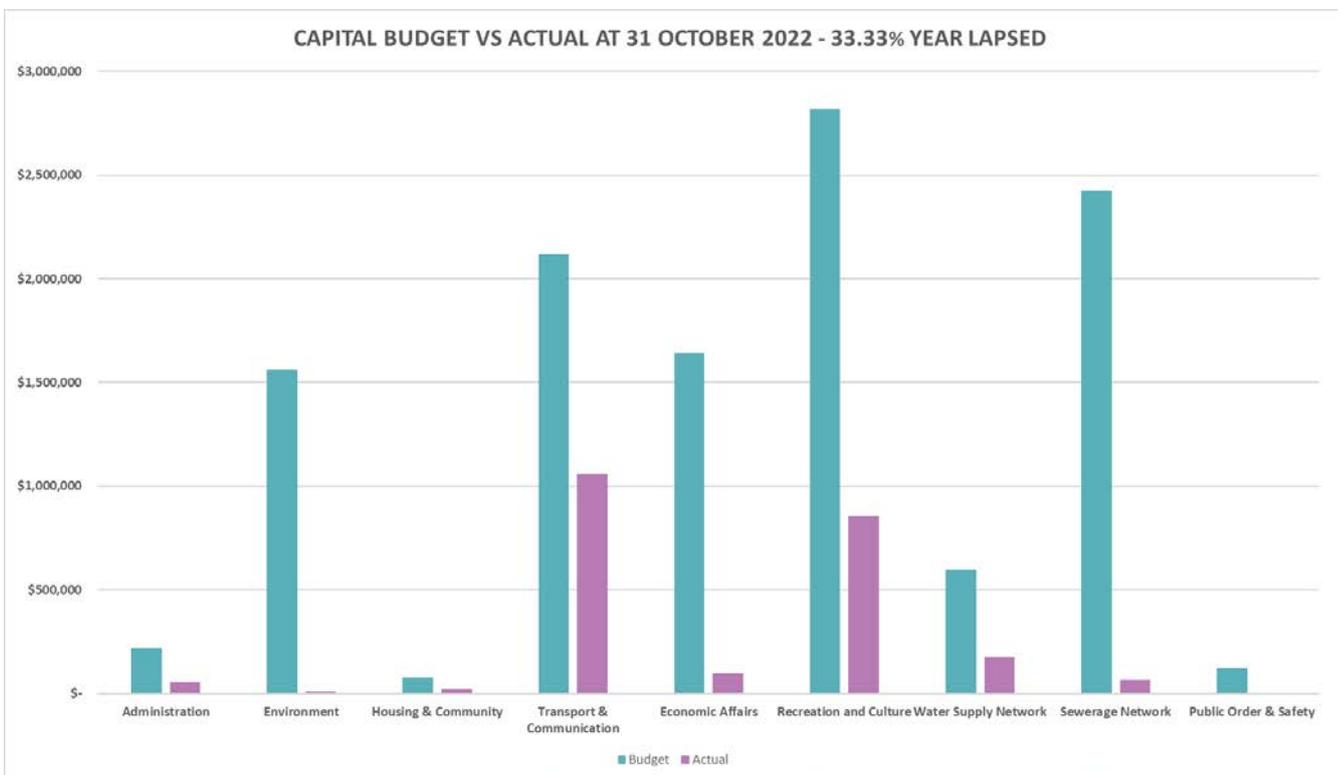
