



# **BUSINESS PAPER**

**Ordinary Council Meeting**

**20 June 2023**

## ETHICAL DECISION MAKING & CONFLICT OF INTEREST

*A Guiding Checklist for Councillors, Officers & Community Committees*

### ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council’s objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

### CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

### THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson’s definition of “corruption” – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

### IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter in which I am officially involved?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

### AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, officers and community committee members by various pieces of legislation, regulation and codes.

Contact	Phone	Email
Narrandera Shire Council	02 6959 5510	<a href="mailto:council@narrandera.nsw.gov.au">council@narrandera.nsw.gov.au</a>
Department of Local Government	02 4428 4100	<a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
ICAC Toll free	02 8281 5999 1800 463 909	<a href="mailto:icac@icac.nsw.gov.au">icac@icac.nsw.gov.au</a>
NSW Ombudsman Toll Free	02 8286 1000 1800 451 524	<a href="mailto:nswombo@ombo.nsw.gov.au">nswombo@ombo.nsw.gov.au</a>

## COMMUNITY STRATEGIC PLAN THEMES

### Section 16 Our Community

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- 1.1 To live in an inclusive, healthy and tolerant community with a positive attitude toward others.
- 1.2 Work together to advocate for quality health, education, youth and social services.
- 1.3 To feel connected and safe.

### Section 17 Our Environment

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- 2.1 To value, care for and protect our natural environment.
- 2.2 Enhance our public spaces to enrich our community.
- 2.3 Maximise greater re-use of resources to increase sustainability within our community

### Section 18 Our Economy

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- 3.1 Create strong conditions for investment and job creation through quality infrastructure and proactive business support.
- 3.2 Encourage new housing supply to meet the needs of the community.

### Section 19 Our Infrastructure

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- 4.1 To have an improved and appropriately maintained road network.
- 4.2 Actively investigate opportunities to enhance our potable water quality.
- 4.3 To improve, maintain and value-add to our essential public and recreational infrastructure.

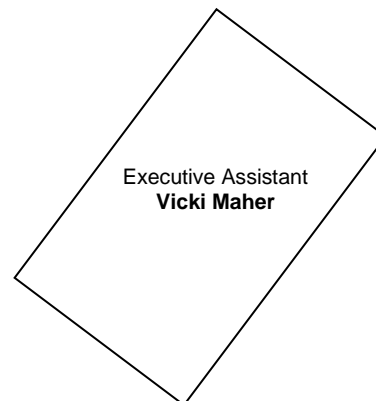
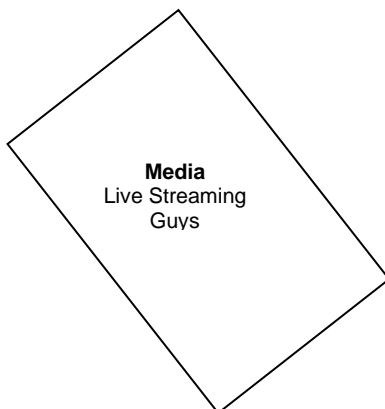
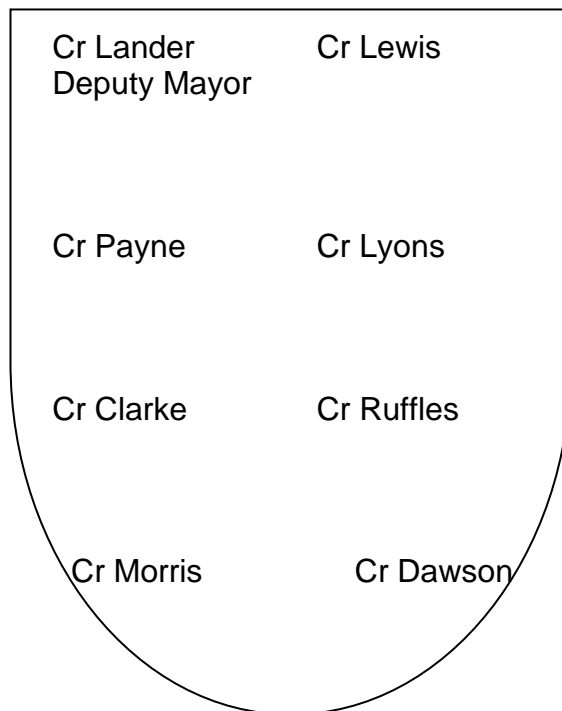
### Section 20 Our Leadership

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- 5.1 Have a Council that provides leadership through actions and effective communication.
- 5.2 Promote a community spirit that encourages volunteerism and values effective partnerships.

# SEATING

General Manager <b>George Cowan</b>	<b>MAYOR</b> <b>Cr</b> <b>Kschenka</b>	Deputy General Manager Infrastructure <b>Shane Wilson</b>	Deputy General Manager Corporate & Community <b>Martin Hiscox</b>
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**Notice is hereby given that the Ordinary Meeting of the Narrandera  
Shire Council will be held in the Council Chambers on:  
Tuesday 20 June 2023 at 2pm**

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- 1      **ACKNOWLEDGEMENT OF COUNTRY**
- 2      **HOUSE KEEPING**
- 3      **DISCLOSURE OF POLITICAL DONATIONS**
- 4      **REQUEST TO ATTEND BY AUDIO-VISUAL LINK**
- 5      **PRESENT**
- 6      **APOLOGIES**
- 7      **DECLARATIONS OF INTEREST**
- 8      **CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 16 May 2023



# **MINUTES**

**Ordinary Council Meeting**

**16 May 2023**

Unconfirmed



**MINUTES OF NARRANDERA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS  
ON TUESDAY, 16 MAY 2023 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Media, Members of the Gallery and those following via Live Streaming.

**1 ACKNOWLEDGEMENT OF COUNTRY**

*I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present*

**2 HOUSE KEEPING**

*Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.*

**3 DISCLOSURE OF POLITICAL DONATIONS**

Advice provided to those present of the legislative requirement for Disclosure of Political Donations:

*The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.*

There were no Disclosures of Political Donations received by the Chairperson.

**4 REQUEST TO ATTEND BY AUDIO-VISUAL LINK**

No requests to join via audio-visual link in May 2023.

**5 PRESENT**

Cr Neville Kschenka, Cr Cameron Lander, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Peter Dawson, Cr Braden Lyons, Cr Tracey Lewis

**In Attendance**

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant), Melissa Johnson (CAA/Minute Taker)

## **6 APOLOGIES**

### **RESOLUTION 23/077**

Moved: Cr Jenny Clarke OAM  
Seconded: Cr Tracey Lewis

Council note that Leave of Absence had previously been granted for Cr Narelle Payne and Cr Sue Ruffles.

**CARRIED**

## **7 DECLARATIONS OF INTEREST**

Nil

## **8 CONFIRMATION OF MINUTES**

### **RESOLUTION 23/078**

Moved: Cr Tracey Lewis  
Seconded: Cr Peter Dawson

That the minutes of the Ordinary Council Meeting held on 18 April 2023 be confirmed.

**CARRIED**

## **9 MAYORAL REPORT**

### **9.1 MAYOR REPORT - APRIL / MAY 2023**

#### **RESOLUTION 23/079**

Moved: Cr Neville Kschenka  
Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Mayoral Report for April/May 2023.

**CARRIED**

## 9.2 MAYORAL MINUTE - DAMAGING INCREASE IN EMERGENCY SERVICES LEVY COSTS

### RESOLUTION 23/080

Moved: Cr Jenny Clarke OAM

Seconded: Cr Cameron Lander

That Council:

1. Writes to the Treasurer, the Minister for Emergency Services, the Minister for Local Government, and local State Member Hon Steph Cooke:
  - a. Expressing Council's strong opposition to the NSW Government's last-minute decision to impose an enormous Emergency Services Levy (ESL) cost increase on councils for 2023-24 by scrapping the ESL subsidy for councils and at a time after Council has publicly advertised its Operational Plan and annual budget to the community.
  - b. Noting that, as a consequence of the unannounced 73% increase in the State Emergency Service budget and an 18% increase in the Fire and Rescue NSW budget, Council's 3.7% rate increase to provide essential community services and infrastructure has been significantly eroded.
  - c. Advising that the Government's decision will lead to the cancellation of necessary infrastructure projects.
  - d. Calling on the NSW Government to take immediate action to:
    - i. Restore the ESL subsidy in 2023-24
    - ii. Urgently introduce legislation to decouple the ESL from the rate peg to enable councils to recover the full cost
    - iii. Develop a fairer, more transparent and financially sustainable method of funding critically important emergency services in consultation with local government.
2. Writes to the Chair of the Independent Pricing and Regulatory Tribunal (IPART) advising that Council's forced emergency services contribution is manifestly disproportionate to the 2023-24 rate cap, which has resulted in additional financial stress.
3. Writes to the President of LGNSW seeking the Association's ongoing advocacy to bring about a relief in the burden of Councils' emergency services contribution.

**CARRIED**

## 10 QUESTION WITH NOTICE

Nil

## 11 NOTICES OF RESCISSION

Nil

**12 NOTICES OF MOTION**

Nil

**13 COUNCILLOR REPORTS****13.1 CR CLARKE - ATTENDANCE AT ALGWA ANNUAL CONFERENCE****RESOLUTION 23/081**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes information provided in the report; ALGWA Annual Conference.

**CARRIED****14 COMMITTEE REPORTS**

Nil

**15 PROCUREMENT****15.1 T-22-23-07 - 2 X MODULAR BRIDGE INSTALLATION****RESOLUTION 23/082**

Moved: Cr Tracey Lewis

Seconded: Cr Kevin Morris

That Council:

1. Accepts the tender by East Coast Civil Constructions P/L of \$506,200 ex GST to undertake the construction/Installation of two (2) x 18.5m single span InQuik modular bridges and associated works (including the removal of the existing bridges) at Mollys Lagoon and Somerset Park in accordance with Section 55 of the Local Government Act 1993.

**CARRIED****16 DEVELOPMENT APPLICATION**

Nil

**17 OUR COMMUNITY**

**17.1 DOMESTIC VIOLENCE ADVISORY COMMITTEE COMMUNITY REPRESENTATIVE NOMINATIONS -**

**RESOLUTION 23/083**

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Endorses and appoints the following community representatives to the Domestic Violence Advisory Committee
  - a. Kristy McDuff
  - b. Trevor Murphy
  - c. Aloma Simpson
  - d. Brigette Stanton

**CARRIED**

**17.2 MINUTES - PARKSIDE COTTAGE MUSEUM S355 COMMITTEE MEETING - 6 MARCH 2023**

**RESOLUTION 23/084**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Minutes of the Parkside Cottage Museum S355 Committee held on Monday, 6 March 2023.

**CARRIED**

**18 OUR ENVIRONMENT**

Nil

**19 OUR ECONOMY**

Nil

**20 OUR INFRASTRUCTURE****20.1 WATER TOWER RECREATION AREA****RESOLUTION 23/085**

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Endorses concept design Option 1 as the base plan for the playground at the Narrandera water tower.

**CARRIED**

**21 OUR LEADERSHIP**

Nil

**22 POLICY****22.1 POLICY REVIEW - POL031 ADVERTISING****RESOLUTION 23/086**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Tracey Lewis

That Council:

1. Reviews and endorses POL031 Advertising Policy as presented for public exhibition, seeking community comment for a period of 28 days
2. Deems POL031 Advertising Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

**CARRIED**

**22.2 POLICY REVIEW - POL002 PROCUREMENT****RESOLUTION 23/087**

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Adopts the revised policy document POL002 Procurement Policy as presented.

**CARRIED**

**23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**

**23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - APRIL 2023**

**RESOLUTION 23/088**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Development Services Activities Report for April 2023

**CARRIED**

**24 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**

**24.1 MARCH 2023 QUARTERLY BUDGET REVIEW**

**RESOLUTION 23/089**

Moved: Cr Cameron Lander

Seconded: Cr Braden Lyons

That Council:

1. Receives, notes and endorses the information and variations contained in the March Quarterly Budget Review.

**CARRIED**

**24.2 INCOME STATEMENT - APRIL 2023**

**RESOLUTION 23/090**

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 April 2023.

**CARRIED**

**24.3 CAPITAL WORKS PROGRAM - APRIL 2023****RESOLUTION 23/091**

Moved: Cr Cameron Lander  
Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Capital Works report as at 30 April 2023.

**CARRIED**

**24.4 STATEMENT OF BANK BALANCES - APRIL 2023****RESOLUTION 23/092**

Moved: Cr Tracey Lewis  
Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 April 2023.

**CARRIED**

**24.5 STATEMENT OF INVESTMENTS - APRIL 2023****RESOLUTION 23/093**

Moved: Cr Cameron Lander  
Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 30 April 2023.

**CARRIED**



**24.6 STATEMENT OF RATES AND RECEIPTS - APRIL 2023**

**RESOLUTION 23/094**

Moved: Cr Kevin Morris

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 April 2023.

**CARRIED**

**25 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**

Nil

**25.1 CANCEL 30 MAY EXTRAORDINARY COUNCIL MEETING**

**RESOLUTION 23/095**

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Agree to Cancel the previously endorsed Extraordinary Council meeting on 30 May 2023, noting the budget reports will now be presented for Council’s consideration at the 20 June 2023 Ordinary Council meeting.

**CARRIED**

**26 CONFIDENTIAL BUSINESS PAPER REPORTS**

Nil

**The Meeting closed at 2.25pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 June 2023.**

.....  
**GENERAL MANAGER**

.....  
**CHAIRPERSON**

Unconfirmed

## 9 MAYORAL REPORT

### 9.1 MAYORAL REPORT - MAY / JUNE 2023

**Document ID:** 669366

**Author:** Mayor

**Theme:** 5 - Our Leadership

**Attachments:** Nil

#### RECOMMENDATION

That Council:

1. Receives and notes the Mayoral Report for May/June 2023.

#### BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 16 May 2023, I attended the following on behalf of our Council:

**Meetings with General Manager:** Attended regular Monday, and unscheduled, meetings with the General Manager (GM) George Cowan to discuss various matters. The Deputy Mayor, Cr Cameron Lander, is also invited to attend the Monday prior to Ordinary Council meetings.

All Councillors have the opportunity to attend a weekly Zoom meeting with the GM.

**Media Interviews:** I have had a media interview with ABC Riverina Radio, over the past reporting period covering recent topics of interest, as well as our local Community Radio, 91.1 Spirit FM monthly segment.

#### May 2023

**Friday 5:** Met with Deborah Tabart from the Australian Koala Foundation with members of the Narrandera Koala Committee and some Councillors. Matters such as habitat preservation and concerns about colonies in other areas of Australia were discussed.

**Saturday 6:** After receiving an invitation to the CWA International Food Fair in the Marie Bashir Park, I had the privilege of attending with Member for Cootamundra Steph Cooke. We both addressed the large crowd in attendance and Steph Cooke officially opened the event. People attended from various parts of the region and there were many excellent food stalls from which to choose.

My congratulations go to the President Beryl Brain and Narrandera CWA branch for organising the day along with Brenda Hartmire and other Council staff. The event was funded under the NSW State Government economic stimulus program.

**Tuesday 9:** Narrandera hosted the Newell Highway Taskforce committee meeting, with Taskforce members attending in the Chambers and via zoom. Councillor Dawson, DGM Shane Wilson, and I represented Narrandera.

Chairman Ken Keith opened the meeting and the main points of discussion were flood recovery and restoration of road surfaces, particularly between Forbes and West Wyalong. Senior Manager Transport Technical Solutions, Transport NSW, Paul Polansky addressed the meeting and gave an update on proposed works funding.

Construction of a passing lane on the Newell Highway, at Bundidgerry Hill will commence soon. This is part of a series of passing lanes improving safety on the Newell.

The DGMI and I emphasised the need to fund a relatively simple raising of the Sturt and Newell Highways at Gillenbah. Narrandera will continue to lobby for this urgent upgrade.

**Wednesday 10:** Attended an information session on the East Street Upgrades held at the Emergency Operations Centre. Those present expressed general concerns about the proposal which will be considered at Council’s June meeting.

**Friday 12:** Joined the RAMJO Mayors and General Managers Group meeting via Teams link. This was the normal quarterly meeting of the joint organisation and matters discussed included an update on projects, advocacy around public housing, the planning portal, ESL and presentations by Murray Tourism, OLG and Regional NSW.

**Tuesday 16:** I chaired the monthly Councillors Briefing Session and Ordinary Council meeting. Unconfirmed minutes of the Council meeting are submitted for Council’s endorsement.

**Wednesday 17:** Together with the GM, I attended the regular segment on the local Community Radio, 91.1 Spirit FM, where we advise the listeners on outcomes of agenda items from the Council meeting, as well as providing any updates on current projects. This informative segment is standardly held at 8:30am on Wednesday following the monthly Council meeting.



**Following this,** I attended ABC Riverina’s live Narrandera broadcast and an interview with breakfast presenter Sally Bryant.

**Friday 26:** Deputy Mayor Cameron Lander, on my behalf, together with the GM attended, the NSW Country Mayor’s Association meeting held at Parliament House in Sydney. Councillor Lander has further submitted a report on the meeting which is listed further in this agenda.

The meeting heard addresses by a number of both Government and Opposition MP’s and Ministers and provided an excellent opportunity for mayors and general managers to receive updates on emerging issues.

**Saturday 27:** After accepting an invitation by the Lions Club of Narrandera, my wife Carmel and I attended the 60<sup>th</sup> Lions Changeover Dinner that was held at the Lazy Lizard.



Returning President Sam Knight with Lisa from Ronald McDonald House and Georgia Bunce from NSW Rural Fire Service



Returning President Sam Knight with Nita Close from CanAssist and Barry Mayne from 91.1 Spirit FM

My congratulations go to Sam Wright, as the returning President. It was great to see the Lions Club continuing its support for community groups. On the night, financial support was provided to Ronald Macdonald House, Gillenbah brigade NSW RFS, Can Assist and 91.1 Spirit FM.

**Wednesday 31:** Met with Sam Knight Regional Director, South Region for Transport NSW (TFNSW) and Jo Cheshire, Manager Local Government South Region, for continued discussion on areas of concern in and around Narrandera (Canal Bridge on Irrigation Way, turning lane into Karawatha Drive, Gillenbah low level bend before 100km sign, intersection of Audley and Cadell Streets (Teloca/Shell/Liberty intersection)). We have agreed for TfNSW staff to respond to Council's issues over the next month.

**June 2023**

**Wednesday 7:** The Deputy Mayor Cr Cameron Lander, together with the GM and DGMI met with community members at Barellan to discuss the proposed takeover of the Barellan tennis complex by Council. The meeting was well attended, and the general feeling of the group was support for the transfer on the basis of establishing a local committee of management. A further report on this proposal will come to Council in the future.

\*\*\*\*\*

*I extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past month, either on my behalf, or as elected committee members.*

\*\*\*\*\*

*Until next time, Mayor Kschenkva*

**RECOMMENDATION**

That Council:

1. Receives and notes the Mayoral Report for May/June 2023.

**10 QUESTION WITH NOTICE**

Nil

**11 NOTICES OF RESCISSION**

Nil

**12 NOTICES OF MOTION**

Nil

**13 COUNCILLOR REPORTS****13.1 CR LANDER - ATTENDANCE AT COUNTRY MAYORS ASSOCIATION - 26 MAY 2023**

**Document ID:** 676952  
**Author:** Councillor  
**Authoriser:** General Manager  
**Theme:** Our Leadership  
**Attachments:** Nil

**RECOMMENDATION**

That Council:

1. Notes my report on the May 2023 meeting of the Country Mayors Association.

**BACKGROUND**

I was privileged to attend the May 2023 Country Mayors Association meeting at NSW Parliament House on behalf of Mayor Kschenka.

**DISCUSSION**

The NSW Country Mayors Association (CMA) is an incorporated body formed to speak for the residents of regional and rural NSW. Its focus is on "... nothing more than equity ..." for rural and regional councils across the state.

Its Executive Committee is made up from a selection of country Mayors. CMA membership includes more than 80 NSW Councils including Narrandera, who cover the majority of local government areas outside the metropolitan regions. The CMA works with the State and Federal governments and other relevant organisations to further the interests of its members across a range of areas including the provision of health care, delivery of infrastructure, affordable housing and energy, employment concerns and many more critical issues.

The May 2023 CMA meeting was attended by a large contingent of Mayors, Deputy Mayors and General Managers as well as:

- The Hon Jenny Aitchison MP, Minister for Regional Transport and Roads
- The Hon Rose Jackson MLC, Minister for Water, Housing, Homelessness, Mental Health, Youth and North Coast
- The Leader of the Nationals, the Hon Dugald Saunders MP
- Carmel Donnelly, IPART Chair; and
- A number of the shadow Ministry including the Hon. Steph Cooke MP, Shadow Minister for Water and Crown Lands.

The next meeting of the CMA is scheduled for Friday 4 August 2023.

**MAIN ISSUES/CONCERNS**

The main concerns tabled during the meeting were the:

- Need for a more realistic and timely indexing process for **pensioner concessions and rebates**
- Desire for **daylight savings** to be reduced to four months starting on the first weekend of November, finishing on the last weekend in February; and
- Accounting **treatment** of Rural Fire Service (**RFS**) **assets** by NSW Treasury
- **Independence** of the **NSW Auditor General**; and
- **Qualified audits** for Councils who did not place RFS assets on their books.

Government Ministers noted the following priorities relevant to Narrandera Shire:

- Security of **drinking water** – water treatment plant funding
- **Key worker housing** – upgrades to nurses' quarters at Narrandera Hospital
- Ensuring access to **key freight corridors** – flood proofing the Sturt and Newell Highways at Gillenbah; and
- **Rural Ambulance Infrastructure Program** – potential upgrade to local ambulance stations.

The Chair of IPART noted that the **review of the rate peg methodology** was progressing with the draft report being ready in early June and the final report expected in August 2023.

Aspects of the methodology being reviewed included how to accommodate unanticipated increases in costs such as changes to the emergency services levy (ESL), treatment of RFS assets and audit requirements. She encouraged shires to **provide feedback on the draft report** once it is released.

## **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

### **Theme**

Our Leadership

### **Aspirations for Our Leadership**

Have a Council that provides leadership through actions and effective communication.

### **Actions to get us there**

Support ethical, transparent and accountable corporate governance.

## **RECOMMENDATION**

That Council:

1. Notes my report on the May 2023 meeting of the Country Mayors Association.



**14 COMMITTEE REPORTS****14.1 YOUTH ADVISORY COUNCIL - MINUTES - 8 MAY 2023****Document ID: 677185****Author: Community Support Manager****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Youth Advisory Council Minutes - 8 May 2023****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 8 May 2023.

Recommendations include:

- Endorse the presentation of Vaping and Young People Education Awareness Workshop from Amanda Johnson, Health Promotion Officer for the Murrumbidgee Local Health District
- Accept the resignation from Deputy Youth Mayor Madeline Fraser and endorse the advertisement for new members
- Request more information from the NAIDOC Committee before confirmation of participation by the Youth Advisory Council at the NAIDOC Week Shake-a-Leg Disco to be held 7 July 2023 and return report to the 5 June 2023 meeting
- Recommend the inclusion of the below ideas to be included in the upcoming Winter Break Funding application under the School Holiday Break program:
  - Bus trip or excursion to Wagga Wagga or Griffith
  - Paint with Mates sessions
  - Craft Sessions



# **MINUTES**

## **Youth Advisory Council Meeting**

**8 May 2023**

**MINUTES OF NARRANDERA SHIRE COUNCIL  
YOUTH ADVISORY COUNCIL MEETING  
HELD AT THE YOUTH SPACE  
ON MONDAY, 8 MAY 2023 AT 4.30PM**

**1 PRESENT**

Mayor Wesley Bamblett, Cr Alex Luck, Cr Alyssa Sanders, Cr Clare McDonald, Cr Harrison Rowe, Cr Memphis Singh, Cr Mikalie Vearing, Cr Ruby Hewitt, CLO Suzanne Litchfield, CSM Stacie Mohr

**2 APOLOGIES**

Nil

**3 BUSINESS ARISING FROM PREVIOUS MINUTES**

**4 CONFIRMATION OF PREVIOUS MEETING MINUTES**

**COMMITTEE RESOLUTION**

Moved: Cr Ruby Hewitt

Seconded: Cr Mikalie Vearing

That the minutes of the Youth Advisory Council Meeting held on 3 April 2023 be confirmed.

**CARRIED**

**5 REPORTS**

**5.1 PRESENTATION FROM MLHD VAPING PRESENTATION**

**COMMITTEE RESOLUTION**

Moved: Cr Mikalie Vearing

Seconded: Cr Ruby Hewitt

The Youth Advisory Council

1. Endorse the presentation of Vaping and Young People Education Awareness Workshop from Amanda Johnson, Health Promotion Officer for the Murrumbidgee Local Health District

**CARRIED**

## 5.2 LETTER OF RESIGNATION - MADELINE FRASER

### COMMITTEE RESOLUTION

Moved: Cr Alyssa Sanders

Seconded: Cr Alex Luck

The Youth Advisory Council

1. Accept the resignation from Deputy Youth Mayor Madeline Fraser and endorse the advertisement for new members

**CARRIED**

## 5.3 WINTER BREAK FUNDING

### COMMITTEE RESOLUTION

Moved: Cr Harrison Rowe

Seconded: Cr Ruby Hewitt

The Youth Advisory Council:

1. Recommend the inclusion of the below ideas to be included in the upcoming Winter Break Funding application under the School Holiday Break program:
  - Bus trip or excursion to Wagga Wagga or Griffith
  - Paint with Mates sessions
  - Craft Sessions

**CARRIED**

## 5.4 NAIDOC IN NARRANDERA

### COMMITTEE RESOLUTION

Moved: Cr Alyssa Sanders

Seconded: Cr Clare McDonald

The Youth Advisory Council:

1. Request more information from the NAIDOC Committee before confirmation of participation by the Youth Advisory Council at the NAIDOC Week Shake-a-Leg Disco, to be held 7 July 2023 and return report to the 5 June 2023 meeting

**CARRIED**

## 6 GENERAL BUSINESS

**7 NEXT MEETING**

3.30pm 5 June 2023 Library Youth Space

**8 MEETING CLOSE**

**Meeting Closed at 1648**

**14.2 YOUTH ADVISORY COUNCIL - MINUTES - 5 JUNE 2023****Document ID: 677186****Author: Community Support Manager****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Youth Advisory Council Minutes - 5 June 2023****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 5 June 2023.

Recommendations include:

- Endorse the updated time and date 11.15am 18 July 2023 for the Youth Listening Posts and the updated format from a Google Doc to a Survey Monkey of the questionnaire
- Consider Council's Narrandera Business Centre Master Plan – Stage 1B – East Street, recently on exhibition and recommend the following items for consideration:
  - Consider implications for participants in the annual Rod Run event
  - Maintain consistency with beautification works already completed at top end of main street
  - Preference given to older style features and wider main streets
- Consider Council's Active Transport Plan Survey currently out for community consultation and provide a written submission with any recommendations through the survey link provided.
  - NIL recommendations made at time of meeting
- Endorse the upcoming Winter Break School Holiday Break program, pending outcome of grant application with the following changes:
  - Family Funland be moved from 6 July to 5 July
  - Indoor Stadium Games be changed to another activity due to availability of provider



# **MINUTES**

## **Youth Advisory Council Meeting**

**5 June 2023**

**MINUTES OF NARRANDERA SHIRE COUNCIL  
YOUTH ADVISORY COUNCIL MEETING  
HELD AT THE YOUTH SPACE  
ON MONDAY, 5 JUNE 2023 AT 4.30PM**

**1 PRESENT**

Mayor Wesley Bamblett, Cr Alex Luck, Cr Alyssa Sanders, Cr Harrison Rowe, Cr Memphis Singh, Cr Ruby Hewitt, CSM Stacie Mohr, Observer Braden Lyons,

**2 APOLOGIES**

**COMMITTEE RESOLUTION**

Moved: Cr Alyssa Sanders

Seconded: Cr Alex Luck

That apologies from Cr Clare McDonald and Cr Mikalie Vearing be received and accepted.