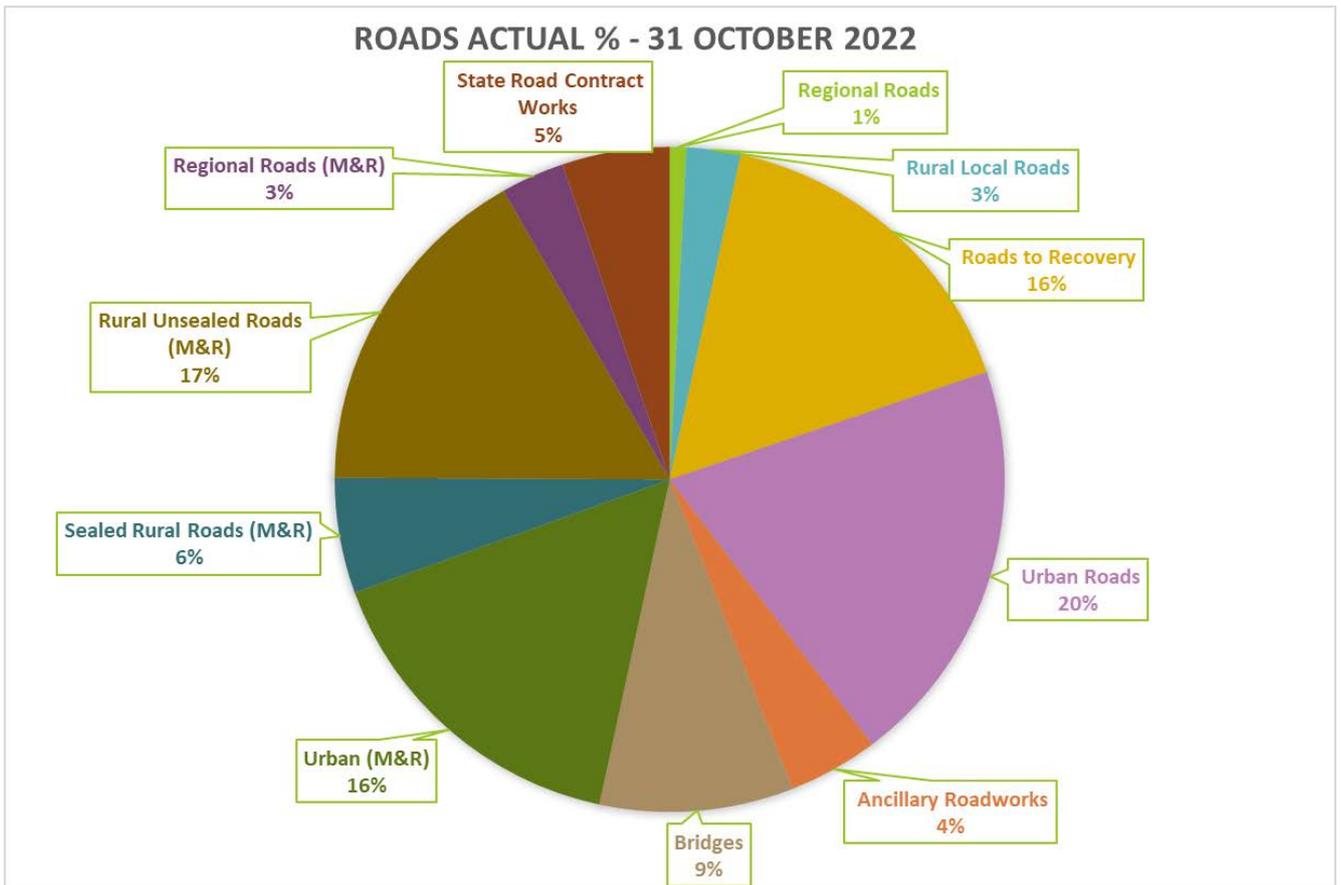
Sewerage Supplies

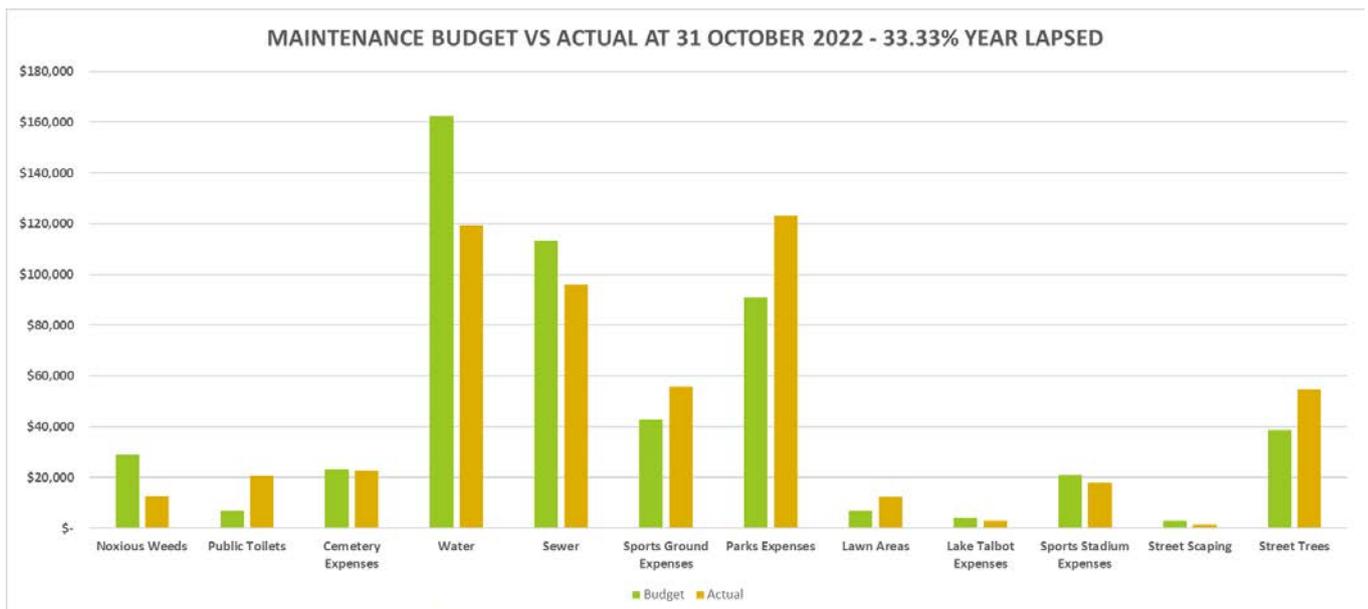
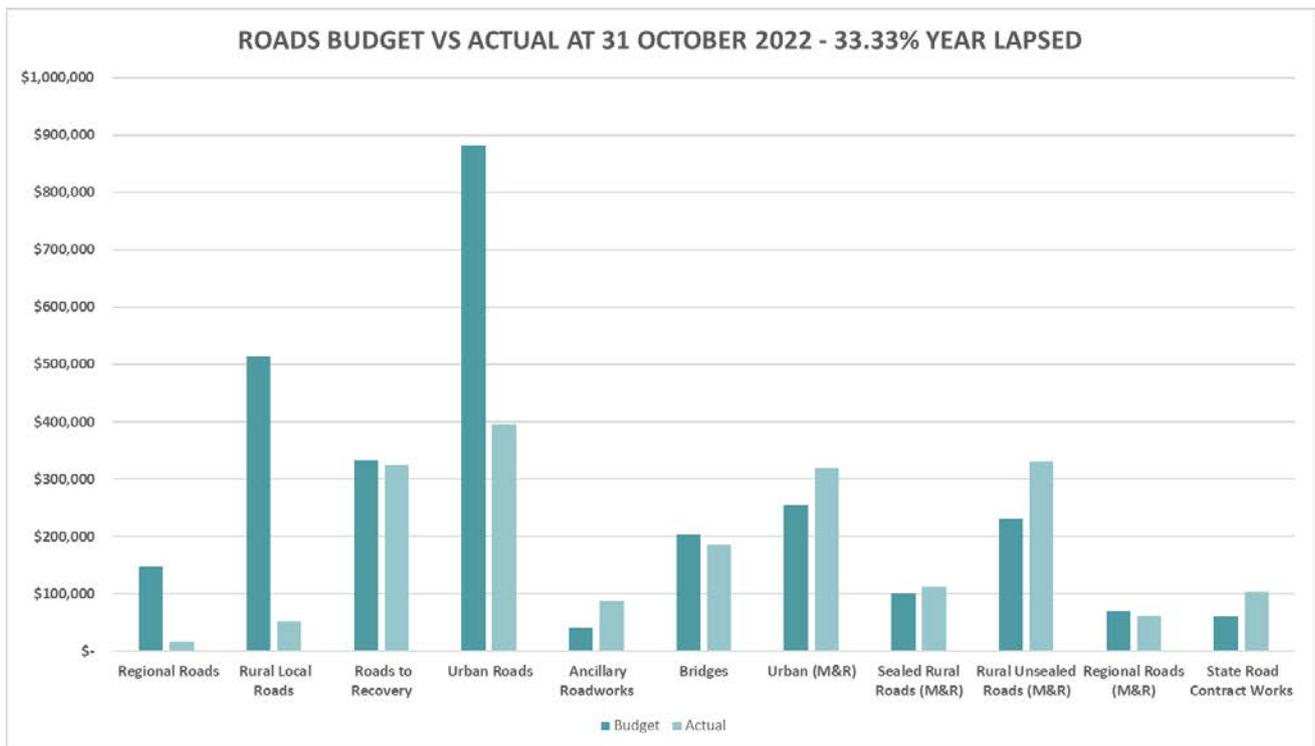
- The final design is underway for the Barellan Sewer, with construction tender to follow approval of design.
- Quotes have been received for the Primary Filter which are outside of the budget. Project has been delayed pending grant funding.