**CARRIED**

**3 BUSINESS ARISING FROM PREVIOUS MINUTES**

**4 CONFIRMATION OF PREVIOUS MEETING MINUTES**

**COMMITTEE RESOLUTION**

Moved: Cr Alyssa Sanders

Seconded: Cr Alex Luck

That the minutes of the Youth Advisory Council Meeting held on 8 May 2023 be confirmed.

**CARRIED**



## 5 REPORTS

### 5.1 UPDATE FROM LISTENING POSTS

#### COMMITTEE RESOLUTION

Moved: Cr Harrison Rowe

Seconded: Cr Memphis Singh

The Youth Council:

1. Endorse the updated time and date 11.15am 18 July 2023 for the Youth Listening Posts and the updated format from a Google Doc to a Survey Monkey of the questionnaire

**CARRIED**

### 5.2 WINTER BREAK FUNDING

#### COMMITTEE RESOLUTION

Moved: Cr Ruby Hewitt

Seconded: Cr Memphis Singh

The Youth Advisory Council:

1. Endorse the upcoming Winter Break School Holiday Break program, pending outcome of grant application with the following changes:
  - Family Funland be moved from 6 July to 5 July
  - Indoor Stadium Games be changed to another activity due to availability of provider

**CARRIED**

### 5.3 NARRANDERA BUSINESS CENTRE MASTER PLAN

#### RECOMMENDATION

The Youth Advisory Council

1. Consider Council's Narrandera Business Centre Master Plan – Stage 1B – East Street, recently on exhibition
2. Recommend the following items for consideration:
  - Consider implications for participants in the annual Rod Run event
  - Maintain consistency with beautification works already completed at top end of main street
  - Preference given to older style features and wider main streets

## **5.4 ACTIVE TRANSPORT SURVEY**

### **RECOMMENDATION**

The Youth Advisory Council

1. Consider Council's Active Transport Plan Survey currently out for community consultation, and provide a written submission with any recommendations through the survey link provided.
  - NIL recommendations made at time of meeting

## **6 GENERAL BUSINESS**

## **7 NEXT MEETING**

14 August 2023 3.30pm Youth Space

## **8 MEETING CLOSE**

**Meeting Closed at 1628**

**15      PROCUREMENT**

Nil

**16 DEVELOPMENT APPLICATION****16.1 DA-048-2022-2023 INDUSTRIAL WORKSHOP - 5 DROVER PLACE, NARRANDERA****Document ID:** 675734**Author:** Deputy General Manager Infrastructure**Authoriser:** Deputy General Manager Infrastructure**Theme:** Development Application**Attachments:**

1. **Section 4.15 Assessment Report and Draft Conditions (under separate cover) [⇒](#)**
2. **Statement of Environmental Effects (under separate cover) [⇒](#)**
3. **Architectural Plans (under separate cover) [⇒](#)**
4. **Civil Plans (under separate cover) [⇒](#)**

**RECOMMENDATION**

That Council:

1. Approves DA-048-2022-2023, for the construction of an Industrial Workshop at Lot 70 DP 1288793 being 5 Drover Place, Narrandera, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
  - a. The development satisfies the provisions of the Narrandera LEP 2013, Narrandera DCP (as varied) and the Environmental Planning and Assessment Act 1979.
  - b. Potential impacts have been mitigated by the inclusion of appropriate conditions.
2. Conducts a Division to record the voting of Councillors.

**PURPOSE**

The purpose of this report is for Council to consider and determine the above development application due to the size and scale of the development being of significant community interest.

**BACKGROUND**

Council has received a development application from Paul Anderson on behalf of M&M Bhullar Investments Pty Ltd for the construction of an Industrial Workshop at 5 Drover Place, Narrandera consisting of four bays with a combined area of 15,700m<sup>2</sup>, two storey office and associated roadways and services. The construction cost of the development has been nominated at \$14,200,000.

**Development Applications**

This application was fully assessed as shown in the attached Section 4.15 assessment report. The assessment identified that the development meets the statutory provisions of the Narrandera Local Environmental Plan 2013 as this is an industrial development within the E4 General Industrial zone. The detailed assessment found that the requirements of the Narrandera Development Control Plan have also been satisfied.

The development was notified in accordance with the Narrandera Community Participation Plan with no submissions being received at the end of the exhibition period.

The assessment recommends several planning conditions to be applied to the determination if granted, conditions of note are:

- Condition 10 – the requirement to provide reticulated sewer to the site.
- Condition 13 – the On-Site Stormwater Management requirements for the development.
- Condition 34 – Section 64 Local Government Act 1993 - Water Supply and Sewerage contributions.
- Condition 36 – Narrandera Section 94A Fixed Levy Contribution.

The assessment of the environmental planning requirements found that the development satisfactorily meets all requirements and, on balance of all the impacts and benefits, is considered suitable for conditional approval as there are no substantive planning grounds as to why consent should not be conditionally granted.

### **Legal / Statutory**

The application has been assessed in accordance with the statutory provisions of the Environmental Planning & Assessment Act 1979 and considered the Narrandera Local Environmental Plan, Development Control Plan and Community Participation Plan.

### **Community Engagement / Communication**

The development was notified for a period of 21 days in accordance with the Community Participation Plan, adjoining neighbours were notified, an advert placed in the Narrandera Argus and on the Narrandera Shire Council website. No submissions were received at the close of the notification period.

### **RISKS**

The risk associated with this report as it relates to a planning decision is for the potential of:

- The applicant to commence a Class 1 Development Appeal of the determination in the Land & Environment Court if they are dissatisfied, or
- Class 4 Judicial Review should any party believe that the development application process has not been properly applied.

### **RECOMMENDATION**

That Council:

1. Approves DA-048-2022-2023, for the construction of an Industrial Workshop at Lot 70 DP 1288793 being 5 Drover Place, Narrandera, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
  - a. The development satisfies the provisions of the Narrandera LEP 2013, Narrandera DCP (as varied) and the Environmental Planning and Assessment Act 1979.
  - b. Potential impacts have been mitigated by the inclusion of appropriate

conditions.

2. Conducts a Division to record the voting of Councillors.

**16.2 DA-051-2022-2023 MULTI DWELLING HOUSING - 94-96 VICTORIA AVENUE NARRANDERA****Document ID:** 676359**Author:** Deputy General Manager Infrastructure**Authoriser:** Deputy General Manager Infrastructure**Theme:** Development Application**Attachments:**

1. Section 4.15 Assessment Report and Draft Conditions (under separate cover) [⇒](#)
2. Statement of Environmental Effects (under separate cover) [⇒](#)
3. Architectural Plans (under separate cover) [⇒](#)

**RECOMMENDATION**

That Council:

1. Approves DA-051-2022-2023, the multi dwelling housing at Lot 6 Section A DP665, being 94-96 Victoria Avenue, Narrandera including all variations to the Narrandera Development Control Plan (NDCP) as contained within this report, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
  - a. The development satisfies the provisions of the Narrandera LEP 2013, Narrandera DCP (as varied) and the Environmental Planning and Assessment Act 1979.
  - b. Potential impacts have been mitigated by the inclusion of appropriate conditions.
2. Conducts a Division to record the voting of Councillors.

**PURPOSE**

The purpose of this report is for Council to consider and determine the above development application as variations to the Narrandera Development Control Plan (NDCP) are required.

**BACKGROUND**

Council has received and assessed a development application for a multi dwelling housing development at Lot 6 Section A DP 665, being 94-96 Victoria Avenue Narrandera. The site has two existing units located on the northern frontage, with a new single storey dwelling proposed on the southern portion of the land.

**Development Applications**

This application was fully assessed in the attached Section 4.15 assessment report. The assessment identified that the development required variation of the NDCP, as detailed below:

- Clause 7.4.3 of the NDCP sets the minimum that habitable buildings are to be set back is 5m from a rear boundary. The current design has bedroom 4 only setback 4.890m. This minor variation is considered acceptable, especially given that the

garages for the development site are accessible from the rear lane which is only providing access to a couple of properties.

- Clause 7.4.8 of the NDCP states that on sites where the fill at the boundary is 500mm or higher, dwelling windows which are opposite or adjacent the main private open space of an adjoining property are to have sill heights of at least 1.6m. This requirement has not been achieved, with the applicant seeking a variation to the fencing requirements as a method of meeting the objectives of this requirement.
- Clause 7.4.9 of the NDCP states that where a fence sits atop a retaining wall, 500mm in height or greater, on a side or rear boundary, the fence should be no more than 1500mm in height above the retaining wall. The applicant is seeking a variation of the policy to have a 2100mm fence due to the unique nature of the site, having three street frontages and neighbouring a commercial property that contains a dilapidated building and unsightly open storage of steel and other commercial components in a residential area. They believe to have met the objective of the policy, Section 7.4.9 NDCP, by providing active street surveillance on both prominent corners and the full frontage of Victoria Avenue. The majority of the fencing will be decorative, with solid metal fencing not being used on any street frontage.

As detailed above, a variation of the NDCP is required for Clauses, 7.4.3, 7.4.8 and 7.4.9. The proposed variations are considered to remain consistent with the objectives of each section of the NDCP and have no adverse impacts on the adjoining properties or surrounding neighbourhood. The justifications are considered suitable and the variation to all the above clauses is recommended.

The development was notified in accordance with the Narrandera Community Participation Plan with no submissions being received at the end of the exhibition period.

### **Legal / Statutory**

- The application has been assessed in accordance with the statutory provisions of the Environmental Planning & Assessment Act 1979 and considered the Narrandera Local Environmental Plan, Development Control Plan and Community Participation Plan.

### **Community Engagement / Communication**

- The development was notified for a period of 17 days in accordance with the Community Participation Plan, adjoining neighbours were notified, an advert placed in the Narrandera Argus and the Narrandera Shire Council website.
- No submissions were received at the close of the notification period.

### **RISKS**

The risk for this report as it relates to a planning decision is the potential for:

- The applicant to commence a Class 1 Development Appeal of the determination in the Land & Environment Court if they are dissatisfied, or
- Class 4 Judicial Review should any party believe that the development application process has not been properly applied.



**CONCLUSION**

An assessment of the environmental planning requirements has been undertaken as detailed within this report and the associated 4.15 assessment. The proposed development has provided justification for the variations to the NDCP and, on balance of all the impacts and benefits, is considered suitable for conditional approval as there are no substantive planning grounds as to why consent should not be conditionally granted.

**RECOMMENDATION**

That Council:

1. Approves DA-051-2022-2023, the multi dwelling housing at Lot 6 Section A DP665, being 94-96 Victoria Avenue, Narrandera including all variations to the Narrandera Development Control Plan (NDCP) as contained within this report, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
  - a. The development satisfies the provisions of the Narrandera LEP 2013, Narrandera DCP (as varied) and the Environmental Planning and Assessment Act 1979.
  - b. Potential impacts have been mitigated by the inclusion of appropriate conditions.
2. Conducts a Division to record the voting of Councillors.

## 17 OUR COMMUNITY

### 17.1 2023 BUSH BURSARY AND CWA PROGRAM

**Document ID:** 676476

**Author:** Economic Development Manager

**Authoriser:** General Manager

**Theme:** Our Community

**Attachments:** 1. Letter - NSW Rural Doctors Bursary Program [↓](#)

#### RECOMMENDATION

That Council:

1. Supports the NSW Rural Doctors Bursary Program and invests in two bush bursaries at a cost of \$3,000 plus GST for recipients recruited and selected by the NSW Rural Doctors Network.
2. Notes that the two bursaries can be funded from job cost 4000-0071-0001.

#### NSW RURAL DOCTORS NETWORK INVITATION

NSW Rural Doctors Network (RDN) representative contacted Council with an invitation to participate in the 2023 Bush Bursary and Country Women's Association Scholarship Program. The invitation proposes that Council considers providing bursaries for two students selected by the Rural Doctor Network for a total of \$3,000 plus GST.

Notwithstanding the approach from RDN requesting a response by 30 June, Chris Russell, Future Workforce Manager for RDN has advised that an extended timeframe of a month or so will still be acceptable for Council to provide its response.

Scholarships provide selected medical, midwifery and nursing students in NSW/ACT with \$1,500 each to assist with costs associated with their studies. Recipients also spend two weeks on a rural placement in country NSW during their university holidays. The placement combines the enjoyable aspects of country life and rural medicine. The aim of this program is to increase the number of health professionals who chose to live and work in rural remote and regional areas of NSW or return to Narrandera LGA upon completion of their university studies.

#### BACKGROUND

The proposal involves provision of scholarships by CWA of NSW and Council would provide the Bush Bursaries.

The two-week placements are usually undertaken in December or January but can be at different times of the year.

Applicants must demonstrate:

1. An interest in rural practice and lifestyle
2. An understanding of the realities of rural medical practice
3. The motivation to undertake a placement in a rural area as part of the scheme.

Students not honouring their commitment to undertake a rural placement are required to pay back any monies granted to them through the scheme.

### **SUPPORT**

Liz Romeo of Narrandera Medical Centre has advised that the practice will gladly support this initiative by supporting the placement of two students within the practice if Council resolves to participate in the Program with the offer of two bursaries of \$1,500 each, total \$3,000.

### **CONCLUSION**

This proposal complements the purpose of the Narrandera Health Advisory Group which was established by Council to monitor the provision of the ongoing quality and consistency of healthcare within Narrandera Shire and to support any initiatives that may attract and maintain qualified medical practitioners in Narrandera.

This matter was considered by the Executive Leadership Team which supports the proposal to participate in the program.

### **RECOMMENDATION**

That Council:

1. Supports the NSW Rural Doctors Bursary Program and invests in two bush bursaries at a cost of \$3,000 plus GST for recipients recruited and selected by the NSW Rural Doctors Network.
2. Notes that the two bursaries can be funded from job cost 4000-0071-0001.

April 2023

Narrandera Shire Council  
General Manager  
Mr George Cowan  
41 East Street  
Narrandera NSW 2700



Dear Mr Cowan,

**Re: 2023 Bush Bursaries and Country Women's Association (CWA) of NSW Scholarship Program**

I am writing to invite Narrandera Shire Council to participate in the Bush Bursary Program in 2023.

**What is the Bush Bursary Program?**

The Bush Bursary Program provides selected medical, nursing, and midwifery students in NSW and ACT with funding to undertake a two-week placement in country NSW during their university holidays.

Narrandera Shire Council initiated this scholarship in 1996 and the CWA of NSW first funded a student in 1997. Nursing and midwifery students were first eligible for the program in 2019, and to date, this scholarship is the only opportunity of its type available to nursing students in NSW.

Over the past two and a half decades, the program has grown to be a well-respected initiative among those studying to pursue a career in rural health, with over 450 students having participated since the program began.

**How do the bursaries work?**

The bursaries are offered on an annual basis and are financially supported by the rural councils of NSW, the CWA and NSW Rural Doctors Network (RDN). A Council investment of **\$3,000 plus GST** provides sponsorship for RDN to allocate two students to undertake a two-week placement in your LGA.

**Why should your Council be involved?**

Your ability to offer students a place in the program is limited by the number of councils involved and therefore the number of placements sponsored. In 2022, RDN received a total of 92 applications for the program, but the program had only 38 placements to offer. With more placements available, there is more opportunity for RDN to expose the next generation of medical professionals to rural practice and lifestyle.

To create a skilled and sustainable health workforce across country NSW, it is vital to work with the next generation of practitioners to encourage them to choose a career in rural health. Our research shows that positive immersion experiences in rural health settings are known contributors to students choosing such careers.

How to participate

Please complete the attached sponsorship form and **return by 30<sup>th</sup> June 2023**, via return email. Contact details are included on the form.

I am more than happy to discuss this opportunity with you further if you would like more information.

Thank you for considering this opportunity to showcase country NSW to a future rural health professional. Your support is greatly appreciated.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Chris Russell".

Chris Russell  
NSW Rural Doctors Network  
Future Workforce Manager  
[students@nswrdn.com.au](mailto:students@nswrdn.com.au)  
2 4924 8000

**18 OUR ENVIRONMENT****18.1 NARRANDERA FLORA AND FAUNA RESERVE - LICENCE FOR ENVIRONMENTAL STUDIES - KOALA SURVEYS****Document ID:** 676766**Author:** Governance and Engagement Manager**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Our Environment**Attachments:** 1. Short-term Licence Application R91721 [↓](#)**RECOMMENDATION**

That Council:

1. Concurs with the issue of a short-term (12 months) Licence numbered 640660 received from the NSW Department of Planning and Environment – Koala Science Team for the purpose of Environmental Studies – Koala Surveys.

**PURPOSE**

The purpose of this report seeks the concurrence of Council for the issue of a non-exclusive Licence for the purpose of 'Environmental Studies – Koala Surveys' across part of Lot 7317 DP 1159952, being Crown Reserve 91721 the Narrandera Flora and Fauna Reserve.

**SUMMARY**

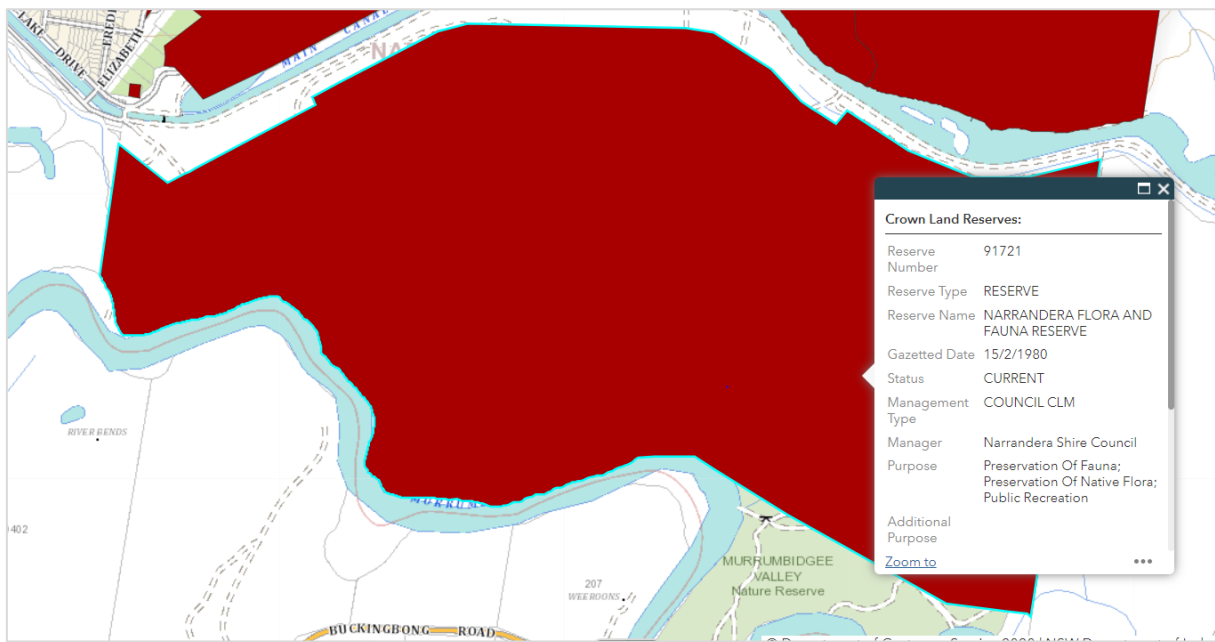
Council received correspondence on 19 May 2023 from the Department of Planning, Industry and Environment about the issue of a short-term licence across part of Lot 7317 DP 1159952. Council is the Reserve Manager for the Flora and Fauna Reserve. A copy of the correspondence is attached.

**BACKGROUND**

Crown Reserve 91721 is for the purpose of Preservation of Fauna and Native Flora and Public Recreation with Narrandera Shire Council appointed as the Reserve Manager.

The proposed licence applies to part of Lot 7317 DP 1159952 where koala surveys will be conducted at various locations by environmental scientists over a 12-month period.

A locality map extracted from the Crown Lands website is on the next page.



**RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

**Theme**

2 - Our Environment

**Strategy**

2.1 - To value, care for and protect our natural environment.

**Action**

2.1.1 - Establish strong partnerships to protect, expand and promote Narrandera’s unique koala population with a vision to establish a research centre in Narrandera.

**ISSUES AND IMPLICATIONS**

**Policy**

- N/A

**Financial**

- There are no anticipated costs to Council or the community by concurring with the licence application

**Legal / Statutory**

- *Local Government Act 1993*
- *Local Government (General) Regulation 2021*
- *Crown Land Management Act 2016*

**Community Engagement / Communication**

- The discussion of this proposed licence is in the Ordinary section of the business paper and is available to the community to read

**Human Resources / Industrial Relations (if applicable)**

- There are no perceived human resources or industrial relations risks with concurrence of the proposed licence

**RISKS**

There are no perceived risks by concurring with the proposed short-term licence.

**OPTIONS**

The options available to Council are:

1. Concur with the issue of the proposed short-term licence; or
2. Not concur with the issue of the proposed short-term licence.

**CONCLUSION**

Included within the Community Strategic Plan 2022-2034 there is a strategy to 'Establish strong partnerships to protect, expand and promote Narrandera's unique koala population with a vision to establish a research centre in Narrandera'.

The proposed licence encompasses a low impact study of our koala population; therefore, the recommendation is that Council concur with the issue of a non-exclusive short-term Licence for Reserve 91721 for the purpose of Environmental Studies – Koala Surveys.

**RECOMMENDATION**

That Council:

1. Concurs with the issue of a short-term (12 months) Licence numbered 640660 received from the NSW Department of Planning and Environment – Koala Science Team for the purpose of Environmental Studies – Koala Surveys.



Our Ref 23/02986  
Licence 640660

Narrandera Shire Council  
141 East Street  
Narrandera, NSW 2700

To the Land Manager

**Licence Application LI 640660 received from NSW Department of Planning and Environment - Koala Science Team for the purpose of (Environmental Studies).**

NSW Department of Planning, Industry and Environment - Crown Lands is in receipt of a licence application for the purpose of (Environmental Studies – Koala Surveys) over the Crown land (including part of Reserve 91721 for Preservation of Fauna and Native Flora and Public Recreation, notified 15 February 1980) as shown on the attached Annexure A.

The proposal is under consideration, however as Narrandera Shire Council are recorded in Department of Planning, Industry and Environment - Crown Lands records as being the Land Manager of Reserve 91721, your concurrence to the proposal is sought.

Please respond in writing to this office within 28 days from the date of this letter to indicate concurrence or any objections or comments in regard to the proposed dealing.

I can be contacted on telephone 1300 886 235 or by email to [licences@crowland.nsw.gov.au](mailto:licences@crowland.nsw.gov.au) should you have any questions or wish to discuss this matter further.

Yours faithfully

A handwritten signature in black ink that reads 'Maya Angus'.

Maya Angus  
Business Services Officer  
Dubbo Business Centre

19 May 2023

DUBBO BUSINESS CENTRE

Dubbo NSW 2830  
ABN 72 189 919 072 | [www.dpie.nsw.gov.au](http://www.dpie.nsw.gov.au)

Please address all correspondence to:  
Crown Lands (Dubbo Business Centre)  
PO Box 2155  
DANGAR NSW 2309





**ANNEXURE A**

Lot/DP	Whole/Part /Locational	Area	Reserve
7317/1159952	Part	462,631m2	Reserve 91721 for Preservation of Fauna and Native Flora and Public Recreation, notified 15 February 1980 - Managed by Narrandera Shire Council

DUBBO BUSINESS CENTRE

Dubbo NSW 2830  
ABN 72 189 919 072 | [www.dpie.nsw.gov.au](http://www.dpie.nsw.gov.au)

Please address all correspondence to:  
Crown Lands (Dubbo Business Centre)  
PO Box 2155  
DANGAR NSW 2309

**19      OUR ECONOMY**

Nil

## 20 OUR INFRASTRUCTURE

### 20.1 FUTURE PROJECTS NOMINATIONS

**Document ID:** 676536

**Author:** Deputy General Manager Infrastructure

**Authoriser:** Deputy General Manager Infrastructure

**Theme:** Our Infrastructure

**Attachments:** Nil

#### RECOMMENDATION

That Council:

1. Reviews and endorses the Proposed Future Community Project List within Table 2 of the report.
2. Authorises staff to include those projects within any future funding opportunities.

#### PURPOSE

The purpose of this report is to identify future Council community infrastructure projects to be included in any future funding opportunities.

#### SUMMARY

Over the past three years, Council has been fortunate in funding a substantial number of Council-owned community projects with the assistance of State and Federal Government grants. This has resulted in the majority of identified projects having now been completed or funded, with the Future Projects List needing to be reviewed and additional projects nominated for immediate and longer-term future funding opportunities.

The tables below detail the community and Councillor projects that, if endorsed, will be adequate to allow for project nominations for the foreseeable future.

#### BACKGROUND

At the March 2021 ordinary Council meeting, it was resolved to adopt the projects in Table 1 below to be prepared for any future funding opportunity.

Additional to the unrealised projects in Table 1, other projects that have been discussed in the past two years or ones identified as being Condition 4 or 5 in the Asset Plan reviews are shown in Table 2 below. Some of the nominated projects that were provided have either already been funded or grants have been applied for, thus these have not been included in the lists below.

Councillors have also been separately provided a full copy of the Future Projects List as of May 2023, in which there are some 40 projects and another 30 high level ideas.

The projects identified within Table 2 below provide ample direction and variety for staff to seek funding and to prepare where possible to shovel ready. This list has been formed based on the potential to obtain funding to renew/replace existing community facilities that have a poor condition rating and does not adversely impact the operational budget of Council.

Note: roads have not been included within this program, with another report to be prepared for future roads infrastructure priorities in the future.