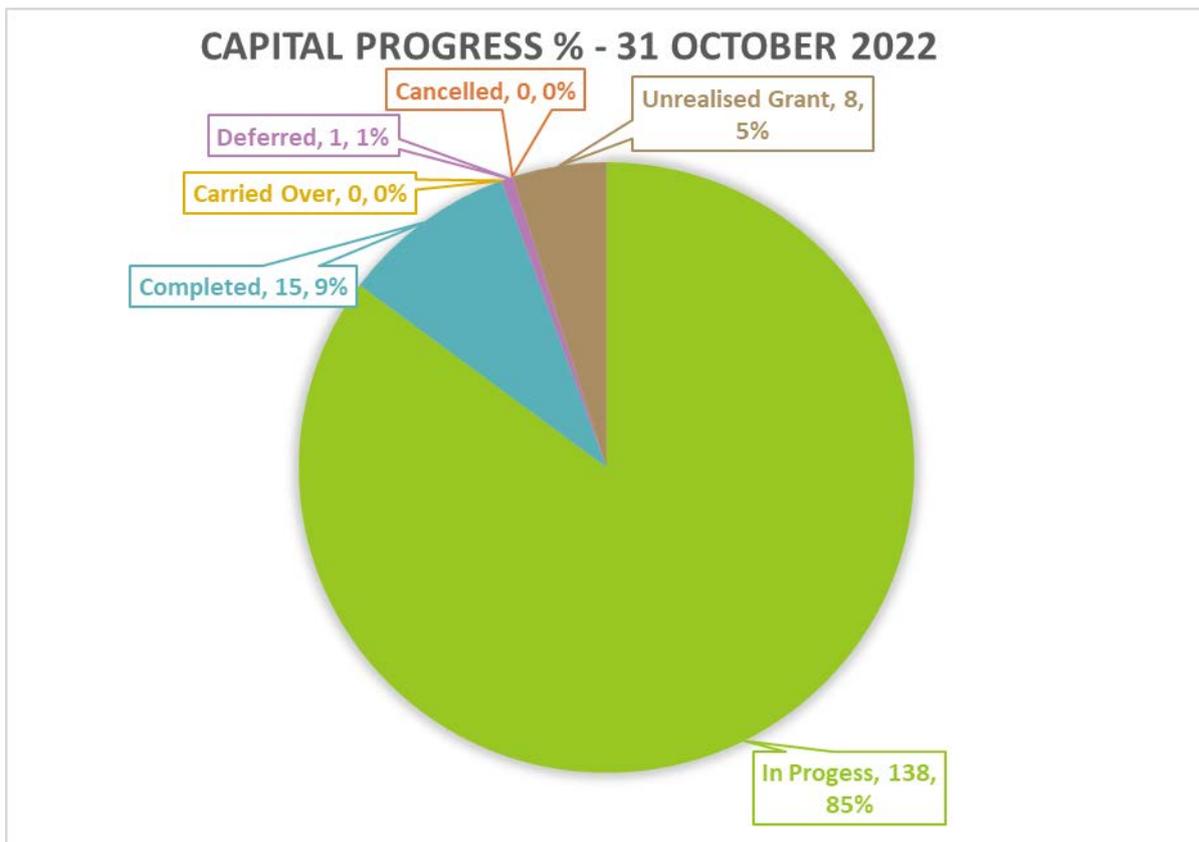
- Quotes for the Flow Meters for Pump Stations 2,3 and 4 have been received outside of budget. A review of the scope is being undertaken.
- Public consultation is to be undertaken in October/November for the Narrandera West Sewer Extension.
- The Sewer Main relines are to commence in April 2023.
- Tenders are being sought for the Telemetry Hardware and Software Upgrades. Works are to commence in March.
- The Grant programme for the Solar project is no longer proceeding.











TERMINOLOGY

8. This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows.

- **Ledger Number:** This is a reference number for staff to link the report to Council's accounting records.
- Capital works are funded from several sources. Codes that denote revenue sources are:
 - **Revenue:** Projects funded from revenue raised from Rates & Annual charges, User Fees and Other Revenue.
 - **Reserve:** Jobs funded from Council's reserves and unspent grants.
 - **Grant & Contributions:** Funding from other Government departments, councils, or organisations.
- **Budget:** This is the total allocation to complete the project.
- **YTD Exp:** Total expenditure allocated to project as of report date.
- **Balance:** Amount of unspent funds including commitments for each program at reporting date.
- **Graph:** The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

CONCLUSION

That Council receives and notes the information contained in this report.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Capital Works report as at 31 October 2022.

24 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**24.1 PRESENTATION OF COUNCIL'S 2021-22 ANNUAL REPORT****Document ID:** 640775**Author:** Deputy General Manager Corporate and Community**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Other**Attachments:**

1. 2021-22 Annual Report (under separate cover)
2. A. 2021-22 Government Information Public Access Annual Report (under separate cover)
3. B. 2021-22 Protected Disclosure Annual Report (under separate cover)
4. C. 2021-22 Audited Financial Reports (under separate cover)
5. D. Disability Inclusion Action Plan 2017-21 Update (under separate cover)
6. E. Delivery Program 2018-22 Annual Report (under separate cover)

RECOMMENDATION

That Council:

1. Adopts the 2021-22 Annual Report and attachments for the purpose of publishing the reports to the community via Council's website and provides the URL to the Office of Local Government.

PURPOSE

The purpose of this report is for Council to adopt the 2021-22 Annual Report and attachments for publication before 30 November 2022.

SUMMARY

Council's 2021-22 Annual Report and attachments have been prepared in accordance with Sections 406 and 428 of the *Local Government Act* 1993 and Clause 217 of the *Local Government (General) Regulation* 2021, also the Integrated Planning and Reporting Guidelines for local government in NSW issued by the Office of Local Government September 2021.

It is a statutory requirement that the Annual Report be presented to the November Council meeting for adoption and publication before 30 November 2022.

BACKGROUND

Reporting is a key element of the Integrated Planning and Reporting framework for NSW Councils. The process requires reporting back to the community about progress made on implementation of the Delivery Program and progress to achieving the strategies within the Community Strategic Plan.