**Table 1 - Community Project List**

<b>Previously adopted - March 2021, unfunded projects</b>			
<b>No</b>	<b>Title</b>	<b>Description/Comments</b>	<b>Estimated Cost</b>
1	Public art	Narrandera, Barellan, Grong Grong.	\$300,000
2	Town signage	Reverse signage on orange town signs.	\$25,000
3	Narrandera tourism	Tourism signage (large signs).	\$25,000
4	Barellan toilets	Expand toilets in main street to meet demand from bus groups.	\$250,000
5	Pocket park upgrades	Complete the pocket park upgrade.	\$150,000
6	Air League facility	Upgrade and maintenance.	\$60,000
7	Grong Grong footpaths	Replace existing failed footpaths throughout the village.	\$150,000
8	Koori Beach	Restoration, beautification and accessibility of Second Beach and Koori Beach, including toilets, seating areas and accessibility for anyone with a disability. Also access to clean water (access and ALC issues to be resolved).	\$600,000
9	Changing places facility	Adult change facility with hoist and change table (Narrandera and Barellan).	\$140,000 per unit
10	Narrandera cemetery chapel	Construction of a chapel at the cemetery (will require development of a business case).	\$700,000
11	Wiradjuri Memorial Wall - stage 2	Completion of the memorial, including placement of the two brass warriors.	\$180,000
12	Maree Bashir Park	Erection of a permanent stage.	\$150,000
13	LTWP	Stage 3 – upgrade of top amenities, kiosk and extend decking.	\$550,000

**Table 2 – Proposed Future Community Project List**

<b>New Future Community Project List</b>			
<b>No</b>	<b>Title</b>	<b>Description/Comments</b>	<b>Estimated Cost</b>
1	Narrandera Tennis Courts	Lower courts upgrade, new surface and lighting.	\$250,000
2	Senior Citizens building	Upgrades, including weather proofing, painting and flooring.	\$120,000
3	Barellan Pool	Upgrade toddler pool/water features.	\$450,000
4	Aerodrome - Air	External repair renewal works on exterior of	\$60,000

	League building	building.	
5	Barellan Museum	Renewal to bring to fit for purpose.	\$40,000
6	Brewery Flat boat ramp shelter	Replacement of the riverside shelter and BBQ.	\$25,000
7	Brewery Flat toilets	Renewal to bring to fit for purpose and healthy condition.	\$80,000
8	Narrandera Town Entrance statement	Sign, landscaping and water feature on Lot 10 Larmer Street.	\$250,000
9	Wiradjuri Wall - Stage two	Two bronze statues and associated landscaping.	\$200,000
10	Destination & Discovery Hub interpretative fit out	Interpretative fit out in accordance with the masterplan.	\$250,000
11	Red Hill Industrial Estate Expansion	Construction of roads and associated infrastructure for the industrial estate as per the Employment Zone Strategy.	\$5,000,000
12	Brewery Flat	Construction of walkway connecting the southern approach to the canal footbridge and Brewery Flat.	\$170,000
13	Grong Grong footpaths	Construction of a pedestrian walkway connecting Berrembed/Junee and Narrandera Streets.	\$280,000
14	Tiger Moth Building	Beautification of exterior of the building to better blend with new Destination & Discovery Hub.	\$160,000
15	Public art	Narrandera, Barellan, Grong Grong.	\$300,000
16	Town signage	Reverse signage on orange town signs.	\$25,000
17	Narrandera Tourism	Tourism signage (large signs).	\$25,000
18	Barellan toilets	Expand toilets in main street to meet demand from bus groups.	\$250,000
19	Changing places facility	Adult change facility with hoist and change table (Narrandera and Barellan).	\$210,000 per unit
20	Maree Bashir Park	Erection of a permanent stage.	\$300,000
21	Lake Talbot Water Park	Stage 3 – upgrade of top amenities, kiosk and extend decking.	\$750,000
22	Maree Bashir Park	Adventure playground (toddlers).	\$300,000
23	Maree Bashir Park	Adventure playground (youth).	\$600,000
24	Barellan Sportsground	Scoreboard upgrade.	\$50,000
25	Lake Talbot	Water deepening - physical works	\$2,000,000

**RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES****Theme**

2 - Our Environment

**Strategy**

2.2 - Enhance our public spaces to enrich our community.

**Action**

2.2.2 - Implement a renewal and maintenance schedule to support a diverse range of building facilities for the community.

**ISSUES AND IMPLICATIONS****Policy**

- N/A.

**Financial**

- There are currently no financial implications as the proposed projects are only identified for the purpose of seeking future funding.

**Legal / Statutory**

- N/A.

**Community Engagement / Communication**

- Community engagement will be undertaken as required, with the projects to be actively communicated to the community throughout the progression of the projects.

**RISKS**

- The inability to have a prepared list of agreed projects will delay the preparation and submission of potential grant programs in the future.
- There are no negative risks associated with the planning for future projects.

**OPTIONS**

1. The most feasible option is to accept the identified projects and allow for staff to seek funding as opportunities present.
2. Amend the list of identified projects.
3. Refuse to accept any of the projects listed and only identify projects once funding has been offered.

**CONCLUSION**

The projects identified within Table 2 are considered to provide for a wide variety of future funding opportunities, while not adversely impacting the operational budgets of Council into the future.

**RECOMMENDATION**

That Council:

1. Reviews and endorses the Proposed Future Community Project List within Table 2 of the report.
2. Authorises staff to include those projects within any future funding opportunities.

**20.2 NARRANDERA BUSINESS CENTRE MASTER PLAN – STAGE 1B – EAST STREET****Document ID: 676635****Author: Deputy General Manager Infrastructure****Authoriser: Deputy General Manager Infrastructure****Theme: Our Infrastructure****Attachments: 1. Public Submissions Received During Exhibition Period (under separate cover) [⇒](#)****RECOMMENDATION**

That Council:

1. Resolves to defer indefinitely Stage 1B - Narrandera Business Centre Master Plan project, pending future consideration about the desire to undertake further design works.
2. Extends its appreciation to all community members for their interest and input into the project.
3. Reallocates the \$994,726 under Local Roads & Community Infrastructure Phase 3 program to the community projects detailed in Table 1 in the report.

**PURPOSE**

The purpose of this report is to allow Council to consider submissions and feedback received during public consultation for the amended design for Stage 1B of the Narrandera Business Centre Masterplan, being East Street between Bolton and Twynam Streets, and determine how this project will progress. Should it be determined to discontinue with the current project, reallocation of the grant funds will need to occur.

**SUMMARY**

Council at the April 2023 ordinary meeting resolved to endorse the amended Stage 1B - Narrandera Business Centre Master Plan, being East Street between Bolton and Twynam Streets, for the purpose of public exhibition.

The public exhibition was undertaken for a period of 28 days during which time there were notifications within the print and electronic media, along with a public information session held on 10 May 2023.

The proposed amended plans received limited support on Council's social media page, with a large number of views and few positive comments. This was also the theme of the information session that was attended by around 30 people.

At the close of the exhibition period, Council had received 19 submissions (attached), all objecting or raising concerns about the proposal. The written or expressed concerns generally based around the following key issues:

- Disruption to businesses – during the construction phase
- Road safety – narrowing of the roadway
- Parking – loss of carparking spaces



- Visual appeal – narrowing of the unique wide street
- Drainage – potential impacts on the drainage in the local area
- Trees – differing thoughts on the species.

The consensus of the majority of interested parties was to discontinue with the project, at least until such time that a design which addresses all the issues is created.

Given the community concern and objection to the amended Stage 1B - Narrandera Business Centre Master Plan, it is recommended that the project be deferred indefinitely pending future consideration about the desire to undertake further design works.

As previously reported, the proposed upgrade was to be funded partly by Council with the majority of \$994,726 under Local Roads & Community Infrastructure (LRCI) Phase 3 grant program. This funding must be fully expended on eligible projects by 30 June 2024, which will not be possible for the project.

To ensure that the \$994,726 under Local Roads & Community Infrastructure Phase 3 program can be delivered, it is suggested that the funds be reallocated to the community projects detailed in Table 1 below. These projects have been identified within the current future projects list and are assets that require renewal or completions.

**Table 1**

<b>Title</b>	<b>Description/Comments</b>	<b>Estimated Cost</b>
Narrandera Tennis Courts	Lower courts upgrade, new surface and lighting.	\$250,000
Senior Citizens building	Upgrades, including weather proofing, painting and flooring.	\$120,000
Barellan Pool	Upgrade toddler pool/water features.	\$450,000
Brewery Flat	Construction of walkway connecting the southern approach to the Canal footbridge and Brewery Flat.	\$174,726
<b>Total</b>		<b>\$994,726</b>

These projects are considered to meet the requirement of the LRCI program, with a formal variation request to be made to the funding body prior to the works or expenditure being undertaken against the nominated projects.

**BACKGROUND**

Council adopted the Narrandera Business Centre Master Plan (NBCMP) in July 2015 and completed the detailed design of the master plan in April 2017. The large project area has been broken into stages for implementation.

Council previously endorsed the Stage 1A works – Bolton Street section between East and Cadell Streets to commence. However, due to the urban stormwater upgrade project, these works have been deferred as this will form the route that the new drainage scheme will need to follow.

The area of Stage 1B was originally designed and approved as a full shared zone in which there would have been an unobstructed mix of pedestrians and vehicles. This design, when discussed with Council, raised safety concerns and the design was revisited to firstly

improve the safety and secondly be considerate to the available funds to undertake the improvements.

Spiire Group reviewed the design and presented the amended design for consideration and public comment. This design includes the following features:

- Road lane width 3.5m, to Australian Standards.
- Pavement surfaces as follows: road carriageway and parking lanes to be asphalt and pedestrian paths to be unit pavers on crushed rock/sand base.
- Road design to cater for minimum 8.8m service vehicle, considering 12.5m bus.
- Victoria Avenue pedestrian crossing to align with existing path in Victoria Square Gardens.
- Pedestrian crossing points to be raised at “wombat” zebra crossing mid-block and crossing locations with pram ramps at each end.
- Accessible parking (two) to be provided at chemist.
- Provision for loading zone within proximity of Cafe Shazaray.
- Landscape interventions at intersections for pedestrian safety, such as concrete seating walls.
- East Street/Bolton Street intersection to have full intersection during functional design.
- Incorporate water feature.
- New trees consolidated in garden beds.
- Pedestrian plaza area at mid-block crossing/alfresco spaces at mid-block and ends of block.

The amended design was placed on public exhibition for a period of 28 days, during which time there was substantial community objection.

## **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

### **Theme**

4 - Our Infrastructure

### **Strategy**

4.3 - To improve, maintain and value-add to our essential public and recreational infrastructure.

### **Action**

4.3.2 - Undertake upgrades of stages 1 & 1A of the Narrandera Business Centre Upgrade, including the implementation of improved stormwater drainage and seek funding for the further stages of the project.

## **ISSUES AND IMPLICATIONS**

### **Policy**

- N/A

**Financial**

- This report has no negative financial impacts on Council as it proposes to reallocate the existing LRCI Phase 3 grant funding to other suitable projects to the same value.

**Legal / Statutory**

- N/A

**Community Engagement / Communication**

- As detailed within the report there was extensive community engagement undertaken in the review of the amended Narrandera Business Centre Master Plan.

**RISKS**

The risk associated with this report is that an opportunity to upgrade an aged section of the Council infrastructure will not be achieved, however the other projects nominated will adequately offset this loss.

**OPTIONS**

1. Resolve to discontinue the Stage 1B - Narrandera Business Centre Master Plan and reallocate the grant funding to the nominated projects, as per the recommendation.
2. Resolve to discontinue the Stage 1B - Narrandera Business Centre Master Plan and reallocate the grant funding to the other projects not nominated within the report.
3. Resolve to continue with the Stage 1B - Narrandera Business Centre Master Plan project and undertake further amendments to address the community concerns. This would cause a timing issue for the expenditure of the grant funding.
4. Resolve to continue with the Stage 1B - Narrandera Business Centre Master Plan project, regardless of community concerns and proceed to detailed design and tender.

**CONCLUSION**

The failure to obtain community support for the amended Stage 1B of the Narrandera Business Centre Masterplan is somewhat of a surprise, given that the previous design of a 'shared zone' was deemed acceptable. However, it is acknowledged that the lacking community support at this time notably limits the potential success and acceptance of the project and therefore an alternate position has now been recommended. The other projects identified will be accepted by the community and able to be delivered within the time restraints of the funding program.

**RECOMMENDATION**

That Council:

1. Resolves to defer indefinitely Stage 1B - Narrandera Business Centre Master Plan project, pending future consideration about the desire to undertake further design works.
2. Extends its appreciation to all community members for their interest and input into the project.
3. Reallocates the \$994,726 under Local Roads & Community Infrastructure Phase 3 program to the community projects detailed in Table 1 in the report.

## 20.3 DRAFT ACTIVE TRANSPORT PLAN

**Document ID:** 676792

**Author:** Road Safety Officer

**Authoriser:** Deputy General Manager Infrastructure

**Theme:** Our Infrastructure

**Attachments:** 1. Draft Active Transport Plan (under separate cover) [↗](#)

### RECOMMENDATION

That Council:

1. Reviews and endorses the Active Transport Plan for Narrandera Shire for public exhibition for a 28-day period.
2. Should no submissions be received at the end of the exhibition period, deems the Active Transport Plan adopted.

### PURPOSE

The purpose of this report is to allow Council to review and endorse for public consultation the Active Transport Plan for Narrandera Shire.

### SUMMARY

The key objective of the Active Transport Plan is to provide a long-term strategy and action plan for pedestrian and cycling infrastructure that is prioritised and provides the greatest benefit to the community. The Active Transport Plan will guide the development of practical, well-designed transport solutions that support the active transport needs of pedestrians and cyclists, including older people, pedestrians with mobility and vision impairments, residents, school children, tourists.

Developing an Active Transport Plan aligns directly with the Narrandera Shire 2034 Community Strategic Plan. The plan includes goals for continuing to develop and extend the shared walking/bike path network and continuing to keep the community connected through pedestrian and mobility plan projects.

The Active Transport Plan proposes a targeted project approach to the progressive improvement of the active transport network. Projects identified in the Active Transport Plan have been visualised in mapping and prioritised to facilitate inclusion in Council's Delivery Program and Operation Plans. The Active Transport Plan can be used to support applications for grant funding and to raise the profile of important projects.

### BACKGROUND

Both the Narrandera Shire Bicycle Plan 2004 and the Narrandera Pedestrian Access and Mobility Plan 2016 are no longer reflective of the current needs, policies and targets. The Transport for NSW Active Transport Strategy 2022 draws on the NSW Future Transport Strategy 2022 and its vision for walking, riding, and personal mobility. The NSW Government wants walking and bike riding to be the preferred way to make short trips and a viable, safe, and efficient option for longer trips.

The Transport for NSW Active Transport Strategy 2022 advocates for councils to adopt longer term ambitions (through the development of active transport plans) to guide

planning, investment, and priority actions for active transport across NSW, including regional and rural areas.

Narrandera Shire Council received funding through Transport for NSW Get NSW Active Program for the development of an Active Transport Plan. Council engaged the services of Currajong Pty Ltd to prepare the Active Transport Plan. This process involved a review of existing active transport assets; an audit to identify gaps in the network; stakeholder consultation including an online survey and community workshops which resulted in the development of the Active Transport Plan and associated project plans.

The Active Transport Plan is proposed to be placed on public exhibition for a period of 28 days. Should any submissions be received, the feedback will be considered and a final report presented to Council for the adoption of the plan.

## **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

### **Theme**

4 - Our Infrastructure

### **Strategy**

4.3 - To improve, maintain and value-add to our essential public and recreational infrastructure.

### **Action**

4.3.3 - Through stakeholder consultation in any project, consider the diverse mobility needs of our community consistent with the Disability Inclusion Action Plan.

## **ISSUES AND IMPLICATIONS**

### **Policy**

- Included in the body of the report

### **Financial**

- Once adopted, the plan will inform Council's budget process and future grant applications

### **Legal / Statutory**

- N/A

### **Community Engagement / Communication**

- Extensive community engagement was undertaken in the development of the Active Transport Plan. This current plan will be placed on exhibition for a period of 28 days after which any submission will be considered.

## **RISKS**

The risk associated with this report is the potential problems if there is no adopted plan, as this would result in the unplanned programming of new pathways across the LGA.

**OPTIONS**

1. Resolve to adopt the proposed Narrandera Active Transport Plan as presented for community exhibition purposes for at least 28 days and deem the Narrandera Active Transport Plan as adopted should no submissions be received at the conclusion of the exhibition period
2. Resolve not to accept the proposed Narrandera Active Transport Plan and require amendments before placement on community exhibition,
3. Resolve to discontinue the project.

**CONCLUSION**

The Narrandera Active Transport Plan provides a long-term strategy and action plan for pedestrian and cycling infrastructure that is prioritised and provides the greatest benefit to the community.

**RECOMMENDATION**

That Council:

1. Reviews and endorses the Active Transport Plan for Narrandera Shire for public exhibition for a 28-day period.
2. Should no submissions be received at the end of the exhibition period, deems the Active Transport Plan adopted.

**20.4 RED HILL INDUSTRIAL ESTATE EXPANSION****Document ID:** 677103**Author:** Deputy General Manager Infrastructure**Authoriser:** Deputy General Manager Infrastructure**Theme:** Our Infrastructure**Attachments:** 1. **Concept Expansion Layout Plan** [↓](#)**RECOMMENDATION**

That Council:

1. Endorses expansion of the existing Red Hill Industrial Estate project, with the concept plan being the basis of the design.
2. Supports the submission of any potential grant applications that could contribute to the construction of the expansion.

**PURPOSE**

The purpose of this report is to seek endorsement for expansion of the existing Red Hill Industrial Estate in Narrandera.

**SUMMARY**

The Council-owned land within the existing Red Hill Industrial Estate has either been sold or is under contract, with a number of existing developments now proposed.

A concept plan (copy attached) of the expansion area has been prepared and will allow creation of an additional 16 industrial lots of varying sizes over the 35ha site. Included in the construction is 1200m of access road; installation of all services comprising of one sewer pump station, 1800m of sewer rising main, 3750m of reticulated sewer, 1500m of water supply mains, electricity, gas, stormwater and telecommunications.

A potential grant funding opportunity under Growing Regional Economies Fund Stage 1 presented in May 2023. An Expression of Interest application was submitted for the construction of the expansion, with up to 75% to be covered should the application progress and be successful.

**BACKGROUND**

The Narrandera Employment Zone Strategy 2022 identified the need and preferred locations for future industrial land. The subject site being west of the existing estate was nominated in the Strategy as a key development site and represents a logical extension of the existing Red Hill industrial precinct.

At the October 2022 ordinary meeting, Council endorsed that the planning proposal and associated works commence for the future development of the industrial land, to which the concept plan was developed. These lots have the opportunity to support existing and new economic endeavours such as advanced manufacturing, renewable energy, or services including recycling and waste management, benefitted by competitive land prices and accessibility to the larger strategic transport networks.

**RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES****Theme**

3 - Our Economy

**Strategy**

3.1 - Create strong conditions for investment and job creation through quality infrastructure and proactive business support.

**Action**

3.2.2 - Strategic land use planning for future housing, recreational, commercial and industrial needs.

**ISSUES AND IMPLICATIONS****Financial**

- The fund currently being used to develop the plans and associated information is being resourced through existing funding allocations. The future construction of the project has been included within the Council's LTFP over a two-year period and is likely to involve a combination of grants, loans, and reserves funded from contributions and land sales.

**Community Engagement / Communication**

- Considerable consultation occurred with the development of the Housing and Employment Zone Strategy. The proposal has also been discussed at length with Government agencies.

**RISKS**

The risk to this report will be the potential loss of future investment in the industrial area due to a land shortage and delay in commencing the required planning. This will only occur if Council chooses not to support the expansion as presented.

**OPTIONS**

1. Endorse the expansion and grant opportunities as detailed in the recommendation.
2. Resolve to explore the development of other land for industrial use.
3. Resolve to discontinue any further development of Council land for industrial purposes.

**CONCLUSION**

By providing additional industrial land it is believed sustainable industry will be attracted to Narrandera, ensuring the ability for long term employment and financial opportunity to all residents.

**RECOMMENDATION**

That Council:

1. Endorses expansion of the existing Red Hill Industrial Estate project, with the concept



plan being the basis of the design.

2. Supports the submission of any potential grant applications that could contribute to the construction of the expansion.



**21 OUR LEADERSHIP**

Nil

**22 POLICY**

Nil

**23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**

**23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - MAY 2023**

**Document ID:** 676367

**Author:** Administration Assistant

**Authoriser:** Deputy General Manager Infrastructure

**Theme:** Statutory and Compulsory Reporting – Development Services

**Attachments:** Nil

**RECOMMENDATION**

That Council:

1. Receives and notes the Development Services Activities Report for May 2023

**PURPOSE**

The purpose of this report is to inform Council of Development Applications and other development services provided during May 2023.

**BACKGROUND**

**Development & Complying Development Applications**

A summary of Development and Complying Development Applications processed during the reporting month detailed in the following table:

Stage Reached	May
Lodged	7
Stop-the-Clock / Under Referral / Awaiting Information	5
Determined	3

The value of Development and Complying Development Applications approved by Council during the reporting month is detailed in the following tables:

Development Type	2022/2023			
	May		Year to Date	
	Number	Value \$	Number	Value \$
Residential	2	\$ 73,000	30	\$ 4,176,165
Industrial			1	\$ 146,000
Commercial	1	\$ 10,000	19	\$ 10,259,794
Rural Residential			0	\$ -
Subdivisions			2	\$ -
Other			0	\$ -
<b>TOTAL</b>	<b>3</b>	<b>\$ 83,000</b>	<b>52</b>	<b>\$ 14,581,959</b>

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council determined the following development applications, applications for modification of development consents and complying development certificate applications during the reporting month.

May 2023

No	Type	Address	Development Type	Determination	STC / RFI Days	ACTIVE Business Days
045-22-23	L	25 Elwin St NARRANDERA	Shed	Conditionally Approved	-	13
046-22-23	L/I	886 Old Wagga Rd NARRANDERA	Function Centre (outdoor events)	Conditionally Approved	-	32
047-22-23	L	22 Sugden St NARRANDERA	Shed	Conditionally Approved	-	20

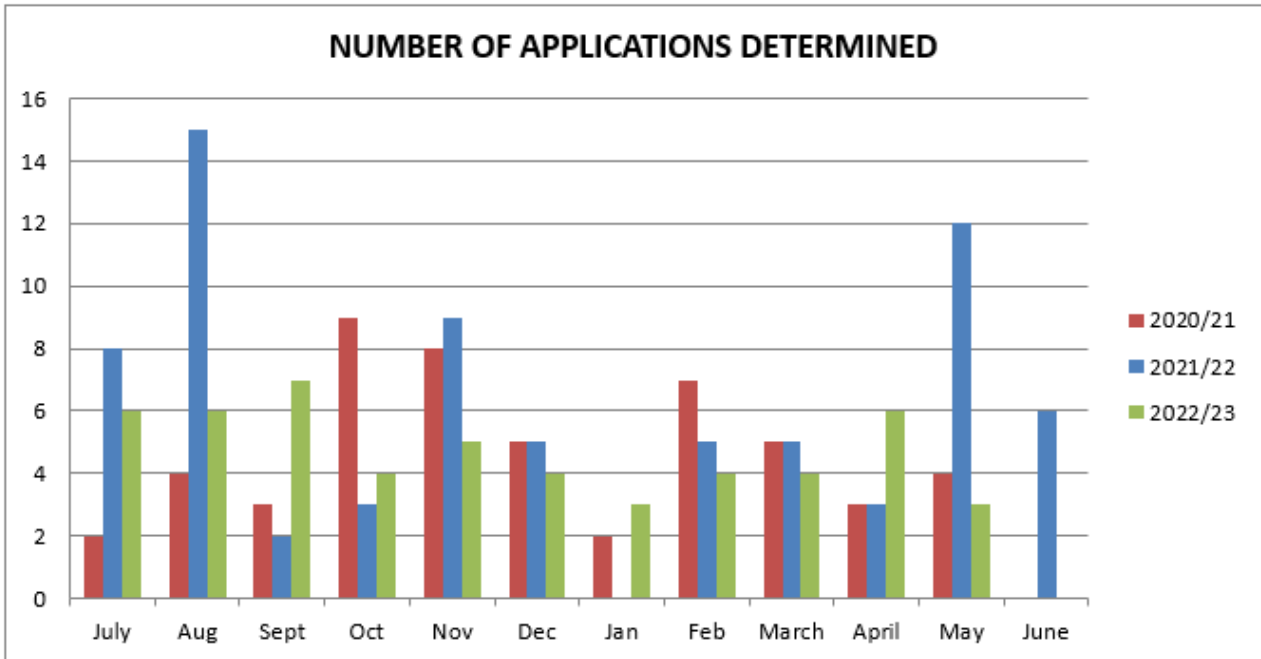
Type explanation

Local (L) – Delegated authority	Merit based assessment where development consent is required. Target determination time of 40 business days.
Council (L/C)	Local development determined by Council at an ordinary meeting.
Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Complying (CDC)	Fast track approval process without the need for a full development application if specific criteria are met.

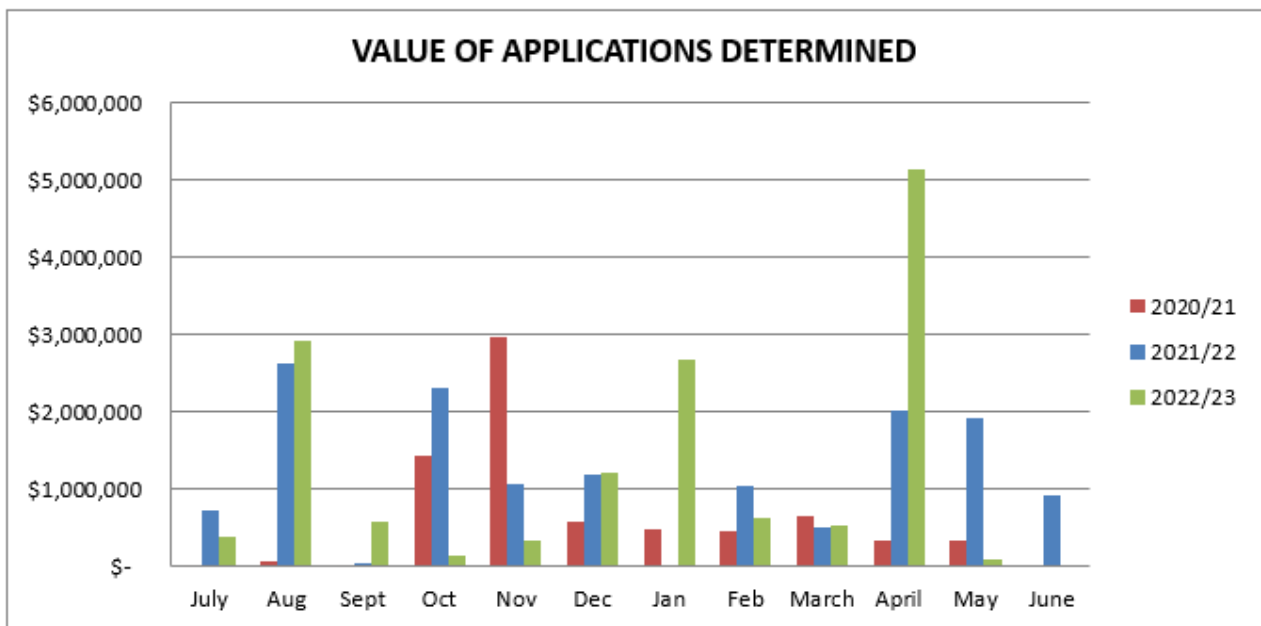
Comparison determination times

2020-21	Narrandera Shire Council average	30 days
2021-22	Narrandera Shire Council average	25 days
2022-23	Narrandera Shire Council average YTD	17.6 days

This graph details the comparative number of Development and Complying Development Applications determined by month since 2020-21.



This graph details the comparative value of Development and Complying Development Applications determined by month since 2020-21.



\*2021/22 August figures exclude \$13,915,445 for 2 micro solar farms

**Certificates Issued**

A summary of other development services activities undertaken during the reporting month is detailed in the following table:

<b>Certificate Type</b>	<b>May</b>
Construction Certificates	4
Building Certificates	1
Subdivision Certificates	1
Occupation Certificates	-
Section 10.7 (previously 149) Certificates	22
Swimming Pool Compliance Certificates	-
On-Site Septic Management System Certificates	-
S68 Approvals	-

**Construction Activities**

A summary of Critical Stage building inspections undertaken during the reporting month is detailed in the following tables:

<b>Building Surveyor Inspections</b>	<b>May</b>
Critical Stage Inspections	16

**Compliance Activities**

A summary of compliance services activities undertaken during the reporting month is detailed in the following tables:

<b>Companion Animal Activity – Dogs</b>	<b>May</b>
Impounded	9
Returned	4
Rehomed	5

<b>Companion Animal Activity – Cats</b>	<b>May</b>
Impounded	5
Returned	2
Rehomed	2

<b>Compliance Activity</b>	<b>May</b>
Call outs	13
Infringement warnings/fines issued	0
Menacing/Dangerous dog incidents	0

**RECOMMENDATION**

That Council:

1. Receives and notes the Development Services Activities Report for May 2023

**24 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**

**24.1 STATEMENT OF INVESTMENTS - MAY 2023**

**Document ID: 676010**

**Author: Finance Manager**

**Authoriser: Deputy General Manager Corporate and Community**

**Theme: Statutory and Compulsory Reporting – Financial / Audit**

**Attachments: Nil**

**RECOMMENDATION**

That Council:

1. Receives and notes the report indicating Council’s Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 May 2023.

**PURPOSE**

The purpose of this report is to present to Council the investments held as at 31 May 2023.

**SUMMARY**

<b><u>Fund Balance (GL)</u></b>	
General	19,649,373.45
Water	6,305,705.75
Sewerage	2,772,906.73
Trust	53,509.76
	<b>28,781,495.69</b>

**BACKGROUND**

The actual interest income to 31 May 2023 is \$560,908 and compares favourably with the budget for the month of \$506,917.

The income statement reports the actual cash received for the year and varies to the amount reported here.

Included in this report are the following items that highlight Council’s investment portfolio performance for the month and an update on the investment environment:

- a. Council’s investment for the month
- b. Application of Investment Funds
- c. Investment Portfolio Performance
- d. Investment Commentary
- e. Responsible Officer Certification



**a. Council Investments**

Council Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
Bendigo Bank	1,000,000.00	3.48%	4.00%	A-2	30 Jun 2023
National Australia Bank (On call)	1,227,985.93	4.27%	1.35%	A-1+	31 May 2023
National Australia Bank	1,000,000.00	3.48%	4.35%	A-1+	14 Jul 2023
National Australia Bank	1,000,000.00	3.48%	3.93%	A-1+	9 Aug 2023
National Australia Bank	1,000,000.00	3.48%	4.45%	A-1+	29 Sep 2023
National Australia Bank	1,000,000.00	3.48%	4.05%	A-1+	5 Oct 2023
National Australia Bank	1,000,000.00	3.48%	4.90%	A-1+	27 Nov 2024
National Australia Bank	1,000,000.00	3.48%	4.20%	A-1+	5 Dec 2023
National Australia Bank	1,000,000.00	3.48%	4.77%	A-1+	15 Jan 2024
Commonwealth Bank	750,000.00	2.61%	3.23%	A-1+	2 Jun 2023
Commonwealth Bank	1,000,000.00	3.48%	3.68%	A-1+	8 Jun 2023
Commonwealth Bank	1,000,000.00	3.48%	4.30%	A-1+	21 Jun 2023
Commonwealth Bank	1,000,000.00	3.48%	4.88%	A-1+	20 Dec 2023
Commonwealth Bank	1,000,000.00	3.48%	4.61%	A-1+	6 Feb 2024
Commonwealth Bank	1,000,000.00	3.48%	5.06%	A-1+	27 Feb 2024
Commonwealth Bank	1,000,000.00	3.48%	4.76%	A-1+	8 Mar 2024
Commonwealth Bank	1,000,000.00	3.48%	4.40%	A-1+	18 Apr 2024
Commonwealth Bank	1,000,000.00	3.48%	4.66%	A-1+	15 May 2024
IMB	1,000,000.00	3.48%	4.95%	A-2	30 May 2024
Suncorp	1,000,000.00	3.48%	3.96%	A-1	26 Jul 2023
Westpac Bank	1,000,000.00	3.48%	4.11%	A-1+	25 Aug 2023
Westpac Bank	1,000,000.00	3.48%	4.17%	A-1+	1 Sep 2023
Westpac Bank	1,000,000.00	3.48%	4.28%	A-1+	23 Oct 2023
Westpac Bank	1,000,000.00	3.48%	4.18%	A-1+	5 Nov 2023
Westpac Bank	750,000.00	2.61%	4.36%	A-1+	22 Nov 2023
Westpac Bank	1,000,000.00	3.48%	4.78%	A-1+	8 Jan 2024
Westpac Bank	1,000,000.00	3.48%	4.40%	A-1+	20 Mar 2024
Westpac Bank	1,000,000.00	3.48%	4.37%	A-1+	12 Apr 2024
Westpac Bank	1,000,000.00	3.48%	4.90%	A-1+	30 May 2024
<b>Total Council Funds</b>	<b>28,727,985.93</b>	<b>100%</b>			
Trust Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
National Australia Bank (Art)	53,509.76	100.00%	3.70%	A-1+	2 Aug 2023
<b>Total Trust Funds</b>	<b>53,509.76</b>	<b>100%</b>			

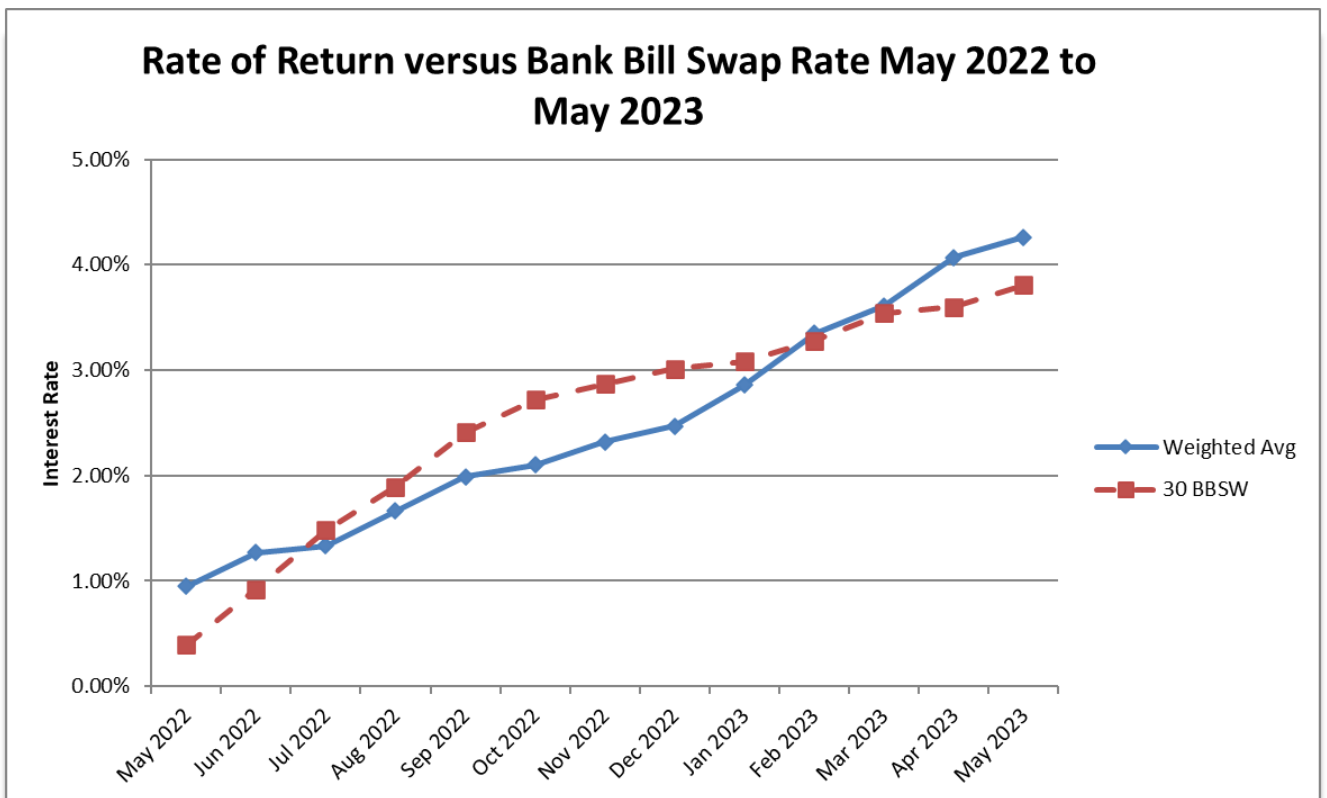
Individual Limits					
Institution	Rating		Value	Council %	
Bendigo Bank	BBB+	A2	\$ 1,000,000.00	3.5%	Max 10%
Elders Rural Bank	BBB+	A2	\$ -	0.0%	Max 10%
IMB	BBB	A3	\$ 1,000,000.00	3.5%	Max 10%
NAB	AA-	A1+	\$ 8,281,495.69	28.8%	Max 35%
Suncorp	A+	A1	\$ 1,000,000.00	3.5%	Max 25%
StGeorge	AA	A1+	\$ -	0.0%	Max 35%
Macquarie Bank	A+	A1	\$ -	0.0%	Max 25%
Commonwealth Bank	AA-	A1+	\$ 8,750,000.00	30.4%	Max 35%
Westpac	AA-	A1+	\$ 8,750,000.00	30.4%	Max 35%
			<b>\$ 28,781,495.69</b>	<b>100%</b>	

**b. Application of Investment Funds**

Application of Restricted Funds		
Allocation	Description	\$'000
External Restrictions	Water Supply	\$ 6,304
	Sewer Supply	\$ 2,773
	Developer Contributions	\$ 819
	Domestic Waste	\$ 1,835
	Unexpended Grants	\$ 5,932
	Stormwater	\$ 556
	Crown Lands	\$ 286
Internally Restricted	Discretion of Council	\$ 10,133
Unrestricted	Allocated to current budget	\$ 143
<b>Total</b>		<b>\$ 28,781</b>

**c. Investment Portfolio Performance**

Monthly Investment Performance				
Period Ending	Investments	Weighted	BBSW 30	Variance
May 2022	28,623,284.37	0.95%	0.390%	0.56%
Jun 2022	28,893,424.59	1.27%	0.920%	0.35%
Jul 2022	27,153,758.44	1.33%	1.480%	-0.15%
Aug 2022	28,634,622.31	1.66%	1.890%	-0.23%
Sep 2022	27,735,436.96	1.99%	2.410%	-0.42%
Oct 2022	27,716,692.46	2.10%	2.720%	-0.62%
Nov 2022	26,517,775.04	2.32%	2.870%	-0.55%
Dec 2022	25,358,386.76	2.47%	3.010%	-0.54%
Jan 2023	25,258,754.16	2.86%	3.080%	-0.22%
Feb 2023	27,790,001.35	3.35%	3.280%	0.07%
Mar 2023	27,759,832.57	3.61%	3.540%	0.07%
Apr 2023	26,779,805.06	4.07%	3.600%	0.47%
May 2023	28,781,495.69	4.26%	3.810%	0.45%



**d. Investment Commentary**

The investment portfolio decreased by \$2,001,691 for the month of May, with the next investment to reach maturity on 2 June 2023.

The investment portfolio is diversified across a range of institutions to minimise credit risk and reviewed on a regular basis to maximise investment performance. The range of investment types that Council holds includes term deposits and an on-call account.

Central banks and the market are at odds regarding projected interest rates. It appears the cash rate may be increased throughout 2023. Increasing rates will have a positive impact on returns from Council's portfolio. Changes in the market are based on predictions of continuation of increases in the core inflation rate.

**e. Responsible Officer Certification**

I hereby certify that the investments listed above have been made in accordance with section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2021 and Council's POL025 Investment Policy.

Council's Investment Policy was reviewed and adopted on 22 February 2022.

**RECOMMENDATION**

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 May 2023.

**24.2 CAPITAL WORKS PROGRAM - MAY 2023****Document ID:** 676011**Author:** Senior Finance Officer**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:**

1. [May 2023 Capital Program](#) ↓
2. [May 2023 Capital Expenditure](#) ↓
3. [May 2023 Operating Expenditure](#) ↓

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Capital Works report as at 31 May 2023.

**PURPOSE**

The purpose of this report is to enable Council to track the progress of capital works programs for the period ending 31 May 2023.

**BACKGROUND**

Works listed in the attachment are for works against new budgeted projects for the 2022-23 financial year. Key operational expenses are also included in this report and have been highlighted separately.

**PROGRESS TO DATE IN EACH AREA****Grant Dependent Projects**

- Projects dependent on grant funding include: Barellan Sportsground Sealing parking area/driveway, MBP seating and BBQ areas including shelters x2, MBP Furniture, Grong Grong Park Furniture, Brewery Flats landscaping, furniture, painting etc. and Lake Talbot Deepening Works.

**Administration**

- Integrated Software System and the CCTV System for the Main Street will be reviewed throughout the year.
- Additional requirements are being reviewed for the Sophos Intercept X project.
- The Councillor iPad project has been deferred to the 2023-24 financial year.
- Network Switches have arrived, awaiting a demo of the quoted product.
- The installation of two cameras at Marie Bashir Park Grandstand will commence upon completion of the Narrandera Destination and Discover Hub.
- Quotes are being organised for the Replacement of Desktops and Laptops, GDA Dataset Transition and GIS Imagery projects.
- Completed projects: Software Licencing, Firewall Replacement, Disaster Recovery Planning, Data Safe, Chamber projector upgrade and Secure Wireless Network.

**Environment**

- Approval of a budget increase for the Landervale Road fire station has been received by RFS with the tender awarded, works are underway.
- Further scoping is being undertaken for the Stormwater Improvement project.
- The design of transfer area for Narrandera waste disposal facility is complete. Works are being planned for the Masterplan Works Stage 1.
- New security fencing with CCTV will commence in 2023 alongside the masterplan works.
- Consultants have been engaged with detailed design underway for the Urban Stormwater Upgrade.
- The project scope of works for the Waste Depot Improvement at Barellan is being reviewed prior to the detailed design and procurement.
- Completed works: Drainage Improvement Works at Driscoll Road

**Housing & Community Amenities**

- Draft plans have been received and are under review for the Cemetery Management Plans and Mapping software project.
- Furniture for the Narrandera Cemetery has been purchased with the install planned for July.
- Completed works: Grong Grong Cemetery furniture.

**Recreation & Culture**

- One order left outstanding for the Kidz Zone Library Grant project. Expectations are the grant will be expended in June 2023.
- The Book and Resources Annual replacement procurement is ongoing. A book buying trip was conducted in May with final costs outstanding.
- Narrandera Sportsground drainages and soak works are nearing completion, external drainage to be undertaken.
- Narrandera Tennis Courts Access Upgrades procurement is complete, works have commenced.
- Narrandera Parks Irrigation Management System procurement is complete, awaiting delivery.
- The Lake Talbot Additional/Remediation demolition of the old plant room is complete, procurement of further works is underway.
- The grant application was successful for the Lake Talbot Recreation Viewing Platform, Rotary Lookout and Lake Talbot Recreation Area Improvements, recreational seating and shelter revamp and toilet block landscaping projects.
- Landscaper is providing concept plans for the Narrandera Memorial Gardens lawn area with procurement to take place this month.
- Festoon renewal has been completed for the Festive Light Upgrade and Renewal. Further procurement to upgrade remote switching underway.
- The system for the Biosecurity Mapping System is operational, awaiting final invoice.
- Currently reviewing draft and concept designs for the infant's area prior to community engagement for the Marie Bashir Park Adventure Playground Upgrades.

- The Adventure Playground Inclusive Spaces project is to be incorporated with the Marie Bashir Park Adventure Playground masterplan which is scheduled for presentation at the June Briefing session.
- Completed Works: New scoreboards at the Narrandera Stadium, Narrandera Sportsground Clubrooms Stage 2, Renewal of BBQ Elements, shade structures and seating works located on the plant room at Lake Talbot Pool, Narrandera Park Oval Grandstand upgrade, Barellan Playground upgrades and festive decorations project, Barellan Park BBQ replacement, Remote Signage and replacement of café furniture at Barellan Pool.

### **Playground on the Murrumbidgee**

- Construction is underway for the Destination & Discovery Hub, with building at lock-up stage.
- Procurement for new signage is complete with installation pending for the extension of Bike and Hike Trails.
- Bridge has been installed for pedestrian access which will connect Brewery Flat to East Street, with approaches being constructed.
- Base footings are complete for the Elevated Walk, Viewing Platform, deck, and pedestrian access, with Sky Walk to be installed in May-June.
- Completed works: Northbank Walking Track.

### **Local Roads and Community Infrastructure Round 1**

- Completed works: Kiesling Lane Beautification Project.

### **Local Roads and Community Infrastructure Round 2**

- Installation of the Barellan Pump Track is complete, landscaping has commenced.
- The concrete base is complete for the Wiradjuri Memorial Wall Stage 1, with stone and artwork installation underway.
- Works are being planned. The scope is being reviewed to focus more on the entrance and access for the Narrandera Flora and Fauna Reserve.
- Completed works: Barellan Cemetery Toilet.

### **Crown Reserve Improvement Program**

- Upgrade Lake Talbot Reserve grant has been successful with works being scoped.

### **Local Roads and Community Infrastructure Round 3**

- North Narrandera bicycle and walking paths at Racecourse Road and Watermain street tender has been awarded, works have commenced.
- Demolition of the former Narrandera Sportsground clubhouse and changerooms is complete. Installation of the new building is underway.
- Quotation has been accepted for the Barellan Sportsground Spectator Pavilion.
- Draft concept has been completed for the Narrandera Pump Track and will be presented to council at the July meeting.
- Henry Mathieson Oval off-leash dog area procurement is completed, installation to occur in June.
- The Grong Grong Community Improvement Project renewal of the male toilet is complete, with manufacture of the shade structure underway.

- The Narrandera Business Centre Master Plan (NBCMP) –The Bolton Street project has been deferred due to funding reallocation with a report going to the June Council meeting.
- Completed Works: Barellan Hall toilet upgrade.

#### **Stronger Country Community Funding Round 4**

- Quotations received for the Barellan Netball Courts are above budget, scope reduced to meet budget. Project will be carried over with works commencing after the netball season.
- Completed works: Lake Talbot Water Park entrance upgrade and fencing and Narrandera Sportsground changeroom facilities upgrade, Water refill stations along the walking/cycling paths and Narrandera Sports Stadium.

#### **Stronger Country Community Funding Round 5**

- Scope is to be determined for the Community Safety upgrade program.
- Procurement for the playground at the Narrandera Water Tower is underway.

#### **Transport & Communication**

- Works are to be scheduled for Urban Pavement Rehabilitation.
- Urban Kerb & Gutter Replacement and Urban Footpath Replacement works has commenced on East Street near the new Kurrajong building.
- The Urban Footpath Additional funds requested – to Railway overpass design is to be undertaken in conjunction with north Narrandera footpath project.
- Urban Roads Construction project funds have been reallocated to Urban roads construction laneways in the March QBR.
- The designs for the Urban Roads Construction laneway are underway for the upcoming works program.
- Procurement has commenced for the culvert widening at Erigolia Road, with shoulder widening procurement to be called late June.
- Urban Reseals work has been deferred to the 2023-24 Financial year. The reseal of racecourse Rd and East Street (Audley to Larmer) have been placed on hold to assess if they remain the highest priority.
- Rural Road reseals works have been deferred, to be undertaken in 2023-24 reseal program.
- Roads Resheeting – Works have commenced at Buckingbong Rd.
- Funding has been approved for Flood Damage Repairs (AGRN1001) for the January 2022 event, with works to be undertaken over the next 18 months.
- Emergency Works (EW) and Immediate Reconstruction Works (IRW) are continuing for the Flood Damage repairs (AGRN1034) September 2022 event. Claim to be submitted for payment of all funds, with long term repairs being scoped.
- Works have been deferred for the Roads to Recovery project until the 2023-24 financial year.
- Heavy patch works are complete for MR243 (Canola Way Grong Grong-Coolamon).
- Emergency Drainage works are continuing between other projects.
- Roadworks for the new road at Red Hill Industrial Estate are nearing completion, with kerb work remaining.

- Completed Works: Rural Road Reseals at Syme and Arrambee Roads, SZI Adams and Douglas Streets and Mulga Street Barellan. Roads to Recovery projects – Kangaroo Plains, Murrell Creek, The Gap, Stradbroke, Euratha, Lismoyle, Mejum Roads, Gravel re-sheet and Willans Lane as part of the Laneway Upgrade, MR7608 (Barellan Road), MR370 (to Lockhart), MR596 Back Yamma Rd (south-west of Morundah), RR7608 – Barellan Road, Manderlay Road seal extension and Active Transport - Walking (Mulga Street Barellan).

### **Fixing Local Roads**

- Brewarrana Bridge Retrofitting plans are being finalised, works to commence prior to end of financial year.
- Narrandera Bus Route – Minor additional signage works are required for Pamandi Road. Works that were scheduled for May for Cowabbie Road will be conducted with the reseat program.
- Design work is underway for Old Wagga Road Rehab with tender construction in mid-2023.
- Completed works: Mejum Park Road and Brookong Street.

### **Fixing Country Bridges**

- Contracts have been awarded for Mollys and Somerset Bridges, with works to be commenced in June.

### **Economic Affairs**

- Preparation for procurement is underway for the Light Vehicles, Trucks and Trailers, Heavy Plant Sales. A new pump has been purchased during the flooding while minor plant is purchased as needed under other plant Capital.
- Purchase of a new pump at the Truck Wash is complete, funding to be reallocated at end of financial year from the Quarry Communications Tower Static project.
- Building Renewal and Upgrades annual program is underway and remains on track.
- Design of additions for the Administration building and the Council Chambers Cleanout of Storage facility projects have been cancelled with funds reallocated in the March QBR to the Building Renewal and Upgrades annual program.
- Project awarded for the Works depot new vehicle storage shed, with works being planned.
- The Airport committee during the October meeting elected not to pursue any additional capital works for the Airport Terminal this financial year other than the Parallel taxiway; Project deferred.
- Extension has been confirmed to April 2024 for the Airport taxiway. Alternate pavement design is now complete. Drainage works are scheduled to start prior to end of financial year.
- The new building at the works depot is occupied, minor finishes to be completed.
- Tender has been awarded for the Solar Panels project; works being planned.
- Lake Talbot Tourist Park Power Sites project was an unrealised grant and the Council funds have been relocated back to the source.
- Completed projects: Quarry Communications Tower Static project and Airport Security and wildlife perimeter fencing.

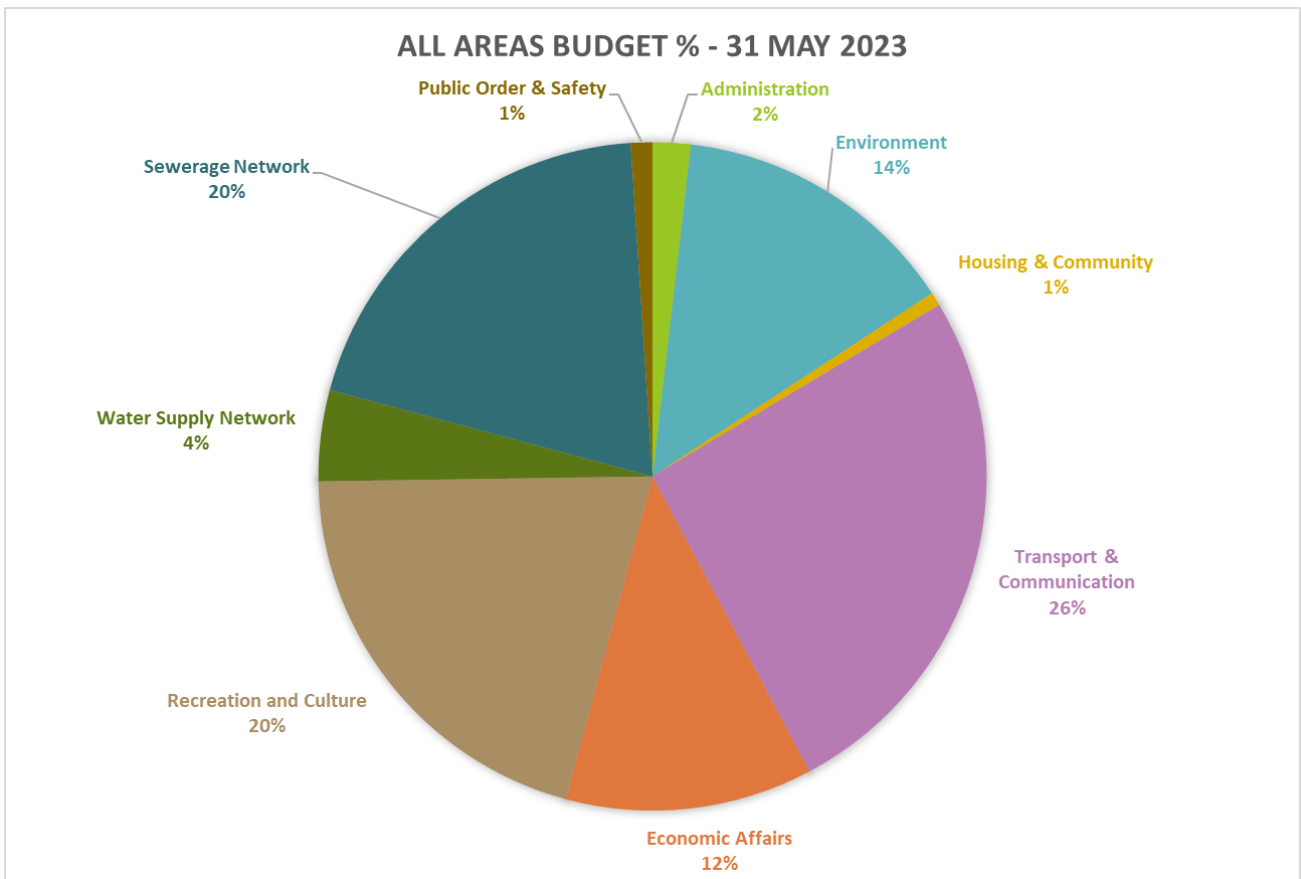
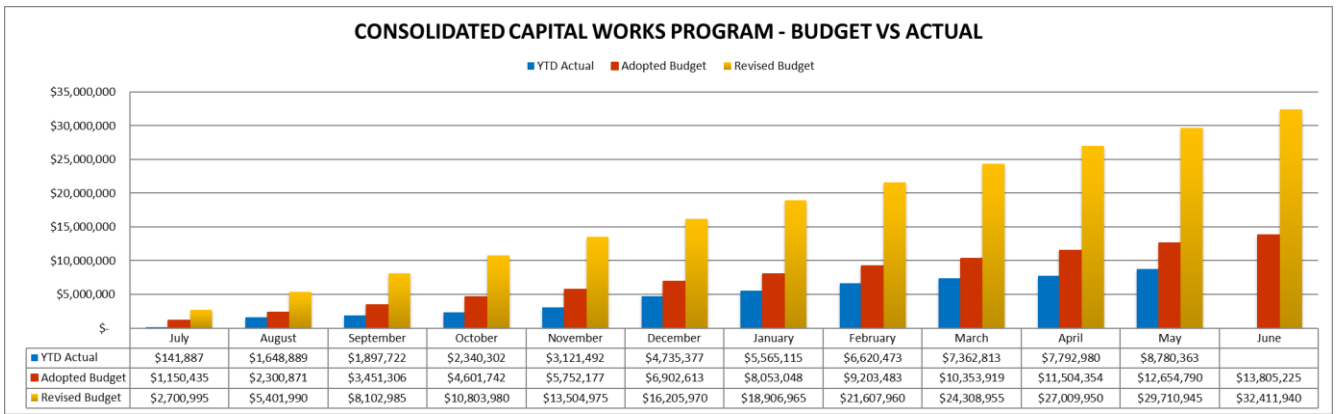


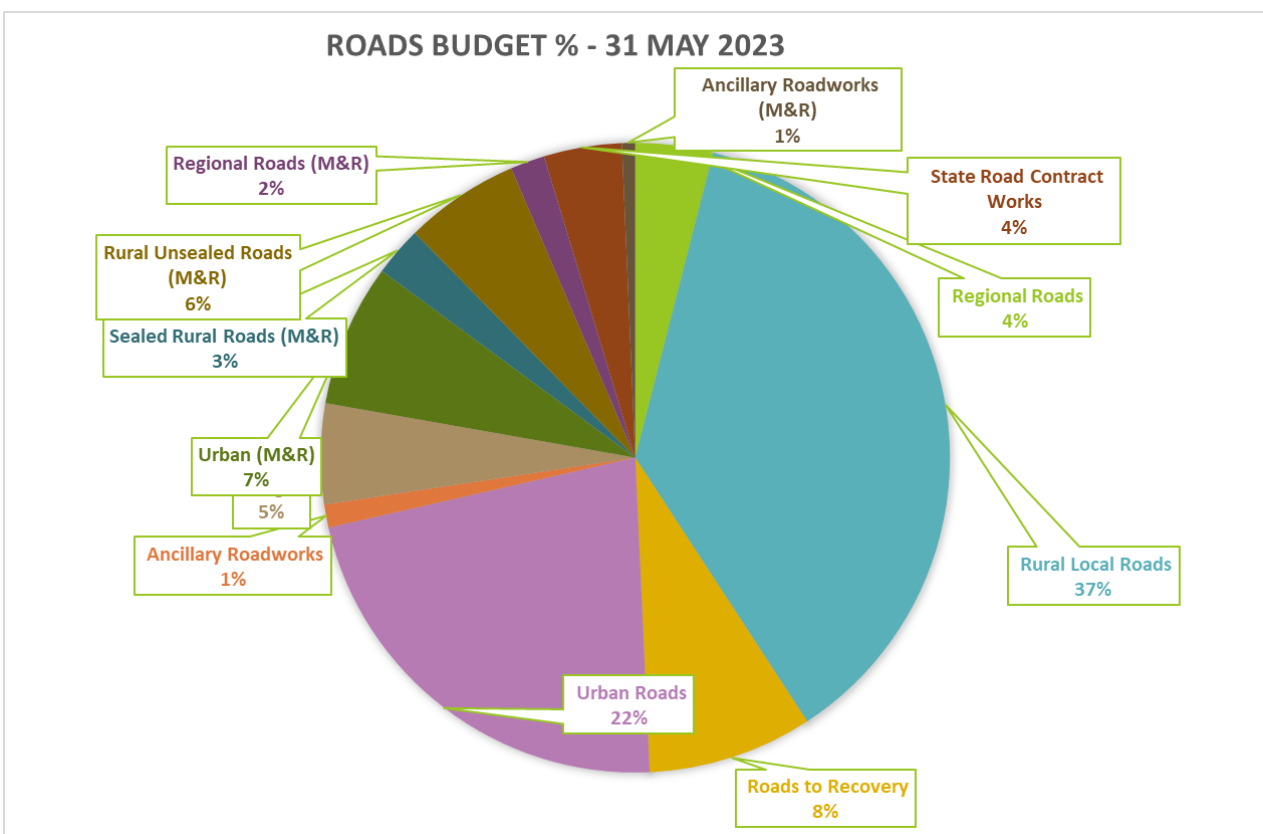
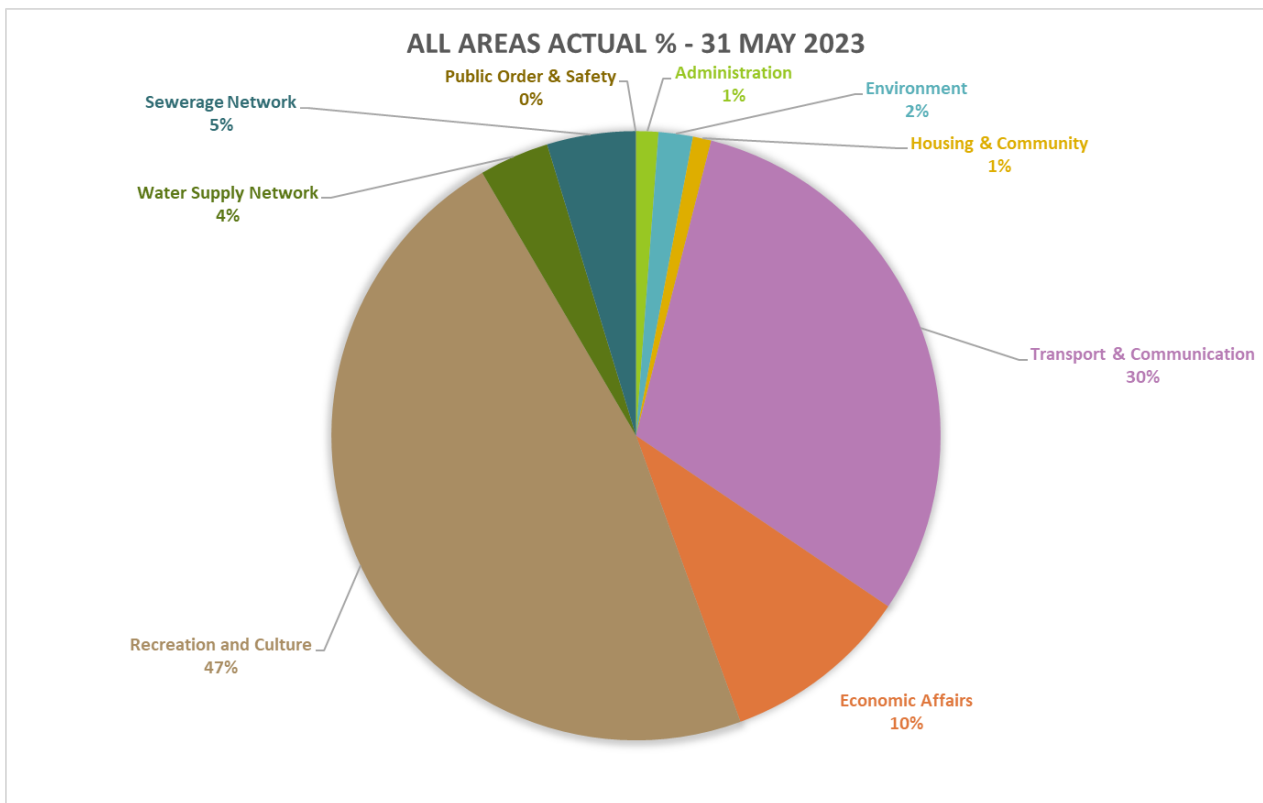
**Water Supplies**

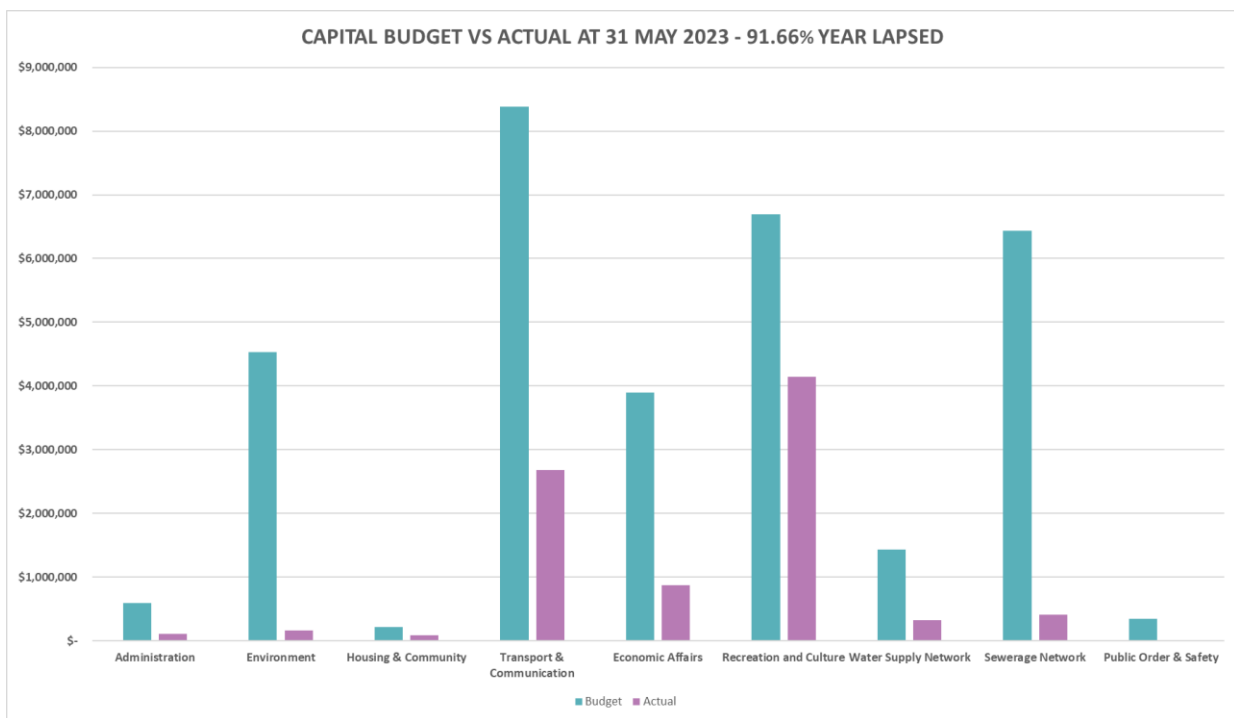
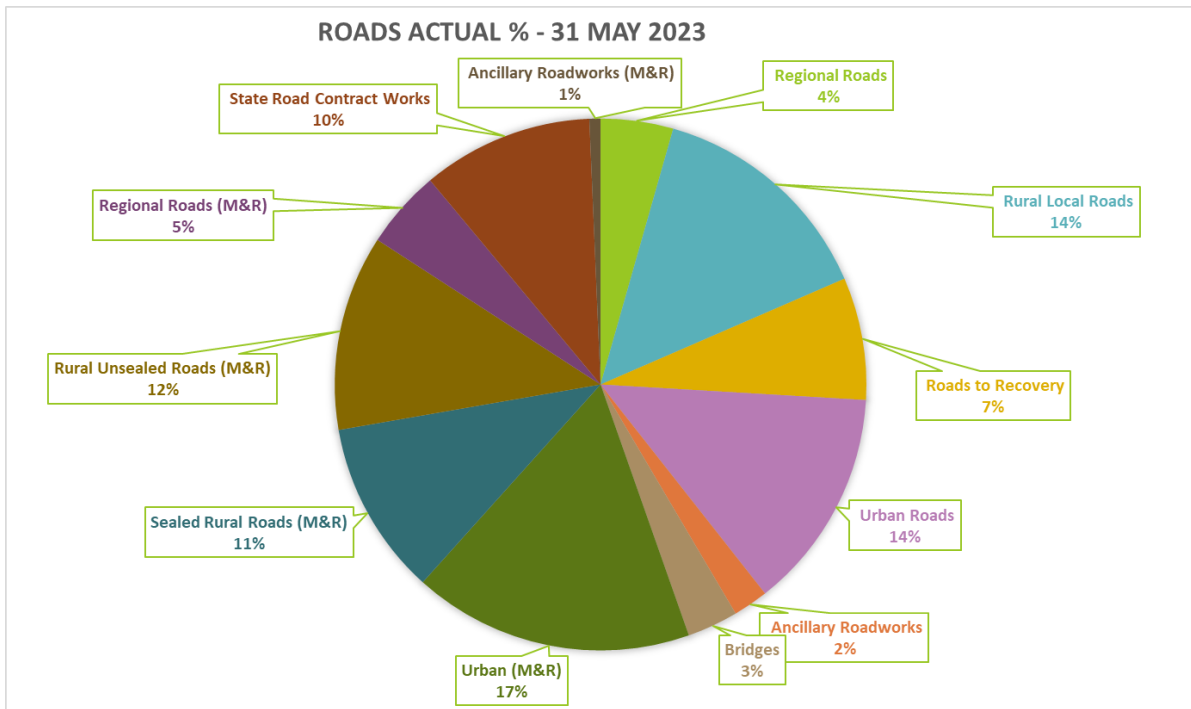
- Service replacements will be performed as required.
- Works have commenced for the Watermain replacements at Grosvenor Street.
- Hydrant and Valve replacements works are underway.
- The Water Treatment Plant (WTP) filter upgrade design is to be completed in conjunction with the scoping study.
- The funding deed for the Water Treatment Plant (WTP) scoping study has been finalised with the project underway, anticipated completion date August.
- The hydraulic model is complete for the North Zone Pressure Pump to fix low pressure issues, with specifications being developed.
- Works are underway for the Pine Hill Reservoir fencing and demolition.
- Pine Hill Pumps replacement works are to be programmed.
- Department of Planning, Industry and Environment (DPIE) concurrence for Groundwater Study has been provided for the Integrated Water Cycle Management (IWCM) Additional Works. Consultants have been engaged with the study report pending.
- Site survey has been completed for the Gordon Street fencing with procurement underway.
- Works to commence in July for the cul-de-sac Ring Mains.
- Expressions of interest are complete for the Telemetry Software and Hardware Upgrade; formal tenders being sought.
- Tender has been awarded for the Solar Panels project; works being planned.
- The Household Filter Project is ongoing.
- Completed Projects: King Street watermain replacement, Bulk water filling station, Taggle Software and Implementation, and Pine Hill Reservoir Upgrade.

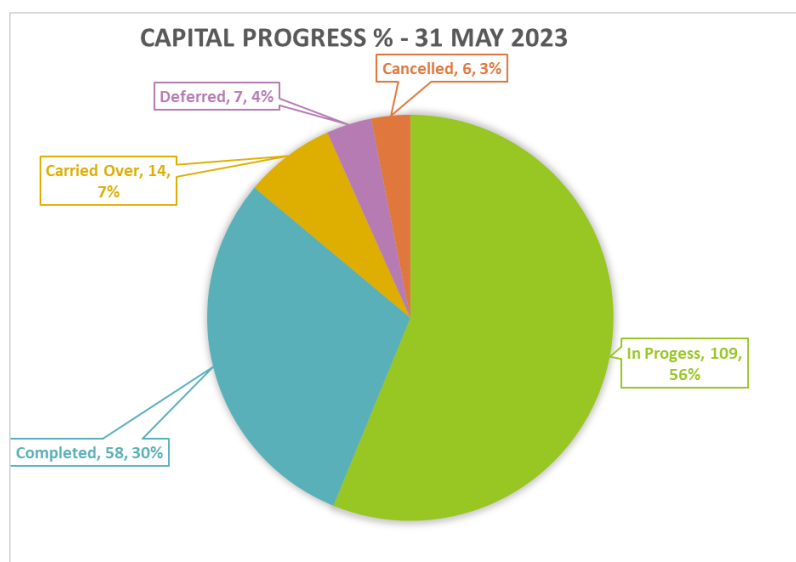
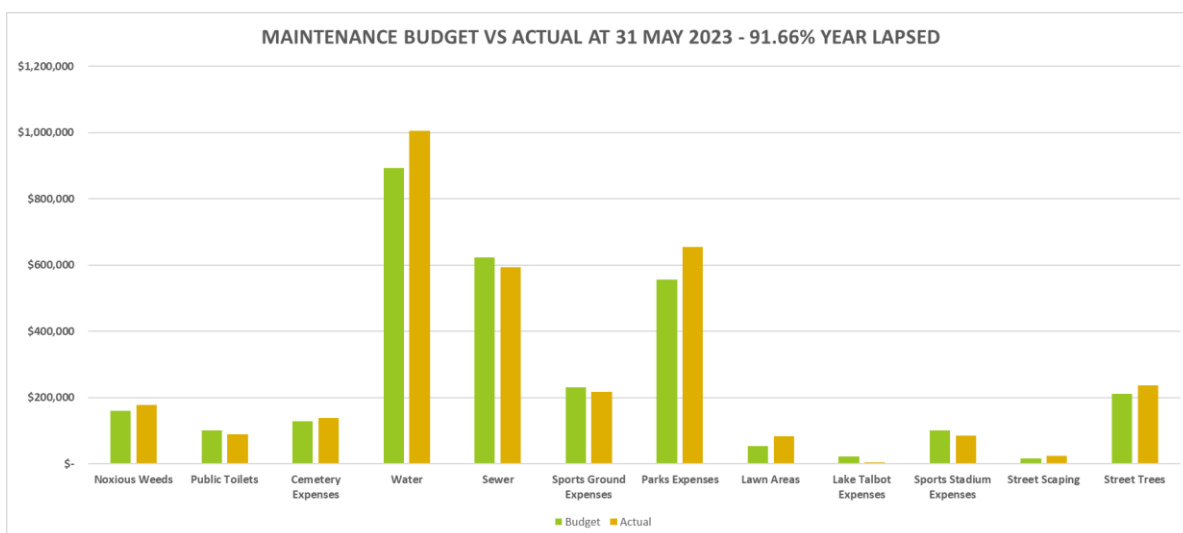
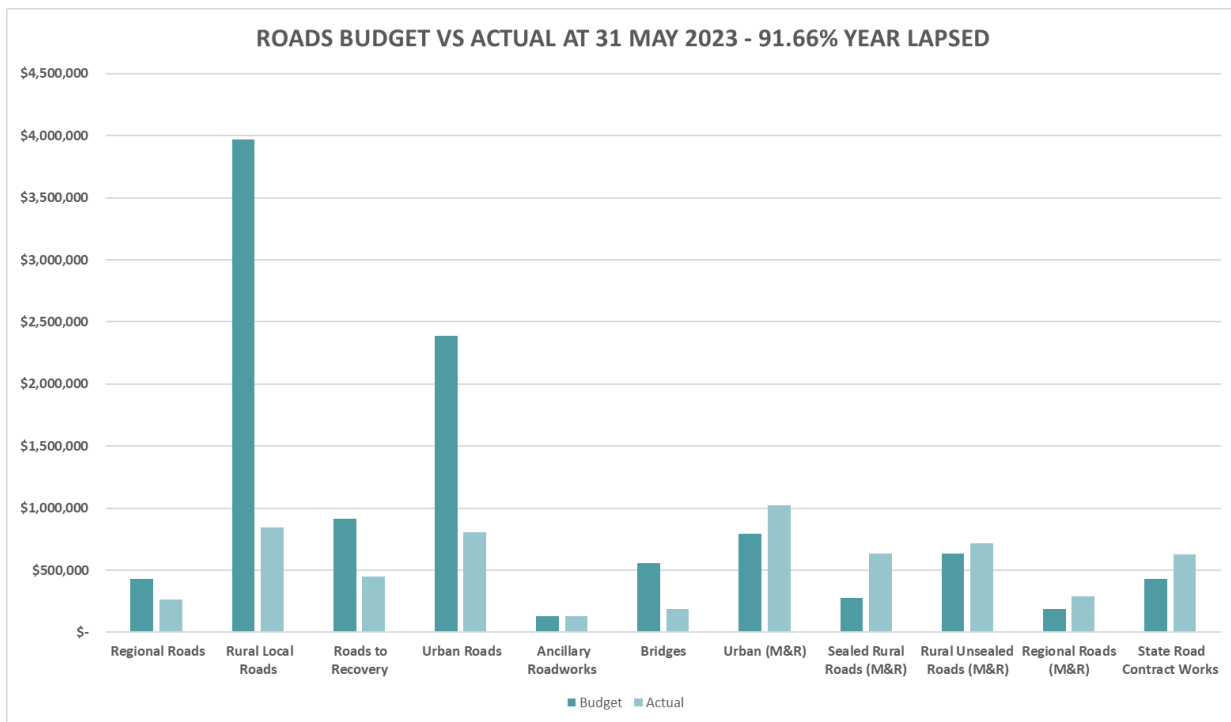
**Sewerage Supplies**

- Design review is underway for the Barellan Sewer project with the construction tender to begin in the second half of 2023.
- Quotes have been received outside of budget for the Primary Filter, project has been delayed pending grant funding.
- Quotes for the Flow Meters for Pump Stations 2,3 and 4 have been received outside of budget. A review of the scope is being undertaken.
- Procurement for the Sewer Main Relines will be undertaken in July 2023.
- Expressions of interest are complete for the Telemetry Software and Hardware Upgrade; formal tenders being sought.
- Tender has been awarded for the Solar Panels project; works being planned.
- Completed Projects: Narrandera West Sewer Extension.









## TERMINOLOGY

This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows.

- **Ledger Number:** This is a reference number for staff to link the report to Council's accounting records.
- Capital works are funded from several sources. Codes that denote revenue sources are:
  - **Revenue:** Projects funded from revenue raised from Rates & Annual charges, User Fees and Other Revenue.
  - **Reserve:** Jobs funded from Council's reserves and unspent grants.
  - **Grant & Contributions:** Funding from other Government departments, councils, or organisations.
- **Budget:** This is the total allocation to complete the project.
- **YTD Exp:** Total expenditure allocated to project as of report date.
- **Balance:** Amount of unspent funds including commitments for each program at reporting date.
- **Graph:** The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

## CONCLUSION

That Council receives and notes the information contained in this report.

## RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Capital Works report as at 31 May 2023.

**KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at May 2023**

Complete	Grant Dependent	Cancelled
Carryover	Key Operational	Deferred

91.67%

Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments
1 Councillor iPad Project	20,000		-	\$0.00	\$0.00	#DIV/0!	Project deferred to 23/24
2 Sophos Intercept X	15,000		12,902	\$7,489.42	\$5,412.58	58%	Reviewing for any additional requirements
3 Data Safe	2,000		2,000	\$851.82	\$1,148.18	43%	Completed
4 GDA Dataset Transition	5,000		5,000	\$0.00	\$5,000.00	0%	Organising quotes.
5 Chamber projector upgrade	10,000	\$352	10,000	\$8,796.38	\$851.39	91%	Completed
6 Replace Desktops/Laptops	25,000	\$104	25,000	\$7,543.04	\$17,353.32	31%	Organising quotes.
7 Software Licencing	10,000		10,000	\$10,443.00	-\$443.00	104%	Completed
8 Replace Firewall	-		26,031	\$26,030.97	\$0.03	100%	Completed.
9 Secure Wireless Network	-		5,766	\$5,765.50	\$0.00	100%	Completed..
10 Replace Network Switches	10,000	\$17,377	40,000	\$18,179.91	\$4,443.05	89%	Organising quotes for final pieces of equipment.
11 Disaster Recovery Planning	-		5,460	\$1,942.50	\$3,517.50	36%	Completed.
12 Integrated Software System	400,000		40,000	\$5,220.00	\$34,780.00	13%	Will review throughout the year.
13 GIS Imagery	-		10,000	\$0.00	\$10,000.00	0%	Awaiting Demo of the quoted product.
14 Two Cameras at Marie Bashir Park Grandstand	4,000		4,000	\$1,112.22	\$2,887.78	28%	Waiting for NDDH to be completed.
15 CCTV system for the Main Street	54,866	\$269	54,866	\$10,268.04	\$44,328.69	19%	Will review throughout the year.
16 Landervale Fire Shed	-	\$718,961	740,000	\$1,052.72	\$19,985.92	97%	Tender awarded and works underway.
17 New security fencing and CCTV	150,000		150,000	\$3,670.91	\$146,329.09	2%	(Narrandera Tip) Works to commence in late 2023, with other master plan works.
18 Masterplan works stage 1	187,000	\$2,380	321,804	\$26,585.60	\$292,838.31	9%	Design of transfer area complete, works being planned.
19 Barellan Waste Depot Improvement Works	-		87,000	\$691.61	\$86,308.39	1%	The project scope of works are being reviewed, prior to the detailed design and procurement.
20 Stormwater improvement Works	100,000		100,000	\$104.34	\$99,895.66	0%	Further scoping being undertaken
21 Urban Stormwater Upgrade	4,000,000	\$152,959	250,000	\$106,419.10	-\$9,377.90	104%	Consultants engaged with detailed design underway.
22 Drainage Improvement Driscoll Rd	-		33,172	\$22,207.78	\$10,964.39	67%	Completed
23 GG Cemetery Furniture	-		3,128	\$3,128.00	\$0.00	100%	Works complete.
24 Narrandera Cemetery Furniture	5,000	\$2,282	5,000	\$2,465.44	\$252.56	95%	Procurement complete, instal planned for July
25 Cemetery management plans and mapping software	140,000		140,000	\$19,147.16	\$120,852.84	14%	First draft of Cemetery PoM received and currently under review. Mapping software being scoped.
26 Narrandera Library - Kid Zone Library Grant	-	\$7,923	35,523	\$28,021.48	-\$421.19	101%	One order left to be submitted. Expect to be expended by 20JUne.
27 Narrandera Library - Book & Resources annual replacement	31,514	\$20,448	31,514	\$8,170.07	\$2,896.23	91%	Procurement ongoing. Book buying trip conducted in May, awaiting final cost.
28 Lake Talbot Pool Renewal of BBQ Elements	6,000		7,229	\$7,228.99	\$0.01	100%	Completed.
29 Lake Talbot Additional/Remedial Works	-	\$408	71,984	\$59,106.74	\$12,469.95	83%	Procurement of further works underway / Demolition of old plant room completed
30 Lake Talbot Pool Install shade structures and seating located on Plant Room	-		28,841	\$28,748.00	\$93.00	100%	Completed.
31 Barellan Pool Replace Café Furniture	2,500		2,500	\$2,272.73	\$227.27	91%	Completed.
32 Ndra Sportsground Drainage & Soak	-	\$2,909	100,000	\$60,642.43	\$36,448.48	64%	Ground works complete, with external drainage to be underaken.
33 Ndra Sportsground Clubrooms - Stage 2	-		18,821	\$25,022.05	-\$6,201.34	133%	Completed.
34 Ndra Park Oval Grandstand upgrade	-		36,803	\$36,803.40	\$0.00	100%	Completed.
35 Ndra Tennis Courts Access Upgrades	-	\$51,394	101,397	\$41,055.67	\$8,946.98	91%	Procurement complete, works have commenced.
36 Ndra Park Irrigation Management System	125,000	\$135,155	250,000	\$562.45	\$114,283.00	54%	Quotation awarded, materials on order
37 Narrandera Playgrounds Upgrades incl. masterplan	10,000		10,000	\$0.00	\$10,000.00	0%	Draft masterplan to be presented at June Council meeting.
38 Barellan Playground Upgrades and festive decorations	13,000		1,549	\$1,548.50	\$0.00	100%	Completed.
39 Barellan Parks BBQ replacement	8,000		9,473	\$9,472.73	\$0.00	100%	Completed.
40 Ndra Memorial Park lawn areas & garden beds	20,000		20,000	\$0.00	\$20,000.00	0%	Landscaper is providing concept plan with procurement to take place this month
41 Festive Light Upgrade / Renewal	14,200	\$6,826	14,200	\$6,248.86	\$1,125.14	92%	Festoon renewal completed - Further procurement to upgrade remote switching underway
42 LT Rec Area Improvements	12,000		12,000	\$0.00	\$12,000.00	0%	Project under CRIP Upgrade Lake Talbot Reserve - Council contribution to be reallocated
43 LT Rec Seating and Shelter Revamp	-		10,000	\$0.00	\$10,000.00	0%	Project under CRIP Upgrade Lake Talbot Reserve - Council contribution to be reallocated
44 LT Rec Toilet block landscaping	-		20,000	\$0.00	\$20,000.00	0%	Project under CRIP Upgrade Lake Talbot Reserve - Council contribution to be reallocated
45 LT Rec Viewing Platform from lookout	68,000		68,000	\$0.00	\$68,000.00	0%	Project under CRIP Upgrade Lake Talbot Reserve
46 New Scoreboards - Narrandera Stadium	-		16,000	\$12,070.00	\$3,930.00	75%	Completed. Remaining funds to be allocated to sportsground scoreboard
47 POM - Destination & Discovery Hub	-	\$18,921	2,319,213	\$2,198,460.62	\$101,831.35	96%	Construction underway, with building at lock up stage.
48 POM - Extension of Bike & Hike Trails	-	\$16,244	61,810	\$0.00	\$45,566.72	26%	Procurement for new signage complete, with installation pending.

**KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at May 2023**

Complete	Grant Dependent	Cancelled
Carryover	Key Operational	Deferred

91.67%

	Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments
49	POM - Northbank Walking Track	-	-	-	\$0.00	\$0.00	#DIV/0!	Completed.
50	POM - Design Pedestrian bridge Brewery Flat to East St	-	\$73	355,909	\$355,392.79	\$444.00	100%	Bridge installed with the southern approach being constructed.
51	POM - Elevated Walk, Viewing Platform, Deck & Pedestrian Access	-	\$286,041	810,455	\$426,291.31	\$98,122.69	88%	Base footings complete, with sky walk to be installed in May/June.
52	Biosecurity Mapping System	23,060	-	23,060	\$14,155.00	\$8,905.00	61%	Project complete, awaiting final invoice.
53	Remote Signage	7,500	-	9,527	\$9,742.00	-\$215.00	102%	Completed.
54	LRCI - Kiesling Lane Beautification	-	-	4,361	\$2,257.20	\$2,104.29	52%	Completed.
55	Laneway Upgrade - Drain and seal a selected laneway.	-	-	19,623	-	\$0.00	100%	Completed.
56	Willans Lane	-	-	-	\$19,622.99	-	-	Completed.
57	LCRI R2 - Barellan Pump Track	-	\$307	63,970	\$42,014.93	\$21,647.64	66%	Installation complete. Landscaping has commenced.
58	LCRI R2 - MBP Wiradjuri Memorial Wall Stage 1	-	\$29,591	236,860	\$160,998.13	\$46,270.97	80%	Concrete base complete, with stone and artwork to occur mid-2023.
59	LCRI R2 - Brln Cemetery - Toilet	-	-	20,378	\$96.98	\$20,281.00	0%	Works Complete, remaining funds to be reallocated in March QBR.
60	LCRI R2 - Ndra Flora and Fauna reserve - Upgrade carpark & entrance	-	-	54,975	\$5.00	\$54,970.00	0%	Works being planned, with scope being reviewed to focus more on the entrance and access.
61	CRIP Upgrade Lake Talbot Reserve - Stairs, walking trails, BBQ Shelter and seating.	-	-	158,168	\$0.00	\$158,168.18	0%	Grant successful, works being scoped. Council contribution to be reallocated from LT Rec projects
62	ECP Adventure playground inclusive space	100,000	-	175,000	\$0.00	\$175,000.00	0%	Draft masterplan to be presented at June Council meeting.
63	LRCI 3 North Narrandera Footpaths (Racecourse Rd and Watermain St Bicycle and Walking Paths)	-	\$290,000	290,000	\$0.00	\$0.00	100%	Tender awarded, works commencing June
64	LRCI 3 Narrandera Sportsground Spectator Pavilion	-	\$140	200,000	\$182,701.79	\$17,157.85	91%	Demolition complete with the new building being fabricated and site works commenced.
65	LRCI 3 Narrandera Pump Track	-	\$163,146	200,000	\$210.57	\$36,643.21	82%	draft concept plans complete and will be presented to June Council meeting
66	LRCI 3 Barellan Hall Toilet upgrade	-	-	60,829	\$60,829.46	\$0.00	100%	Works complete. funds to be reallocated in March QBR
67	LRCI 3 Barellan Sportsground Spectator Pavilion	-	\$77,436	130,000	\$26,020.02	\$26,544.17	80%	Tender awarded.
68	LRCI 3 Grong Grong Community Improvements	-	\$35,916	60,000	\$22,494.69	\$1,588.95	97%	Shade structure manufacture underway, renewal of male toilet completed
69	LRCI 3 HM Oval - Off leash dog area	40,000	\$46,350	100,000	\$41,000.00	\$12,650.00	87%	Materials received, installation to occur in June.
70	SCCF4 - Ndra Sportsground changeroom facilities upgrade	-	-	197,844	\$197,843.88	\$0.00	100%	Completed.
71	SCCF4 - Barellan Netball Courts	-	-	273,500	\$10,006.36	\$263,493.64	4%	Quotations above budget, scope reduced to meet budget. Works undertaken after netball season, carryover.
72	SCCF4 -Narrandera Sports Stadium	-	-	65,484	\$65,483.97	\$0.00	100%	Completed.
73	SCCF4 - Lake Talbot Water Park Entrance Upgrade / Fencing	-	-	15,622	\$15,621.80	\$0.00	100%	Works complete, funds to be reallocated in December QBR
74	SCCF4 - Water refill Stations along walk/cycle paths (5locations)	-	\$1,072	49,273	\$54,018.27	-\$5,817.15	112%	Complete.
75	Solar Panels	-	\$11,505	100,000	\$8,045.45	\$80,450.00	20%	Tender awarded, works being planned.
76	LTP Power sites	-	-	-	\$0.00	\$0.00	#DIV/0!	Unsuccessful grant, council funds returned to the source
77	SCCF5 - Community safety upgrade program (CCTV)	-	-	249,597	\$0.00	\$249,597.00	-	Scope to be determined.
78	SCCF5 - Recreation Upgrade at Narrandera Water Tower	-	-	660,000	\$0.00	\$660,000.00	-	Procurement for the playground underway
79	Emergency Drainage Works - Urban Stormwater January Event	-	\$3,680	106,293	\$39,541.51	\$63,071.61	41%	Works continuing between other projects.
80	New Road - Red Hill Industrial Estate	-	\$68,335	780,000	\$707,556.08	\$4,108.95	99%	Roadworks nearing completion, kerb remaining
81	<b>NBCMP</b>	-	-	1,158,856	-	\$1,146,303.36	1%	-
82	Bolton Street	-	-	-	\$12,552.50	-	-	project deferred due to funding reallocation
83	LRCI R3 East St between Twynam & Bolton	-	-	-	\$0.00	-	-	Report to June Council Meeting.
84	<b>Urban Roads Construction</b>	134,666	-	7,380	-	-\$0.00	0%	QBR March trf to Urban roads construction laneways
85	Manderlay Road - Seal extension	-	-	-	\$7,380.04	-	-	Completed.
86	<b>Urban Roads Construction - Laneways</b>	41,945	-	187,996	-	\$187,996.27	0%	Design works underway for upcoming works program
87	<b>Urban Reseals</b>	123,627	-	123,627	-	\$123,627.00	0%	Works deferred to be undertaken in 23/24 reseal program
88	Racecourse Rd	-	-	-	\$0.00	-	-	Projects on hold to determine if still the highest priority
89	East Street (Audley to Larmer)	-	-	-	\$0.00	-	-	Projects on hold to determine if still the highest priority
90	<b>Urban Pavement Rehabilitation</b>	135,769	-	95,749	\$194.27	\$95,554.73	0%	Works to be scheduled
91	Urban K&G Replacement	16,153	\$14,020	16,153	\$14,942.60	-\$12,809.94	179%	Works underway
92	Urban Footpath Replacement	10,769	-	10,769	\$5,408.05	\$5,360.95	50%	Works underway



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93	Urban Footpath Add. Funds requested - To railway overpass	-	\$12,151	100,000	\$0.00	\$87,849.09	12%	Design and Construction is to be undertaken in conjunction with North Narrandera Footpath project.
94	RRUPP - Erigolia Road (Widening)	231,786		1,102,138	\$30,007.96	\$1,072,130.04	3%	Procurement commenced for culvert widening, with shoulder widening procurement to be called late June.
95	<b>Roads Resheeting - (Unsealed rural roads)</b>	324,802		324,802		\$252,318.54	0%	Works complete with costing allocations being finalised
96	Buckingbong Rd		\$11,768		\$60,715.49			Works underway
97	FLR - Brewarrana Bridge Retrofitting	-	\$660	388,013	\$22,807.31	\$364,545.19	6%	Works plans finalised. Works to commence prior to EOFY
98	FLR Narrandera Bus Route	-		430,751		\$60,597.20	86%	
99	Pamandi Rd	-			\$17,417.91			minor additional signage works needed
100	Cowabbie Rd	-			\$84,227.79			Works to be scheduled May will be done with reseal program.
101	Brookong St	-			\$1,101.45			Completed.
102	Mejum Park Rd	-			\$267,406.29			Completed.
103	FLR R4 - Old Wagga Road Rehab	-		815,539	\$0.00	\$815,539.00	0%	Design works underway with tender construction in mid-2023
104	<b>Rural Roads Reseals</b>	157,845		183,951		\$183,340.78	0%	Works deferred to be undertaken in 23/24 reseal program
105	Syme Road (New Seal)	-			\$385.30			Completed.
106	Arrambee Road Resheet & Seal	-			\$224.98			Completed.
107	<b>Flood Damage Repairs AGRN1001 (January 2022)</b>	-	\$16,400	1,923,604		\$1,546,424.59	20%	
108	Holloway Rd Culvert	-			\$139.77			
109	Grong Grong River Road	-			\$6,795.27			
110	Mejum Rd	-			\$46,154.13			
111	Mannings Rd CH4.85-8.35	-			\$15,020.67			
112	Middle Rd	-			\$0.00			
113	Kingston Rd	-			\$0.00			
114	Devilins Bridge Rd	-			\$105,781.55			
115	Galore Park Rd CH0.20-0.40	-			\$5,417.33			
116	Galore Forest Rd CH0.00-1.90	-			\$30,702.41			
117	Higgins Rd	-			\$67.01			
118	Jacksons Rd	-			\$62.01			
119	Gepperts Rd	-			\$62.01			
120	Mimosa Rd	-			\$24,070.29			
121	The Gap Rd CH9.70-13.70	-			\$91,668.03			
122	Lismoyle Rd	-			\$34,580.59			
123	Strontian Rd	-			\$258.34			
124	Hulmes Rd	-			\$0.00			
125	Hewson Rd	-			\$0.00			
126	Mannings Rd CH9.55-11.35	-			\$0.00			
127	Galore Park Rd CH4.64-4.74	-			\$0.00			
128	Galore Forest Rd CH3.70-4.50	-			\$0.00			
129	The Gap Rd CH1.60-2.20	-			\$0.00			
130	The Gap Rd CH2.60-3.40	-			\$0.00			
131	The Gap Rd CH3.70-6.40	-			\$0.00			
132	<b>Fixing Country Bridges</b>	-		606,967		\$417,348.67	31%	
133	FCB - Molly's Bridge	-	\$1,629		\$36,804.00			Contract awarded works to commence in June
134	FCB - Somerset Bridge	-	\$2,291		\$148,893.46			Contract awarded works to commence in June
135	<b>Roads to Recovery Grant</b>	997,362		997,362		\$550,561.02	45%	Works deferred to be undertaken in 23/24
136	The Gap Rd (6.55 to 9.55) Resheeting				\$205.77			Completed.
137	Stradbroke Road				\$2,164.69			Completed.
138	Kangaroo Plains Rd - Gravel Resheet				\$95,586.52			Completed.
139	Murrell Creek Rd - Gravel Resheet				\$137,165.71			Completed.
140	Curtis Rd - Gravel Resheet				\$1,551.09			Works deferred to be undertaken in 23/24
141	Euratha Rd - Gravel Resheet				\$152,565.38			Completed.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at May 2023

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	Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments
142	Lismoyle Rd - Gravel Resheet				\$32,841.28			Works finished, awaiting final costs
143	Mejum Rd - Gravel Resheet				\$24,720.54			Works finished, awaiting final costs
144	<b>Regional Roads (Capital Component of Block Grant)</b>	268,200		263,930		\$121,817.05	54%	
145	MR243 - Canola Way to (GG, Gainain, Matong & Coolamon)				\$18,250.53			Completed
146	MR370 - To Lockhart				\$3,219.10			Completed
147	MR596 - Back Yamma Road (south-west of Morundah)				\$3,673.63			Completed
148	MR7608 - Barellan Road				\$116,969.69			Works completed, to be transferred to RRRP project 15-9608-0
149	Repair Grant 7608 - Barellan Road CH 4.46 to 6.15	173,200		204,940	\$122,441.23	\$82,498.77	60%	Works Completed, to be transferred from 15-7608-0
150	SZI - Adams and Douglas Streets	-		55,180	\$55,179.81	\$0.18	100%	Completed.
151	SZI - Mulga St Barellan Refuge	-		3,929	\$1,502.91	\$2,426.11	38%	Completed.
152	Active Transport - Cycling	50,000		-	\$0.00	\$0.00	0%	Grant Unsuccessful
153	Active Transport - Walking (Mulga St Barellan)	50,000		80,000	\$71,472.68	\$8,527.32	89%	Works Completed. Awaiting final costs.
154	Truck Wash - Purchase pump	-		-	\$17,597.17	-\$17,597.17	#DIV/0!	Complete - Funds to be reallocated from Quarry Comms Tower
155	Light Vehicles	415,749		469,544	\$94,331.58	\$375,212.42	20%	Procurement underway.
156	Trucks & Trailers	109,500		109,500	\$132,794.96	-\$23,294.96	121%	Procurement underway.
157	Heavy Plant	783,800		783,800	\$183,170.50	\$600,629.50	23%	Procurement underway.
158	Other Plant Capital	20,000		20,000	\$53,795.45	-\$33,795.45	269%	New Pump purchased during flooding, minor plant as needs
159	Building renewal and upgrades	146,412	\$36,002	192,185	\$131,890.96	\$24,291.97	87%	Renewal program remains on track.
160	Design of additions for the Administration building	50,000		-	\$0.00	\$0.00	#DIV/0!	Cancelled. Funds reallocated to Building renewals and upgrades
161	Works - New vehicle storage shed	125,000	\$75,936	125,000	\$84,483.42	-\$35,419.78	128%	Project awarded, with works now being planned.
162	Council Chambers Cleanout of Storage Facility	-		-	\$0.00	\$0.00	#DIV/0!	Cancelled. Funds reallocated to Building renewals and upgrades
163	New building at Depot	-	\$2,708	139,483	\$110,486.77	\$26,287.82	81%	Building occupied, minor finishes to be completed.
164	Quarry Comms Tower Static Line Replace & Structural Inspection	20,000		20,000	\$7,809.25	\$12,190.75	39%	Completed - Funds to be transferred to the Truck Wash pump purchase
165	Airport Terminal painting, Blinds and improvements	15,000		-	\$0.00	\$0.00	#DIV/0!	Airport Committee 22 October elected not to have capital works for 22/23 other than the parallel taxiway suggest carry over into 23/24.
166	Airport Security & Wildlife Perimeter fencing	-		25,106	\$24,208.87	\$897.30	96%	Project now completed.
167	Airport Taxiway	-	\$3,960	2,175,326	\$13,936.78	\$2,157,429.22	1%	Extension confirmed to 30 April 2024. Alternate design now complete. Drainage works are scheduled to start prior to EOFY.
168	Services Replacements	20,000	\$1,009	75,000	\$70,922.84	\$3,068.16	96%	As required
169	WTP filter/Upgrade design	-	\$1,866	41,912	\$5,495.25	\$34,551.12	18%	Works to be completed in conjunction with scoping study which is underway.
170	North Zone Pressure Pump - low pressure issues	-		38,995	\$1,560.12	\$37,434.42	4%	Hydraulic model complete, specification being developed.
171	<b>Water Main Replacements</b>	300,000	\$6,320	240,090		\$117,393.20	51%	
172	King St Watermain Replacement				\$86,102.70			Completed.
173	Grosvenor St Watermain Replace				\$30,274.25			Works commenced
174	Hydrant and Valve replacements	65,000	\$636	104,781	\$33,229.56	\$70,915.23	32%	Works underway
175	Pine Hill Reservoir Upgrade	-		15,242	\$9,831.05	\$5,410.58	65%	Completed.
176	Pine Hill reservoir fencing/ demolition	-	\$31,985	49,450	\$4,644.32	\$12,821.58	74%	Works underway
177	Solar Panels	-	\$227,273	250,000	\$0.00	\$22,727.27	91%	Tender awarded, works being planned.
178	IWCM Additional Works	-	\$73,112	130,774	\$0.00	\$57,662.18	56%	DPIE concurrence for Groundwater Study provided, consultants engaged. Study report pending.
179	WTP Scoping Study	-		156,019	\$133.00	\$155,886.00	0%	Funding deed finalised, project underway. Completion expected in August.
180	Taggle Software and implementation	-		17,014	\$17,013.73	-\$0.00	100%	Completed.
181	Household Filter Project	-		17,826	\$6,333.58	\$11,492.42	36%	Ongoing.
182	Gordon St fencing	-		30,781	\$3,622.88	\$27,158.38	12%	Site survey complete, procurement underway.
183	Cul-de-sac ring mains	-		100,584	\$3,564.02	\$97,020.14	4%	Works to be underway in July.
184	Telemetry software upgrade	-		26,993	\$26,564.63	\$428.62	98%	EOI complete formal tenders being sought.
185	Telemetry hardware upgrade	-		149,646	\$0.00	\$149,645.65	0%	EOI complete formal tenders being sought.
186	Pine Hill Pumps Replacement	-		28,661	\$2,260.40	\$26,400.82	8%	Works to be programmed.
187	Bulk Water Filling Station	-		24,193	\$23,974.22	\$218.73	99%	Completed.
188	Primary Filter (sewer)	-		100,737	\$6,272.62	\$94,464.18	6%	Quotes have been received. Outside of budget, project delayed pending grant funding.

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189	Flow meters for Pump Stations 2, 3, 4	-		-	\$0.00	\$0.00	#DIV/0!	Quotes received outside of budget review of scope being undertaken.
190	Barellan Sewer	3,050,000	\$25,437	6,132,846	\$401,720.86	\$5,705,687.40	7%	Design review underway with construction tender to begin in second half of 2023.
191	Narrandera West Sewer Extension	-		103	\$102.73	-\$0.00	100%	Complete - March QBR adjustment.
192	Sewer Main Relines	350,000		350,000	\$3,731.40	\$346,268.60	1%	Procurement to be undertaken in July
193	Solar Panels	-	\$227,273	250,000	\$0.00	\$22,727.27	91%	Tender awarded, works being planned.
194	Telemetry hardware upgrade	-		100,000	\$1,243.80	\$98,756.20	1%	EOI complete formal tenders being sought.
195	Telemetry software upgrade	-		40,000	\$0.00	\$40,000.00	0%	EOI complete formal tenders being sought.
<b>Grant Dependant - Capital</b>								
196	Barellan Sportsground Sealing parking area/driveway	30,000		30,000	\$0.00	\$30,000.00	0%	Grant dependent
197	MBP seating and BBQ areas including shelters x2	40,000		40,000	\$0.00	\$40,000.00	0%	Grant dependent
198	MBP Furniture	25,000		25,000	\$0.00	\$25,000.00	0%	Grant dependent (50/50)
199	Grng Grng Park Furniture	5,000		5,000	\$0.00	\$5,000.00	0%	Grant dependent
200	Brewery Flats landscaping, furniture, painting etc.	8,000		8,000	\$0.00	\$8,000.00	0%	Grant dependent
201	LT Deepening Works	2,000,000		225,000	\$0.00	\$225,000.00	0%	Quotes awarded for designs and approval documents.
<b>Operational</b>								
202	Newell Hwy Contribution Grong Grong Reseal	-		93,050	\$0.00	\$93,050.00	0%	Works deferred to be undertaken in 23/24 reseal program
203	Newell Hwy Contribution Grong Grong town entrance signs	-		8,000	\$6,332.72	\$1,667.28	79%	Ongoing operational costs.
204	Urban Roads Maintenance	761,128	\$33,591	761,128	\$779,484.86	-\$51,947.95	107%	Ongoing operational costs.
205	Emergency Flood Works AGRN1034	-		-	\$237,285.17	-\$237,285.17	#DIV/0!	Claimable flood emergency works to be submitted May
206	Regional & Local Rd Repair Program	-		2,836,998	\$0.00	\$2,836,998.00	0%	Works deferred to be undertaken in 23/24
207	Sealed Rural Roads Maintenance	299,366	\$1,458	299,366	\$325,337.90	-\$27,430.05	109%	Ongoing operational costs. Investigating claimable flood emergency works AGRN1030 & AGRN1034
208	Flood Damage Repairs AGRN1034 (September 2022)	-	\$2,040	-		-\$313,103.44	#DIV/0!	Emergency Works (EW) and Immediate Reconstruction Works (IRW) still being completed - claim to be submitted for payment of all funds, with long term repairs being scoped.
209	Pinehope Rd	-			\$2,636.92			
210	Angle Rd	-			\$0.00			
211	Old Wagga Rd	-			\$2,707.13			
212	Grong Grong River Road	-			\$1,302.22			
213	Mejum Rd	-			\$9,480.73			
214	Mannings Rd	-			\$301.50			
215	Middle Rd	-			\$290.06			
216	Kingston Rd	-			\$4,674.90			
217	Devlins Bridge Rd	-			\$19,984.22			
218	Galore Park Rd	-			\$3,562.93			
219	Galore Forest Rd	-			\$18,156.36			
220	Jacksons Rd	-			\$4,449.33			
221	Higgins Rd	-			\$4,152.46			
222	Gepperts Rd	-			\$963.66			
223	Mimosa Rd	-			\$3,749.68			
224	The Gap Rd	-			\$6,536.27			
225	Kangaroo Plains Rd	-			\$6,897.31			
226	Lismoyle Rd	-			\$0.00			
227	Strontian Rd	-			\$27,604.98			
228	Hulmes Rd	-			\$11,441.41			
229	Hewson Rd	-			\$280.85			
230	Buckingbong Rd	-			\$14,060.27			
231	Campbells Rd	-			\$11,190.54			
232	Davis Rd	-			\$274.10			
233	Jolleys Rd	-			\$5,301.41			

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	Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments
234	Irons Rd	-			\$13,907.34			
235	Mundurra Rd	-			\$13,833.02			
236	Scotts Rd	-			\$1,000.75			
237	Cheridool Rd	-			\$6,491.25			
238	Sandy Creek Rd	-			\$17,851.04			
239	Brobenah Hall Rd	-			\$78.12			
240	Raes Lane	-			\$1,766.63			
241	Bassett Rd	-			\$2,608.36			
242	Norrison Rd	-			\$1,305.73			
243	Owers Rd	-			\$14,177.05			
244	Federal park Rd	-			\$2,796.94			
245	Kywong Rd	-			\$23,434.08			
246	Mitchell Rd	-			\$7,561.32			
247	Tahmoor Rd	-			\$223.10			
248	Buttons Rd	-			\$3,450.74			
249	Windella Rd	-			\$8,697.98			
250	Beechers Rd	-			\$2,908.96			
251	Square Knob Rd	-			\$1,322.36			
252	Yalgogorin Rd	-			\$27,649.78			
253	Koala Fence	-			\$0.00			
254	Rural Unsealed Roads Expenses	694,431	\$2,087	694,431	\$713,613.03	-\$21,269.13	103%	Ongoing operational costs
255	Regional Roads (M&R Grant)	207,600		207,600	\$286,429.60	-\$78,829.60	138%	Ongoing operational costs. Investigating claimable flood emergency works AGRN1030 & AGRN1034
256	State Road Contract Works RMCC	179,132	\$6,796	470,870	\$624,472.98	-\$160,398.62	134%	Ongoing operational costs. Additional works approved due to extreme weather.
257	Active Transport Plan	80,000		80,000	\$40,323.12	\$39,676.88	50%	Consultants engaged.
258	Noxious Weeds Expenses	174,165		174,446	\$177,658.52	-\$3,212.52	102%	Ongoing operational costs
259	Public Toilets Expenses	40,035		110,411	\$89,172.58	\$21,238.42	81%	Ongoing operational costs
260	Cemetery Expenses	140,201		140,201	\$138,709.77	\$1,491.23	99%	Ongoing operational costs
261	Sports Ground Expenses	258,383		205,709	\$217,230.37	-\$11,521.37	106%	Ongoing operational costs
262	Parks Expenses	621,147		646,967	\$655,492.41	-\$8,525.41	101%	Ongoing operational costs
263	Lawn Areas	40,945	\$2,081	65,234	\$83,977.39	-\$20,824.06	132%	Ongoing operational costs
264	East Street - Street Scaping	17,514	\$146	17,514	\$25,174.56	-\$7,806.08	145%	Ongoing operational costs
265	Grong Grong Earth Park - RMS	-		8,531	\$0.00	\$8,531.36	0%	Discussions to be undertaken with community user group
266	Street Trees	231,547	\$6,333	231,547	\$236,749.30	-\$11,535.00	105%	Ongoing operational costs (Emergency tree works due to storms included)
267	Lake Talbot Expenses	24,725		24,725	\$4,005.65	\$20,719.35	16%	Ongoing operational costs
268	Sports Stadium Expenses	126,378		110,631	\$84,935.85	\$25,695.15	77%	Ongoing operational costs
269	Bores Expenses	43,500	\$11,685	53,500	\$55,812.12	-\$13,997.21	126%	Ongoing operational costs - correcting journals to be processed.
270	Pump Station Expenses	129,800	\$4,839	185,800	\$188,766.87	-\$7,805.82	104%	Ongoing operational costs - correcting journals to be processed.
271	Mains Expenses	339,200	\$42,433	335,200	\$317,440.41	-\$24,673.57	107%	Ongoing operational costs
272	Recycled Water	50,560	\$70	50,560	\$3,268.73	\$47,221.27	7%	Ongoing operational costs
273	Reservoirs Expenses	27,300	\$4,766	45,300	\$38,292.45	\$2,241.53	95%	Ongoing operational costs - correcting journals to be processed.
274	Water Supply Licence	30,080		30,080	\$27,544.16	\$2,535.84	92%	Ongoing operational costs
275	Chlorine & Chemicals Expenses	23,000	\$4,227	28,000	\$33,625.47	-\$9,852.74	135%	Ongoing operational costs
276	Meter Reading Expenses	28,710	\$109	62,710	\$53,208.57	\$9,392.82	85%	Ongoing operational costs to be rectified with the introduction of the taggle software.
277	Telemetry System Maintenance	9,030		9,030	\$6,653.46	\$2,376.54	74%	Ongoing operational costs
278	Hydrant Flushing Program	75,000	\$68,182	75,000	\$2,041.27	\$4,776.91	94%	Procurement to begin in June 2023 for this years program.
279	Pump Stations Electricity Expenses	218,225		218,225	\$278,108.60	-\$59,883.60	127%	Ongoing operational costs
280	Pump Station Expenses	105,450	\$7,011	110,450	\$137,641.76	-\$34,203.20	131%	Ongoing operational costs

Capital Expenditure as at 31 May 2023

	Sum of Adopted Budget	Sum of Revised Budget	Sum of 22-23 Expenditure	Sum of Committed	Sum of Balance
<b>Administration</b>					
Information Technology	\$ 555,866.00	\$ 251,024.50	\$ 103,642.80	\$ 18,102.18	\$ 129,279.52
<b>Environment</b>					
Stormwater	\$ 4,100,000.00	\$ 383,172.17	\$ 128,731.22	\$ 152,958.80	\$ 101,482.15
Narrandera Landfill	\$ 337,000.00	\$ 471,803.91	\$ 30,256.51	\$ 2,380.00	\$ 439,167.40
Barellan Waste	\$ -	\$ 87,000.00	\$ 691.61		\$ 86,308.39
<b>Housing &amp; Community Amenities</b>					
Narrandera Cemetery	\$ 145,000.00	\$ 145,000.00	\$ 21,612.60	\$ 2,282.00	\$ 121,105.40
Local Roads Comm. & Infrastructure	\$ -	\$ 81,207.44	\$ 60,926.44		\$ 20,281.00
Grong Grong Cemetery	\$ -	\$ 3,128.00	\$ 3,128.00		\$ -
<b>Transport &amp; Communication</b>					
Regional Roads	\$ 441,400.00	\$ 468,870.00	\$ 264,554.18		\$ 204,315.82
Rural Roads	\$ 714,433.00	\$ 5,168,797.20	\$ 845,073.89	\$ 28,827.97	\$ 4,294,895.34
Urban Roads	\$ 462,929.00	\$ 2,606,445.84	\$ 807,198.04	\$ 98,185.78	\$ 1,701,062.02
Roads To Recovery	\$ 997,362.00	\$ 997,362.00	\$ 446,800.98		\$ 550,561.02
Ancillary Roadworks	\$ 100,000.00	\$ 139,109.01	\$ 128,155.40		\$ 10,953.61
Bridges	\$ -	\$ 606,966.53	\$ 185,697.46	\$ 3,920.40	\$ 417,348.67
<b>Economic Affairs</b>					
Airport	\$ 15,000.00	\$ 2,200,432.17	\$ 38,145.65	\$ 3,960.00	\$ 2,158,326.52
Buildings	\$ 341,412.00	\$ 592,667.94	\$ 354,785.85	\$ 126,151.33	\$ 111,730.76
Plant	\$ 1,329,049.00	\$ 1,382,844.00	\$ 481,689.66		\$ 901,154.34
Local Roads Comm. & Infrastructure	\$ -	\$ 54,975.00	\$ 5.00		\$ 54,970.00
<b>Recreation and Culture</b>					
Lake Talbot Pool	\$ 6,000.00	\$ 108,054.24	\$ 95,083.73	\$ 407.55	\$ 12,562.96
Lake Talbot Recreation Area	\$ 80,000.00	\$ 268,168.18	\$ -		\$ 268,168.18
Library	\$ 31,514.00	\$ 67,037.00	\$ 36,191.55	\$ 28,370.41	\$ 2,475.04
Marie Bashir Park	\$ 110,000.00	\$ 185,000.00	\$ -		\$ 185,000.00
Urban Roads	\$ -	\$ 290,000.00	\$ -	\$ 290,000.00	\$ -
Barellan Park	\$ 21,000.00	\$ 11,021.23	\$ 11,021.23		\$ -
Narrandera Parks	\$ 155,560.00	\$ 282,587.00	\$ 24,459.45	\$ 135,154.55	\$ 122,973.00
Barellan Pool	\$ 2,500.00	\$ 2,500.00	\$ 2,272.73		\$ 227.27
Ndra Memorial Park	\$ 34,200.00	\$ 34,200.00	\$ 6,248.86	\$ 6,826.00	\$ 21,125.14
Narrandera Sportsground	\$ -	\$ 155,624.11	\$ 122,467.88	\$ 2,909.09	\$ 30,247.14
Playground on the Murrumbidgee	\$ -	\$ 3,547,388.04	\$ 2,980,144.72	\$ 321,278.56	\$ 245,964.76
Local Roads Comm. & Infrastructure	\$ 40,000.00	\$ 995,191.52	\$ 477,697.33	\$ 352,887.11	\$ 164,607.08
Stronger Country Community Funding	\$ -	\$ 1,511,319.81	\$ 342,974.28	\$ 1,072.04	\$ 1,167,273.49
Narrandera Outdoor Courts	\$ -	\$ 101,397.00	\$ 41,055.67	\$ 51,394.35	\$ 8,946.98
<b>Water Supply Network</b>					
Water	\$ 385,000.00	\$ 1,497,961.28	\$ 325,526.55	\$ 342,200.23	\$ 830,234.50
<b>Sewerage Network</b>					
Sewer	\$ 3,400,000.00	\$ 6,973,685.19	\$ 413,071.41	\$ 252,710.13	\$ 6,307,903.65
<b>Public Order &amp; Safety</b>					
Rural Fire Service	\$ -	\$ 740,000.00	\$ 1,052.72	\$ 718,961.36	\$ 19,985.92
<b>Grand Total</b>	<b>\$ 13,805,225.00</b>	<b>\$ 32,411,940.31</b>	<b>\$ 8,780,363.40</b>	<b>\$ 2,940,939.84</b>	<b>\$ 20,690,637.07</b>

Key Operational as at 31 May 2023

Row Labels	Sum of Adopted Budget	Sum of Revised Budget	Sum of 22-23 Expenditure	Sum of Committed	Sum of Balance
<b>Housing &amp; Community Amenities</b>					
Noxious Weeds	\$ 174,165.00	\$ 174,446.00	\$ 177,658.52		-\$ 3,212.52
Public Toilets	\$ 40,035.00	\$ 110,411.00	\$ 89,172.58		\$ 21,238.42
Cemetery Expenses	\$ 140,201.00	\$ 140,201.00	\$ 138,709.77		\$ 1,491.23
<b>Transport &amp; Communication</b>					
Regional Roads	\$ 207,600.00	\$ 207,600.00	\$ 286,429.60		-\$ 78,829.60
State Roads	\$ 179,132.00	\$ 470,870.00	\$ 624,472.98	\$ 6,795.64	-\$ 160,398.62
Urban Roads	\$ 761,128.00	\$ 3,699,176.00	\$ 1,023,102.75	\$ 33,591.09	\$ 2,642,482.16
Sealed Rural Roads	\$ 299,366.00	\$ 299,366.00	\$ 636,401.69	\$ 3,497.80	-\$ 340,533.49
Unsealed Rural Roads	\$ 694,431.00	\$ 694,431.00	\$ 713,613.03	\$ 2,087.10	-\$ 21,269.13
Ancillary Roadworks	\$ 80,000.00	\$ 80,000.00	\$ 40,323.12		\$ 39,676.88
<b>Water Supplies</b>					
Water	\$ 974,405.00	\$ 1,093,405.00	\$ 1,004,762.11	\$ 136,310.92	-\$ 47,668.03
<b>Sewer Supplies</b>					
Sewer	\$ 679,842.00	\$ 657,535.00	\$ 592,753.02	\$ 39,115.31	\$ 25,666.67
<b>Recreation and Culture</b>					
Sports Ground Expenses	\$ 258,383.00	\$ 205,709.00	\$ 217,230.37		-\$ 11,521.37
Parks Expenses	\$ 621,147.00	\$ 655,498.36	\$ 655,492.41		\$ 5.95
Lawn Areas	\$ 40,945.00	\$ 65,234.00	\$ 83,977.39	2080.67	-\$ 20,824.06
Lake Talbot Expenses	\$ 24,725.00	\$ 24,725.00	\$ 4,005.65		\$ 20,719.35
Sports Stadium Expenses	\$ 126,378.00	\$ 110,631.00	\$ 84,935.85		\$ 25,695.15
Street Scaping	\$ 17,514.00	\$ 17,514.00	\$ 25,174.56	145.52	-\$ 7,806.08
Street Trees	\$ 231,547.00	\$ 231,547.00	\$ 236,749.30	6332.7	-\$ 11,535.00
<b>Grand Total</b>	<b>\$ 5,550,944.00</b>	<b>\$ 8,938,299.36</b>	<b>\$ 6,634,964.70</b>	<b>\$ 229,956.75</b>	<b>\$ 2,073,377.91</b>

**24.3 INCOME STATEMENT - MAY 2023****Document ID:** 676013**Author:** Finance Manager**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:** 1. May 2023 Income Statement.pdf [↓](#)**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 May 2023.

**PURPOSE**

The purpose of this report is to present Council with the Statement of Income for the period ending 31 May 2023.

**SUMMARY**

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

**BACKGROUND****Adopted Budget**

The original budget was adopted by Council on 21 June 2022. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

**Rates & Annual Charges**

Rates & Charges are reported as fully received because revenue is accounted for once the rates levy has been run. Rates notices for 2022-23 were issued on 4 July 2022.

**Depreciation**

Depreciation is run on a quarterly basis and has been calculated to March.

**Major Variations to Budget**

The Federal budget confirms the Financial Assistance Grant will again be paid 75% in advance.

**CONCLUSION**

Council receives and notes the information contained in the Income statement report for the period ending 31 May 2023.

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 May 2023.



Narrandera Shire Council

Consolidated Income Statement

for the period ending 31 May 2023

	Original Budget	Mar Revised Budget	Actual YTD
<b>Income from continuing operations</b>			
Rates and annual charges	8,597	8,585	8,587
User charges and fees	3,213	4,127	3,821
Other revenues	721	1,422	864
Grants and contributions provided for operating purposes	7,643	10,019	7,741
Grants and contributions provided for capital purposes	7,739	16,080	3,901
Interest and investment revenue	228	604	210
Other income	225	229	193
Net gain from the disposal of assets	92	457	381
<b>Total income from continuing operations</b>	<b>28,458</b>	<b>41,523</b>	<b>25,698</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	8,450	8,010	7,544
Materials and services	5,732	12,094	7,122
Borrowing costs	47	47	35
Depreciation and amortisation	6,117	6,117	4,588
Impairment of receivables	6	6	4
Other expenses	404	403	315
Net loss from the disposal of assets	-	-	-
<b>Total expenses from continuing operations</b>	<b>20,756</b>	<b>26,677</b>	<b>19,608</b>
<b>Operating result from continuing operations</b>	<b>7,702</b>	<b>14,846</b>	<b>6,090</b>
<b>Operating result from discontinued operations</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net operating result for the year attributable to Council</b>	<b>7,702</b>	<b>14,846</b>	<b>6,090</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>(37)</b>	<b>(1,234)</b>	<b>2,189</b>

Narrandera Shire Council

General Fund Income Statement

for the period ending 31 May 2023

	Original Budget	Mar Revised Budget	Actual YTD
<b>Income from continuing operations</b>			
Rates and annual charges	6,254	6,234	6,237
User charges and fees	1,615	2,518	2,423
Other revenues	721	1,422	864
Grants and contributions provided for operating purposes	7,643	10,019	7,741
Grants and contributions provided for capital purposes	4,671	11,222	3,837
Interest and investment revenue	136	395	157
Other Income	225	229	193
Net gain from the disposal of assets	92	457	381
<b>Total income from continuing operations</b>	<b>21,357</b>	<b>32,496</b>	<b>21,833</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	7,769	7,270	6,894
Materials and services	3,753	10,023	5,348
Borrowing costs	8	8	6
Depreciation and amortisation	5,097	5,097	3,823
Impairment of receivables	6	6	4
Other expenses	404	403	315
Net loss from the disposal of assets	-	-	-
<b>Total expenses from continuing operations</b>	<b>17,037</b>	<b>22,807</b>	<b>16,390</b>
<b>Operating result from continuing operations</b>	<b>4,320</b>	<b>9,689</b>	<b>5,443</b>
<b>Operating result from discontinued operations</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net operating result for the year attributable to Council</b>	<b>4,320</b>	<b>9,689</b>	<b>5,443</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>(351)</b>	<b>(1,533)</b>	<b>1,606</b>

Narrandera Shire Council

Water Fund Income Statement

for the period ending 31 May 2023

	Original Budget	Mar Revised Budget	Actual YTD
<b>Income from continuing operations</b>			
Rates and annual charges	846	851	848
User charges and fees	1,421	1,432	1,238
Other revenues	-	-	-
Grants and contributions provided for operating purposes	-	-	-
Grants and contributions provided for capital purposes	10	265	43
Interest and investment revenue	76	146	33
Other income	-	-	-
Net gain from the disposal of assets	-	-	-
<b>Total income from continuing operations</b>	<b>2,353</b>	<b>2,694</b>	<b>2,162</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	343	422	377
Materials and services	1,264	1,334	1,164
Borrowing costs	-	-	-
Depreciation and amortisation	667	667	500
Impairment of receivables	-	-	-
Other expenses	-	-	-
Net loss from the disposal of assets	-	-	-
<b>Total expenses from continuing operations</b>	<b>2,274</b>	<b>2,423</b>	<b>2,041</b>
<b>Operating result from continuing operations</b>	<b>79</b>	<b>271</b>	<b>121</b>
<b>Operating result from discontinued operations</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net operating result for the year attributable to Council</b>	<b>79</b>	<b>271</b>	<b>121</b>
<b>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</b>	<b>69</b>	<b>6</b>	<b>78</b>

Narrandera Shire Council

Sewer Fund Income Statement

for the period ending 31 May 2023

	Original Budget	Mar Revised Budget	Actual YTD
<b>Income from continuing operations</b>			
Rates and annual charges	1,497	1,500	1,502
User charges and fees	177	177	160
Other revenues	-	-	-
Grants and contributions provided for operating purposes	-	-	-
Grants and contributions provided for capital purposes	3,058	4,593	21
Interest and investment revenue	16	63	20
Other income	-	-	-
Net gain from the disposal of assets	-	-	-
<b>Total income from continuing operations</b>	<b>4,748</b>	<b>6,333</b>	<b>1,703</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	338	318	273
Materials and services	715	737	610
Borrowing costs	39	39	29
Depreciation and amortisation	353	353	265
Impairment of receivables	-	-	-
Other expenses	-	-	-
Net loss from the disposal of assets	-	-	-
<b>Total expenses from continuing operations</b>	<b>1,445</b>	<b>1,447</b>	<b>1,177</b>
<b>Operating result from continuing operations</b>	<b>3,303</b>	<b>4,886</b>	<b>526</b>
<b>Operating result from discontinued operations</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net operating result for the year attributable to Council</b>	<b>3,303</b>	<b>4,886</b>	<b>526</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>245</b>	<b>293</b>	<b>505</b>

**24.4 ADOPTION OF 2023-24 FINANCIAL YEAR DOCUMENTS****Document ID:** 676356**Author:** Finance Manager**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Our Leadership

- Attachments:**
1. **2023-24 Operational Plan (under separate cover)** [⇒](#)
  2. **2023-24 DRAFT Revenue Policy (under separate cover)** [⇒](#)
  3. **2023-24 DRAFT Fees and Charges (under separate cover)** [⇒](#)
  4. **2023-24 Recommended - General Fund (under separate cover)** [⇒](#)
  5. **2023-24 Recommended - Water Fund (under separate cover)** [⇒](#)
  6. **2023-24 Recommended - Sewer Fund (under separate cover)** [⇒](#)
  7. **2023-24 Recommended - Consolidated (under separate cover)** [⇒](#)
  8. **2023-24 Reserve Budget (under separate cover)** [⇒](#)
  9. **2023-27 DRAFT Capital Works Program (under separate cover)** [⇒](#)
  10. **2023-24 Fit For the Future (under separate cover)** [⇒](#)

**RECOMMENDATION**

That Council:

1. Receives and considers all submissions received during the exhibition period noting that any amendments will be reflected in the Long-Term Financial Plan and Capital Works Program.
2. Adopts the proposed Operational Plan for 2023-24 as presented.
3. Adopts the proposed Revenue Policy for 2023-24 and makes the Ordinary Rates for the 2023-24 financial year as presented.
4. Adopts the maximum interest penalty rate on overdue rates and charges in accordance with Section 566 (3) of the Local Government Act, 1993 for the 2023-24 financial year.
5. Adopts the Waste Management Charges for Narrandera, Barellan and Grong Grong for the 2023-24 financial year as presented
6. Adopts the Water Charges for the 2023-24 financial year as presented.
7. Adopts the Sewer Charges for the 2023-24 financial year as presented.
8. Adopts the Stormwater Management Charges for the 2023-24 financial year as presented.
9. Adopts the Fees and Charges for the 2023-24 financial year as presented.
10. Notes a proposed external borrowing of \$5,300,000 for the 2023-24 financial year.
11. Adopts the Long-Term Financial Plan 2023-33 as presented.
12. Adopts the Capital Works Program 2023-27 as presented.

13. Notes the Anticipated Fit for the Future benchmarks for the 2023-24 financial year as presented.

## PURPOSE

The purpose of this report is for Council to consider for adoption the strategic and operational documents recently placed on public exhibition for the statutory 28 days.

## SUMMARY

Council is required by the *Local Government Act* 1993 to adopt an annual operational plan and supporting financial documents. The proposed documents were considered by Council in draft format and have been placed on public exhibition for 28 days. The proposed documents, in addition to any submissions received, are presented to Council for consideration and adoption.

## BACKGROUND

At its 18 April 2023 meeting, Council resolved to place the following documents on public exhibition for a period of 28 days concluding 4:00pm Tuesday 16 May 2023:

- DRAFT Operational Plan 2023-24 incorporating the Revenue Policy for 2023-24 which considered the following:
  - Ordinary rate
  - Interest penalty rate to be applied to overdue rates and charges
  - Waste management charges
  - Water charges
  - Sewer charges
  - Stormwater management charges
  - Fees and charges
  - Borrowings proposed
- DRAFT Long Term Financial Plan 2023-33
- DRAFT Capital Works Program 2023-27
- ANTICIPATED Fit for the Future benchmarks 2023-24

The recommended budget presented to Council for adoption is based on the asset management plans and service levels currently in place.

The existing plans were first adopted in 2013 and are currently being revised. The revised asset management plans will guide the re-assessment of Council's long term financial plan and provide a basis for the sustainability of assets and service levels.

Other key factors driving the revision of the long-term financial plan include:

- Urban stormwater upgrade and expansion
- Review of Council's salary structure against industry benchmarks
- Increased expenses for Rural Fire Service Red Fleet and contributions to the emergency services levy
- Revisions to the Local Government Act mandating the implementation of an Audit Risk and Improvement Committee

- Increased expenses in relation to technology and mitigating the risks of cyber-attack.

Council is continuing to investigate the financial sustainability of the organisation and its operations and will come to the community during the next few months with a special rate variation proposal.

The following report addresses the submissions received and details any recommended amendments to the exhibition documents.

**A. SUBMISSIONS**

The submissions related to either the Operational Budget provisions or items for consideration in the Capital Works Program.

In considering submissions, Council should be mindful of the process undertaken to develop the budget and works program to the exhibition stage. Funding options and projects were prioritised and examined in detail to develop the exhibition documents. Amendments made in considering submissions will be reflected as changes to the Long-Term Financial Plan and Capital Works program to be addressed later in this report.

Submissions received are outlined in the below table including the responses of management.

Submission	Request	Response
Kathryn Ryan	No allocation/consideration for flood/ stormwater mitigation from above Narrandera High School to the Narrandera CBD – many residences between these two points.	Project sits within flood management plan with works to be considered in future budgets.
Kathryn Ryan	No provision for the improvement of the main access path between Midgeon Street and the Narrandera Sportsground.	Maintenance works to be undertaken as required. No capital renewal budget available.
Kathryn Ryan	Suggesting that the use of the Narrandera Sportsground for events other than sporting is positive, however increasing the usage fee 100% from \$500 to \$1,000 may not achieve this.	The fee is minimal considering the actual cost for some specific events. The revenue generated would go directly to the maintenance required and also site preparations for specific events. However, the event fees are generally waived, and the fee would allow Council to report the actual dollar figure to support the event.
Kathryn Ryan	Suggesting that increases in Community Transport costs do not support Theme 1, Strategy 3 of the proposed Operational Plan – ‘To Feel Connected Also Safe’ through action 4 to ‘Provide transport opportunities to support independent living at home’.	Fee increase is the first since 2015 and was very minor. The increase does not impact all trips, mostly longer distance trips.

<p>Kathryn Ryan</p>	<p>Council to achieve 100% taggle meter reading technology so that all residents can use the new 'My Water Portal'.</p>	<p>Long term target is to have 98% automatic meter reading functional at any one time. Currently at 92% with works being undertaken to improve this to at least 95% prior to next billing cycle.</p>
<p>Kathryn Ryan</p>	<p>Suggesting that Council be more consultative with existing groups and organisations before reinventing the wheel – relating to koala and Landcare issues.</p>	<p>Assuming that this relates to Theme 2, Strategy 1, Action 1 to 'Establish strong partnerships to protect, expand and promote Narrandera's unique koala population with a vision to establish a research centre'. Council has previously established a committee called the Koala Regeneration Advisory Committee whose membership is from a cross section of both the local community, Councillors, staff also a delegate from National Parks and Wildlife.</p>
<p>Barbara Bryon (Parkside Museum Volunteers)</p>	<p>Theme 2, Strategy 2 and Action 2 of the proposed Operational Plan provides for a renewal and maintenance schedule for community buildings. The submission seeks details of the museum budget, both short-term and long-term, in particular what is proposed to enhance the existing building and to make visitors and volunteers feel more welcome.</p>	<p>Required works should be identified by the committee and forwarded to the relevant officer prior to budget preparation.</p>
<p>Barbara Bryon (Parkside Museum Volunteers)</p>	<p>Theme 3, Strategy 1 and Action 3 of the proposed Operational Plan provides for promotion of the Shire using our heritage buildings, culture, location, waterways and ecotourism. The submission seeks greater promotion of the museum using the communication channels available to Council such as social media, print media – also proposing an interactive tool with the audience such as 'have you seen' or similar.</p>	<p>Noted - referred to Council's Economic Development Manager to liaise with the committee on more extensive promotion.</p>
<p>Barbara Bryon (Parkside Museum Volunteers)</p>	<p>Theme 5, Strategy 2 and Action 2 of the proposed Operational Plan seeks to encourage volunteerism where possible, also recognition. The submission seeks Council support to assist the aging volunteers, also to make volunteering more attractive to younger persons by taking an interest in the museum through actions such as enhancing what is currently available, providing a vision for the future and making the volunteers comfortable and welcome.</p>	<p>Noted. Grant funding is actively sought for projects and Council has made a commitment to matching funding with MGNSW for the employment of the museum's advisor. Council staff are working with the advisor and the Committee to improve both the amenity of and attractions in the museum. Council has a Volunteer Expo scheduled in which Parkside Museum is participating.</p>



<p>Narrandera Tennis Club Inc.</p>	<p>Seeking clarification on the source of the \$250,000 in financial funding detailed in the Long-Term Financial Plan 2023-24 and Draft Capital Works 2022-25.</p>	<p>In a response dated 1 May 2023 the General Manager advised that the \$250,000 has been marked as 'grant dependent'. This means that the project funding is not derived from revenue or reserves, rather it will be funded from a large grant such as the Federal Government program Local Roads &amp; Community Infrastructure or perhaps the NSW State Government 'Stronger Country Communities Fund'. The General Manager assured the Club that the upgrade of the lower courts is a priority for Council. This issue is included for consideration elsewhere in this report.</p>
<p>Narrandera Tennis Club Inc.</p>	<p>Stating that the \$250,000 recommended by senior staff to refurbish the 4 lower tennis courts is 'grant dependent' is a poor outcome for the community for the following reasons:</p>	<p>Noted.</p>
<p>Narrandera Tennis Club Inc.</p>	<p>1. The estimated cost for the project is \$250,000 with the Club securing 2 x \$50,000 grants (\$100,000) therefore the amount sought from Council is \$100,000.</p>	<p>Noted. Those numbers do not quite work. There is concern that even at \$250k the estimate for the refurbishment of courts and lights is inadequate.</p>
<p>Narrandera Tennis Club Inc.</p>	<p>2. One of the \$50,000 grants must be expended by December 2023, if not the funds must be returned. The Club cannot afford to be patient for grant funding, also the costs of the project will increase.</p>	<p>Noted.</p>
<p>Narrandera Tennis Club Inc.</p>	<p>3. It is stated that Council has abundant general fund reserves and that there is unanimous support from Council for the project, however the project is 'grant dependent' which is a 'blow' to the project plans. This move by Council will force the Club to restart fundraising efforts which will take years and the cost will increase considerably.</p>	<p>Noted. Ongoing fundraising programs by the club would be a good strategy to help meet recurrent expenses and to maintain the facility in reasonable condition.</p>
<p>Narrandera Tennis Club Inc.</p>	<p>4. It is stated that to the best of the Club's knowledge there has been no financial assistance to the Club for at least the past 14 years.</p>	<p>Noted.</p>
<p>Narrandera Tennis Club Inc.</p>	<p>5. Neighbours in the vicinity of the Narrandera tennis courts welcome the refurbishment.</p>	<p>That is great.</p>

Narrandera Tennis Club Inc.	6. The securing of 2 x \$50,000 in grant funding provides Council the opportunity to swiftly contribute to the project at minimal cost to ratepayers.	Noted. That is exactly why this project was identified as grant dependent.
Narrandera Tennis Club Inc.	7. The refurbished courts are needed as soon as possible to cater for junior tennis, otherwise these junior members will be lost.	Noted.
Narrandera Tennis Club Inc.	8. Should the \$150,000 not be allocated from reserves, tennis will be severely curtailed as cracks are appearing in the upper tennis courts with an expected life expectancy of two years.	Noted. What is the long-term plan for the remaining courts?
Narrandera District Investments Ltd	Supporting the Narrandera Tennis Club Inc. funding submission as detailed above. The Community Bank Narrandera strongly believes in the importance of supporting local clubs and organisations that enhance community well-being.	Noted. That support is very welcome.
Annette Crowe	Theme 2, Strategy 1 and Action 3 of the proposed Operational Plan provides for the preservation and enhancement of our significant tree assets to maintain our signature streetscapes. The submission seeks to include reference to the 'tree canopy' in the measure detail of this action.	The measure for this action continues with the tree audit and it is at this point when issues such as canopy die back, or canopy deterioration can be identified and addressed. A specific mention of the 'tree canopy' is not necessary.
Annette Crowe	Theme 4, Strategy 3 and Action 3 of the proposed Operational Plan provides for community consultation to develop a new masterplan for Marie Bashir Park. The submission asks when the masterplan will be available, also why this action has been placed in Theme 4 titled 'Our Infrastructure' rather than Theme 2 titled 'Our Environment'.	A timeline for the development of a new Marie Bashir Park Masterplan has not been finalised but community consultation will be undertaken as part of its development.  The Park has been placed within Theme 4 'Our Infrastructure' as Marie Bashir Park contains not only the visible flora and man-made structures, but there is also a hidden network of water, sewer and stormwater assets that must be recognised.

**RECOMMENDATION 1.**

That Council receives and considers submissions received during the exhibition period noting that any amendments will be reflected in the Long-Term Financial Plan and Capital Works Program.

**RECOMMENDATION 2.**

That Council receives and considers submissions received during the exhibition period and adopts the Operational Plan 2023-24 as presented.

**B. REVENUE POLICY 2023-24 – ORDINARY RATE**

There were no submissions received relating to the DRAFT Ordinary Rates 2023-24.

Council has historically adopted the maximum rate increase available under rate pegging legislation to remain financially viable.

The rate pegging limit for 2023-24 has been set at 3.7%, increasing the existing ordinary rate revenue by approximately \$203,136.

In the past, any increase allowed under the rate peg but not utilised by Council was lost after two years. Recent amendments to the *Local Government Act 1993* allow Council to carry forward increases for up to ten years, allowing greater flexibility in applying the rate peg.

(The maximum rate pegging limit set by the Independent Pricing and Regulatory Tribunal (IPART) for 2023-2024 is 3.7%.)

*Minimum and Ad-Valorem (Minimum Rate or Cents in the \$) or Base Amount and Ad Valorem (Base Amount and Cents in the \$)*

Rate Category	Sub-Category	Rate (cents) in \$	Minimum Rate	Base Amount	Estimated Yield	Assessments on the Minimum
F	Farmland Ordinary	\$0.181900	\$ 510.00		\$ 3,235,072	65
R	Residential Ordinary	\$0.696000	\$ 510.00		\$ 236,158	382
R	Residential Narrandera	\$0.610100		\$314.98	\$ 1,569,356	0
B	Business Ordinary	\$1.032000	\$ 510.00		\$ 90,696	92
B	Business Narrandera	\$1.645000	\$ 570.00		\$ 399,817	59
<b>Estimated Yield</b>					<b>\$5,531,099</b>	

**RECOMMENDATION 3.**

That Council makes the following Ordinary Rates for the 2023-24 financial year as presented in accordance with Sections 534, 535, 536 and 537 of the *Local Government Act 1993*.

Ordinary Rate – minimum amount and ad valorem:

1. An ad valorem rate on all rateable land categorised as Farmland of 0.1819 cents in the dollar, provided that the minimum amount payable for this rate in respect of each separate assessment shall be the sum of \$510.00.
2. An ad valorem rate on all rateable land sub-categorised as Residential Ordinary of 0.696 cents in the dollar, provided that the minimum amount payable for this rate in respect of each separate assessment shall be the sum of \$510.00.
3. An ordinary rate on all rateable land sub-categorised as Residential Narrandera comprising:
  - a. A base amount of \$314.98 estimated to realise 40% of the total yield of this rate, and
  - b. an ad valorem rate of 0.6101 cents in the dollar.
4. An ad valorem rate on all rateable land categorised as Business Ordinary of 1.032 cents in the dollar, provided that the minimum amount payable for this rate in respect of each separate assessment shall be the sum of \$510.00.
5. An ad valorem rate on all rateable land sub-categorised as Business Narrandera of 1.645 cents in the dollar, provided that the minimum amount payable for this rate in respect of each assessment shall be the sum of \$570.00.

**C. REVENUE POLICY – INTEREST PENALTY RATE 2023-24**

There were no submissions received relating to the DRAFT Interest Penalty Rate for 2023-24.

The Office of Local Government has made the following determination regarding the interest penalty rate for 2023-24.

*In accordance with section 566(3) of the Act, it has been determined that the maximum rate of interest payable on overdue rates and charges for the period 1 July 2023 to 30 June 2024 (inclusive) will be 9.0% per annum.*

**RECOMMENDATION 4.**

That Council adopts the maximum interest penalty rate on overdue rates and charges in accordance with Section 566 (3) of the Local Government Act 1993 for the 2023-24 financial year.

The rate of interest payable on overdue rates and charges for the period 1 July 2023 to 30 June 2024 (inclusive) will be 9.0% per annum.

**F. REVENUE POLICY – WASTE MANAGEMENT CHARGES 2023-2024**

There were no submissions received relating to the DRAFT Waste Management Charges 2023-2024.

**RECOMMENDATION 5.**

That Council makes the Waste Management Charges for the 2023-24 financial year as presented:

<b>Domestic Waste Management (Section 496) and Non-Domestic Waste Management (Section 501)</b>	<b>\$ per annum</b>
• Waste Collection (per 240L bin unit collected)	\$ 232.50
• Recycling Collection (per 240L bin unit collected)	\$ 88.20
• Availability Charge (per assessment)	\$ 54.90
• Waste Collection twice weekly (per 240L bin unit collected)	\$ 464.20

**G. REVENUE POLICY - WATER CHARGES 2023-24**

There were no submissions received relating to the DRAFT Water Charges 2023-24.

**RECOMMENDATION 6.**

That Council makes the Water Charges for the 2023-24 financial year as presented:

1. Levy \$1.26 per kilolitre of potable water measured as being consumed for the water consumption account payable 30 November 2023.
2. Levy \$1.31 per kilolitre of potable water measured as being consumed for the water consumption accounts payable 28 February 2024 and 31 May 2024.
3. Standard potable water access charges for 2023-24 be increased and charged as follows:

<b>Potable Water Access Charge</b>	
• 20mm	\$320.00

• 25mm	\$480.00
• 32mm	\$817.00
• 40mm	\$1,277.40
• 50mm	\$1,997.30
• 80mm	\$5,108.50
• 100mm	\$7,980.90
• Unmetered	\$320.00
• Strata	\$320.00

4. Levy 31 cents (\$0.31) per kilolitre of non-potable water measured as being consumed by not-for-profit organisations and levy 64 cents (\$0.64) per kilolitre of non-potable water measured as being consumed by commercial users for the 2023-24 financial year.
5. Standard non-potable water access charges be increased for 2023-24 and charged as follows:

<b>Non-Potable Water Access Charge</b>	
• 20mm	\$142.40
• 25mm	\$214.00
• 32mm	\$364.50
• 40mm	\$569.10
• 50mm	\$890.10
• 80mm	\$1,281.90
• 100mm	\$1,562.80

**H. REVENUE POLICY - SEWER CHARGES 2023-2024**

There were no submissions received relating to the DRAFT Sewer Charges for 2023-24.

**RECOMMENDATION 7.**

That Council makes the Sewer Charges for the 2023-24 financial year as presented:

1. The standard residential sewer access charge be increased by 3.7% (or \$28.50) to \$799.80.
2. Residential multiple occupancies be levied the standard residential sewer access charge of \$799.80 multiplied by the number of separate occupancies.
3. Non-residential multiple occupancies be levied the minimum non-residential sewer access charge of \$799.80 multiplied by the number of separate occupancies.
4. Non-residential sewer access charges calculated and levied as per industry standard formula with base charges as follows:

<b>Non-Residential Sewer Access Charge</b>	
• Minimum charge	\$799.80
• 20mm water meter	\$579.70
• 25mm water meter	\$905.30
• 32mm water meter	\$1,483.80

• 40mm water meter	\$2,318.20
• 50mm water meter	\$3,622.30
• 80mm water meter	\$9,272.60
• 100mm water meter	\$14,491.90
• Unmetered premises	\$799.80

5. The non-residential sewer usage charge be increased by 3.42% (or \$0.05) to \$1.51 per kilolitre of estimated sewage discharged to the sewer.
6. Liquid Trade Waste Fees and Charges as follows:

<b>Liquid Trade Waste Fees and Charges</b>	
• Annual Trade Waste Fee	\$177.60
• Annual Trade Waste Inspection Fee	\$103.00
• Annual Trade Waste Charge per KL x discharge factor	\$1.40
• Trade Waste – New Service	\$1,218.40
• Trade Waste – Existing Service	\$1,218.40

**Sewer discharge factors**

The following sewer discharge factors shall apply to those non-residential assessments connected to the sewerage network:

**Band A 0% discharge**

*(0% of water consumed discharged to the sewerage system)*

Carpark with no amenities, vacant land

**Band B 20% discharge**

*(20% of water consumed discharged to the sewerage system)*

Education facility where water meter includes large area of sporting surface, caravan park where water meter includes large area of peripheral grounds, child-care facility where water meter includes large area of recreational surface, showground where water meter includes large area of peripheral grounds, sporting club or facility where water meter includes large area of sporting surface, concrete batching plant, plant nursery.

**Band C 40% discharge**

*(40% of water consumed discharged to the sewerage system)*

Education facility where water meter excludes large area of sporting surface, caravan park where water meter excludes large area of peripheral grounds, childcare facility where water meter excludes large area of recreational surface, showground where water meter excludes large area of peripheral grounds.

**Band D 70% discharge**

*(70% of water consumed discharged to the sewerage system)*

Aged care accommodation, assisted living accommodation, backpacker accommodation, bed and breakfast accommodation, emergency service property, guest house accommodation, health care facility, mixed commercial & residential property, motel, religious property.

**Band E 90% discharge**

*(90% of water consumed discharged to the sewerage system)*

Abattoir, accountant, antique store, agricultural product retail centre, agricultural product processing and/or storage facility, amusement centre, animal or animal bi-product dealer and/or processing and/or storage facility, art gallery, automotive electrical workshop, automotive sales

dealer, automotive spare parts retailer, bakery, bank, barber, beauty salon, bituminous product storage and/or works depot, building supply depot, bus depot, butcher, cabinet maker, café, carwash, car detailing, cattery, charity outlet, chiropractor, coffee shop, commercial kitchen, community hall, craft store, delicatessen, dental surgery, dental technician, department store, drapery, dry cleaner, chemist, clothing store, community group meeting hall, community services centre, computer retailer and/or repairer, court house, dry cleaner, eatery, electrical goods retailer, electrical contractor, engineering workshop, fish shop, fish and chip shop, florist, fruit shop, funeral parlour, furniture store, general retail premises, general retail depot, general storage depot, general works premises, general workshop premises, gift store, grain depot, hairdresser, gunsmith, gym and/or sporting centre, hardware store, hotel, internet café, ironing service, jewellery store, juice bar, kennel, laboratory, landscape supplies, laundromat, legal practice, library, licensed club, lawn mower retailer and/or workshop, mechanical workshop, medical centre, group meeting hall, mortuary, motorcycle sales dealer and/or repairer, museum, music store, newsagent, nightclub, office, office and adjoining workshop, optometrist, panel beater, pathology centre, pawnbroker, pet store, petroleum storage facility, photographic processing, photographic studio, picture framing, pizzeria, police station, post office, printer, publisher, radiator repairer, restaurant, second-hand goods retailer, service station, scout or girl guide hall, sporting club or facility where water meter excludes large area of sporting surface, spray painter, supermarket, take-away food premises, tavern, telephone exchange, transport depot, travel agent, tyre retailer, veterinary surgery, video/DVD store, warehouse

*(NOTE: The abovementioned non-residential activity list is not exhaustive and where a non-residential activity is being carried out on a property which is not listed above, an individual assessment shall be made to determine the most appropriate band for charging purposes.)*

**I. REVENUE POLICY - STORMWATER MANAGEMENT CHARGES**

There were no submissions received relating to the DRAFT Stormwater Charges 2023-24.

**RECOMMENDATION 8.**

That Council makes the Stormwater Management Charges for the 2023-24 financial year as presented:

<b>Stormwater Management Charges</b>	
• Residential Stormwater Charge	\$25.00
• Residential Strata Stormwater Charge	\$12.50
• Non-Residential Stormwater Charge	\$25.00 charged per 350m <sup>2</sup> or part thereof of the total assessment area with the maximum charge capped at \$425.00pa
• Non-Residential Strata Stormwater Charge	\$12.50 charge per 350m <sup>2</sup> or part thereof of the total assessment area with the maximum charge capped at \$212.50pa

**J. REVENUE POLICY - FEES & CHARGES**

There were two submissions received relating to the DRAFT Fees & Charges for 2023-24.

**RECOMMENDATION 9.**

That Council makes the Fees and Charges for the 2023-24 financial year as presented.

**K. REVENUE POLICY - BORROWINGS PROPOSED**

There were no submissions received relating to proposed borrowings for the 2023-24 financial year.

- **General Fund:** Proposed external borrowing of \$3,500,000 for the 2023-24 financial year for the Narrandera Urban Stormwater Improvements project.
- **Water Fund:** There are no proposed borrowings for the 2023-24 financial year.
- **Sewer Fund:** Proposed external borrowing of \$1,800,000 for the Barellan sewer project in the 2023-24 financial year.

**RECOMMENDATION 10.**

That Council notes that there is a proposed external borrowing of \$5,300,000 for the 2023-24 financial year.

**L. LONG TERM FINANCIAL PLAN 2023-33**

Submissions received during the exhibition period have the potential to impact the DRAFT Long Term Financial 2023-33. The submissions have been assessed and where possible will be accommodated within the proposed budget or listed for future consideration.

The draft budget provided for the following results in the income statement before grants and contributions provided for capital purposes.	
• General Fund	\$ (477,817)
• Water Fund	\$ 80,708
• Sewer Fund	\$ <u>254,779</u>
• Consolidated	\$ <b>142,330</b>
The draft General Fund budget forecast to have a positive unrestricted cash flows while the water and sewer funds forecast to have static cash result.	
• General Fund	\$ 44,029
• Water Fund	\$ 0
• Sewer Fund	\$ <u>0</u>
• Consolidated	\$ <b>44,029</b>
The budget presented for adoption provides for the following income statement before grants and contributions provided for capital purposes.	
• General Fund	\$ 393,942
• Water Fund	\$ 5,480
• Sewer Fund	\$ <u>254,779</u>
• Consolidated	\$ <b>654,201</b>
The draft General Fund budget forecast to have a positive unrestricted cash flows while the water and sewer funds have no change to the cash result.	
• General Fund	\$ 5,198
• Water Fund	\$ 0
• Sewer Fund	\$ <u>0</u>
• Consolidated	\$ 5,198

The variations are detailed below by fund:

**General Fund**

- Emergency services levy contribution was received during the exhibition period and required an increase to the budget of \$10,054 for a total budget of \$362,200.



- The communication budget increased \$23,000 for the expenses associated with the monthly community newsletters.
- The Larmer Street Irrigation project was increased \$100,000, to be funded through a grant.
- Inclusion of \$905,000 Red hill Industrial Estate land sales, transferred to the property development reserve.
- Inclusion of \$5,000,000 for the Red Hill Industrial Estate expansion project (2023-24 \$1.030m, 2024-25 \$3.970m). Council's 25% contribution towards the project will be funded from the future sale of contracts for the previous subdivision and an internal loan in the general fund.
- Indexation for wages and salary expenses has been reduced by 0.5% for financial years 2023-24 and 2024-25. The amendment is based on the draft Local Government State Award 2023.

### **Water Fund**

- Inclusion of an additional \$75,228 for electricity expenses.
- Indexation for wages and salary expenses has been reduced by 0.5% for financial years 2023-24 and 2024-25. The amendment is based on the draft Local Government State Award 2023.

### **Sewer Fund**

- The Primary Filter project was deferred in the 2022-23 program and included in the current budget (\$400,000).
- Indexation for wages and salary expenses has been reduced by 0.5% for financial years 2023-24 and 2024-25. The amendment is based on the draft Local Government State Award 2023.

### **RECOMMENDATION 11.**

That Council adopts the Long-Term Financial Plan 2023-33 as presented.

### **M. CAPITAL WORKS PROGRAM**

The submissions received regarding the DRAFT Capital Works Program 2023-27 have been included in the above table of submissions.

### **RECOMMENDATION 12.**

That Council adopts the Capital Works Program 2023-27 as presented.

### **N. ANTICIPATED FIT FOR THE FUTURE BENCHMARKS**

There were no submissions received relating to the anticipated Fit for the Future benchmarks for 2023-24.

### **RECOMMENDATION 13.**

That Council notes the anticipated Fit for the Future benchmarks for the 2023-24 financial year as presented.

**RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES****Theme**

5 - Our Leadership

**Strategy**

5.1 - Have a Council that provides leadership through actions and effective communication.

**Action**

5.1.2 - Support ethical, transparent and accountable corporate governance.

**ISSUES AND IMPLICATIONS****Policy**

- Community Engagement Policy
- Budget Development and Management Policy

**Financial**

- The proposed strategic documents and financial recommendations are critical foundational drivers of Council's proposed operations for 2023-24.

**Legal / Statutory**

- *Local Government Act 1993*
- Integrated Planning and Reporting Reform 2009

**Community Engagement / Communication**

- The placement of all documents on public exhibition for a 28-day period provided the community with an opportunity to make submissions so that Council can consider community expectations and concerns when making an informed decision.

**Human Resources / Industrial Relations (if applicable)**

- The proposed strategic documents and financial recommendations are critical foundations of Council's proposed operations for 2023-24.

**RISKS**

That Council is not able to meet all the expectations of the community.

**OPTIONS**

1. Adopt the DRAFT strategic and financial documents as presented; or
2. Require amendments to be made and adopt the strategic and financial documents.

**CONCLUSION**

Following extensive community consultation across several platforms, the community has been provided with information on how Council intends to manage its strategic and

operational functions. Submissions received have been included in this report so that Council is able to make an informed decision.

**RECOMMENDATION**

That Council:

1. Receives and considers all submissions received during the exhibition period noting that any amendments will be reflected in the Long-Term Financial Plan and Capital Works Program.
2. Adopts the proposed Operational Plan for 2023-24 as presented.
3. Adopts the proposed Revenue Policy for 2023-24 and makes the Ordinary Rates for the 2023-24 financial year as presented.
4. Adopts the maximum interest penalty rate on overdue rates and charges in accordance with Section 566 (3) of the Local Government Act, 1993 for the 2023-24 financial year.
5. Adopts the Waste Management Charges for Narrandera, Barellan and Grong Grong for the 2023-24 financial year as presented
6. Adopts the Water Charges for the 2023-24 financial year as presented.
7. Adopts the Sewer Charges for the 2023-24 financial year as presented.
8. Adopts the Stormwater Management Charges for the 2023-24 financial year as presented.
9. Adopts the Fees and Charges for the 2023-24 financial year as presented.
10. Notes a proposed external borrowing of \$5,300,000 for the 2023-24 financial year.
11. Adopts the Long-Term Financial Plan 2023-33 as presented.
12. Adopts the Capital Works Program 2023-27 as presented.
13. Notes the Anticipated Fit for the Future benchmarks for the 2023-24 financial year as presented.

**24.5 STATEMENT OF BANK BALANCES - MAY 2023**

**Document ID: 676434**

**Author: Finance Officer**

**Authoriser: Deputy General Manager Corporate and Community**

**Theme: Statutory and Compulsory Reporting – Financial / Audit**

**Attachments: Nil**

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 May 2023.

**PURPOSE**

The purpose of this report is to make Council aware of the amount of funds held in its operating account.

**BACKGROUND**

Opening Cashbook Balance	1,214,240.16
Plus Receipt	5,367,830.40
Less Payments	5,382,550.70
Current Cashbook Balance	<u>1,199,519.86</u>
Statement Summary	
Opening Statement Balance	1,201,141.59
Plus Receipts	5,026,305.33
Less Payments	5,416,522.71
Current Statement Balance	<u>810,924.21</u>
Plus Unpresented Receipts	389,345.57
Less Unpresented Payments	749.92
Reconciliation Balance	<u>1,199,519.86</u>
GL BALANCE	<u>1,199,519.86</u>
Unpaid Creditors	1,797.00
Overdraft Limit arranged with Bank 01/01/1989	350,000.00

**CONCLUSION**

This report is to make Council aware of the amount of funds held in its operating account.

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 May 2023.

**24.6 STATEMENT OF RATES AND RECEIPTS - MAY 2023**

**Document ID:** 676757  
**Author:** Revenue Officer  
**Authoriser:** Deputy General Manager Corporate and Community  
**Theme:** Statutory and Compulsory Reporting – Financial / Audit  
**Attachments:** Nil

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 May 2023.

**PURPOSE**

The purpose of this report is to present to Council the Statement of Rates and Receipts as at 31 May 2023.

**SUMMARY**

The Statement of Rates and Receipts is required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

**BACKGROUND**

**Rates and Charges**

Arrears as at 01.07.2022	765,360.21
22/23 Rate levies & supplementary levies (excl. postponed amounts)	<u>8,719,304.18</u>
	9,484,664.39
Less Pensioner rebates	<u>204,805.09</u>
NET BALANCE	9,279,859.30
Less receipts to 31.05.2023	<u>8,327,241.81</u>
	<u><u>952,617.49</u></u>

<b>Actual % Rate Collection to Net Balance as at 31.05.2023</b>	= <b><u>89.73%</u></b>
<b>Comparative % Collection to Net Balance as at 31.05.2022</b>	= <b><u>89.43%</u></b>
<b>Anticipated % Collection Rate as at 30.06.2023</b>	= <b><u>94.00%</u></b>

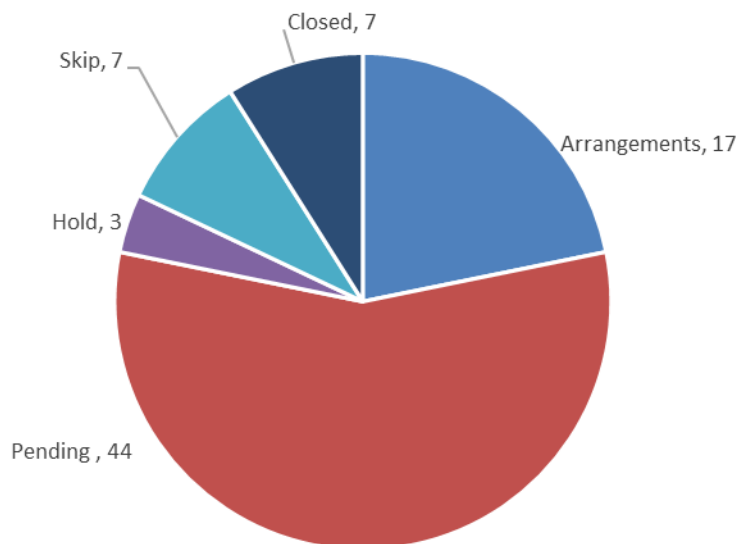
**Water Consumption/Sewer Usage Charges**

Arrears as at 01.07.2022	204,203.80
22/23 Water / Sewer usage charges, supplementary levies & interest	<u>1,342,905.57</u>
NET BALANCE	1,547,109.37
Less receipts to 31.05.2023	<u>1,270,919.65</u>
	<u><u>276,189.72</u></u>

**OVERDUE RATES AND CHARGES**

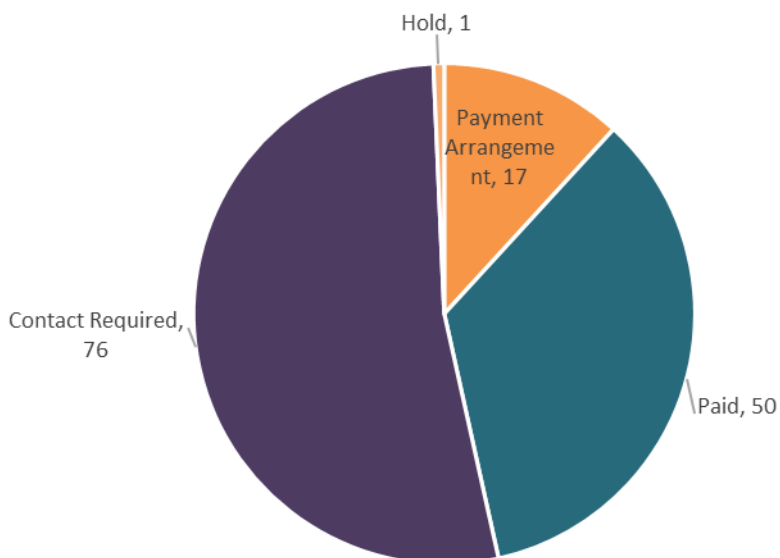
The table below provides information on the status of outstanding accounts under the management of Council’s debt recovery agency.

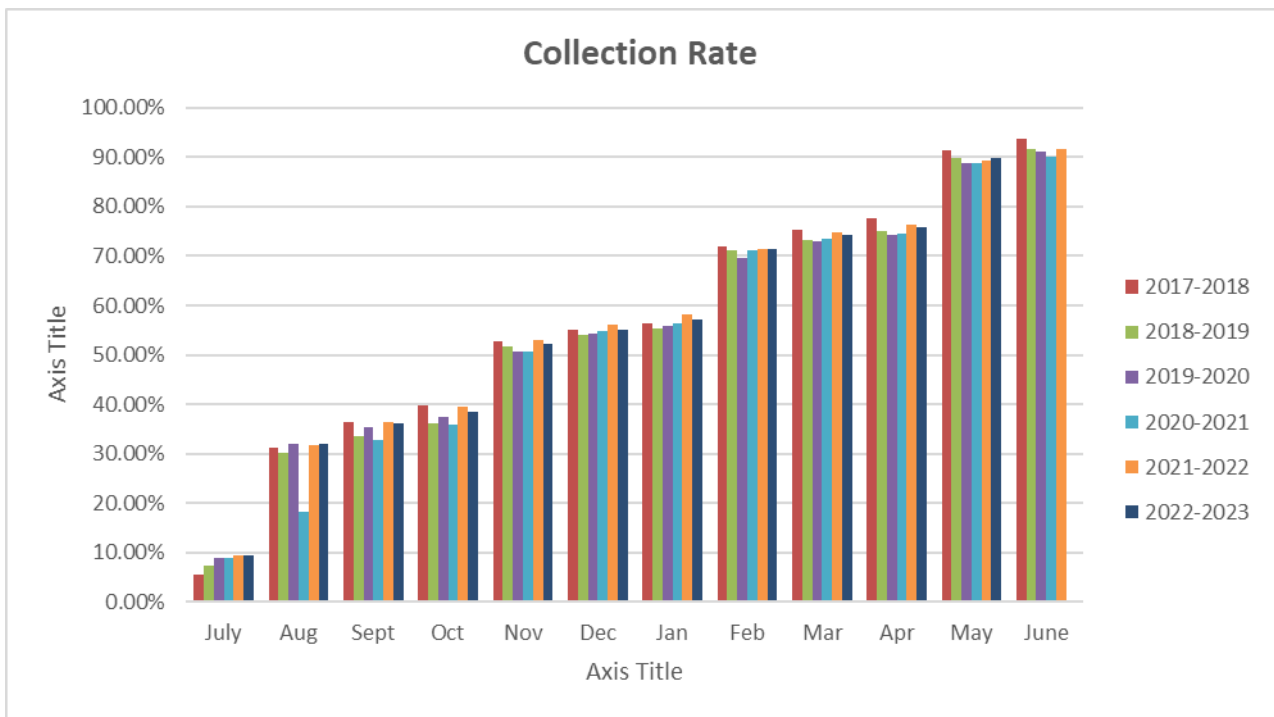
**Debt Recovery Agency**



The table below displays overdue accounts under review by Council staff, with the potential to be referred to Council’s debt recovery agency.

**Narrandera Shire Council**





**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 May 2023.



**25 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**

Nil

**26 CONFIDENTIAL BUSINESS PAPER REPORTS**

Nil