The Annual Report documents achievements in implementation of the Delivery Program. It also highlights activities undertaken in order to achieve desired outcomes as detailed within the Community Strategic Plan.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS

Policy

- Nil

Financial

- Council's annual report incorporates the audited 2021-22 General Purpose and Special Purpose financial statements.

Legal / Statutory

- *Local Government Act 1993*
- *Local Government (General) Regulation 2021*
- Integrated Planning and Reporting Guidelines published September 2021

Community Engagement / Communication

- Publication of the Annual Report advises the community of Council's statutory compliance and actions in undertaking the Delivery Program to achieve the objectives of the Community Strategic Plan.

Human Resources / Industrial Relations

- Nil

RISKS

There are no perceived risks associated with the adoption and publication of the version of the 2021-22 Annual Report and attachments.

OPTIONS

1. Endorse the 2021-22 Annual Report and attachments as presented, publish the documents to the community using Council's website and advise the Office of Local Government of the appropriate URL.

2. Require identified amendments to be made to the 2021-22 Annual Report and attachments as presented, publish the documents to the community using Council's website and advise the Office of Local Government of the appropriate URL.

CONCLUSION

Council adopts the 2021-22 Annual Report and attachments as presented, publishes the redacted documents to the community using Council's website; and provides the URL to the Office of Local Government.

RECOMMENDATION

That Council:

Adopts the 2021-22 Annual Report and attachments for the purpose of publishing the reports to the community via Council's website and provides the URL to the Office of Local Government.

24.2 CODE OF CONDUCT REVISION**Document ID: 640850****Author: Deputy General Manager Corporate and Community****Authoriser: Deputy General Manager Corporate and Community****Theme: Statutory and Compulsory Reporting – Other****Attachments: 1. NSC - Code of Conduct (under separate cover)****RECOMMENDATION**

That Council:

1. Reviews its current Code of Conduct dated 15 September 2020 and adopts it without amendment.

PURPOSE

The purpose of this report is to review the adopted Code of Conduct.

SUMMARY

Council is required to review its adopted Code of Conduct within 12 months of an ordinary election. Consideration and adoption of the current Code of Conduct at Council's November 2022 meeting will fulfill this statutory requirement.

BACKGROUND

Councils are required under the Local Government Act to adopt a Code of Conduct. Council's code utilises the Model Code of Conduct prescribed by the Office of Local Government (OLG) and contains the mandatory provisions of that Model Code.

Council's present Code of Conduct was adopted by Council on 15 September 2020 based on the Model Code prescribed by the OLG on 7 August 2020. There has been no amendment of the Model Code since 2020. Council's Code of Conduct is an attachment to this report.

Section 440 of the Local Government Act deals with the Code of Conduct. In addition to requiring Council to have a Code, Section 440 (7) requires Council to review its code within 12 months of an ordinary election.

To comply with Section 440 (7), Council is required to review its adopted Code and make such adjustments it considers appropriate which are consistent with the provisions of Section 440. Any adjustment must be consistent with the Model Code.

Council's current Code is in accordance with the Model Code and there are no items which require adjustment.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS**Policy**

- Nil

Financial

- Nil

Legal / Statutory

- Compliance Section 440 (7) Local Government Act 1993

Community Engagement / Communication

- Nil

Human Resources / Industrial Relations

- Nil

RISKS

Failure to review the Council's Code of Conduct within 12 months of an ordinary election would be a breach of Section 440 (7) of the Local Government Act.

OPTIONS

1. Review the Code of Conduct and adopt without amendment.
2. Review the Code of Conduct and adopt with amendment consistent with Section 440 Local Government Act and the prescribed Model Code of Conduct.

CONCLUSION

Council reviews its Code of Conduct currently in force and adopts it without amendment.

RECOMMENDATION

That Council:

Reviews its current Code of Conduct dated 15 September 2020 and adopts it without amendment.

25 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil