



# **MINUTES**

**Ordinary Council Meeting**

**18 June 2024**

Unconfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS  
ON TUESDAY, 18 JUNE 2024 AT 2PM**

The Mayor declared the Public Forum opened at **1.30pm** and welcomed the Councillors, Staff, Media, Members of the Gallery and those watching via Live Stream.

**1 ACKNOWLEDGEMENT OF COUNTRY**

*I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.*

**PUBLIC FORUM**

Mr Bob Manning spoke on item 24.6, attachment 7 – Long Term Financial Plan, Special Rate Variation – compound interest.

The Mayor then opened the Ordinary Council meeting at **2pm**

**ACKNOWLEDGEMENT OF COUNTRY**

*I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.*

**2 HOUSE KEEPING**

*Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.*

**3 DISCLOSURE OF POLITICAL DONATIONS**

Advice provided to those present of the legislative requirement for Disclosure of Political Donations:

*The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.*

There were no Disclosures of Political Donations received by the Chairperson.

**4 REQUEST TO ATTEND BY AUDIO-VISUAL LINK**

No requests to join via audio-visual link in June.

**5 PRESENT**

Mayor Cr Neville Kschenka, Deputy Mayor Cr Sue Ruffles, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Peter Dawson, Cr Cameron Lander, Cr Braden Lyons, Cr Tracey Lewis

**In Attendance**

George Cowan (GM), Shane Wilson (DGMI), Martin Hiscox (DGMCC), Vicki Maher (EA), Alisha Davies (CAO)

**6 APOLOGIES****RESOLUTION 24/092**

Moved: Cr Cameron Lander  
Seconded: Cr Narelle Payne

That apologies from Cr Kevin Morris be received, accepted and leave of absence be granted.

**CARRIED**

**7 DECLARATIONS OF INTEREST**

Nil

**8 CONFIRMATION OF MINUTES****RESOLUTION 24/093**

Moved: Cr Narelle Payne  
Seconded: Cr Cameron Lander

That the minutes of the Ordinary Council Meeting held on 21 May 2024 be confirmed.

**CARRIED**

**9 MAYORAL REPORT****9.1 MAYORAL REPORT - MAY / JUNE 2024****RESOLUTION 24/094**

Moved: Mayor Cr Neville Kschenka

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Mayoral Report for May/June 2024.

**CARRIED**

**10 COUNCILLOR REPORTS**

Nil

**11 NOTICES OF RESCISSION**

Nil

**12 NOTICES OF MOTION****12.1 NOTICE OF MOTION - CR CLARKE - COUNCIL OWNED VACANT BLOCK****MOTION**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Tracey Lewis

That Council:

1. Allocates \$10,000 in the 2024-25 Budget to undertake planning/design and initial works (including the provision of pedestrian access and basic amenity so the site can be better utilised by the public) on the vacant block on the corner of Larmer Street and the Newell Highway.

The following Amendment was moved:

**RESOLUTION 24/095**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Investigate concept design and cost estimates on an entrance statement for the block on the corner of Larmer and Cadell Streets, and report back to Council as soon as possible.

**CARRIED**

The amendment was put and Carried

The amendment then became the **motion** and was put and **carried**.

**12.2 NOTICE OF MOTION - CR CLARKE - NARRANDERA TO TOCUMWAL RAIL LINE**

**MOTION**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Reengages with our Federal Member, Susan Ley MP and the Federal Government generally, to reinstate the Narrandera to Tocumwal Rail Line as a supplementary line to the planned Wagga Inland Rail Route.

The following Amendment was moved:

**RESOLUTION 24/096**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Contact surrounding Councils; Griffith, Leeton, and Murrumbidgee, to find out if they are interested in revisiting the matter, before discussion with Federal Member Susan Ley MP.

**CARRIED**

The amendment was put and Carried

The amendment then became the **motion** and was put and **carried**.

**13 QUESTION WITH NOTICE**

Nil

**14 OUR COMMUNITY**

Nil

**15 OUR ENVIRONMENT**

Nil

**16 OUR ECONOMY**

**16.1 ECONOMIC DEVELOPMENT STRATEGY 2024-28**

**RESOLUTION 24/097**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Endorses the Draft Narrandera Shire Economic Development Strategy 2024-28 for exhibition purposes; and
2. Deems the Draft Narrandera Shire Economic Development Strategy 2024-28 as adopted should no submissions be received from the community at the conclusion of the exhibition period.
3. Include under Economic Strength (page 18); Acknowledgement to the volunteers, clubs and organisations in the shire.

**CARRIED**

**17 OUR INFRASTRUCTURE**

Nil

**18 OUR LEADERSHIP**

Nil

**19 DEVELOPMENT APPLICATION**

Nil

**20 PROCUREMENT**

Nil

**21 POLICY**

**21.1 POLICY REVIEW - POL035 COUNCILLOR INDUCTION AND PROFESSIONAL DEVELOPMENT**

**RESOLUTION 24/098**

Moved: Cr Narelle Payne

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Receives and notes the submission received during the exhibition period and thanks the community member who has taken the time to prepare and submit comments to Council for consideration.
2. Adopts POL035 Councillor Induction and Professional Development Policy as presented.

**CARRIED**

**22 COMMITTEE REPORTS****22.1 BETTERING BARELLAN ADVISORY COMMITTEE - MINUTES - 22 MAY 2024****RESOLUTION 24/099**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Bettering Barellan Advisory Committee held on Wednesday 22 May 2024.

**CARRIED**

**22.2 PARKSIDE COTTAGE MUSEUM S355 COMMITTEE - MINUTES - 3 JUNE 2024****RESOLUTION 24/100**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Parkside Cottage Museum S355 Committee held on Monday 3 June 2024.

**CARRIED**

**22.3 RAILWAY STATION FACILITY ADVISORY COMMITTEE - MINUTES - 23 MAY 2024****RESOLUTION 24/101**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Minutes of the Railway Station Facility Advisory Committee held on Thursday 23 May 2024.

**CARRIED**

**22.4 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MINUTES - 5 JUNE 2024****RESOLUTION 24/102**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Minutes of the Audit, Risk and Improvement Committee held on Wednesday 5 June 2024.

**CARRIED**

**23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS****23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - MAY 2024****RESOLUTION 24/103**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Development Services Activities Report for May 2024.

**CARRIED**

**24 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS****24.1 STATEMENT OF BANK BALANCES - MAY 2024****RESOLUTION 24/104**

Moved: Deputy Mayor Cr Sue Ruffles

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 May 2024.

**CARRIED**



**24.2 STATEMENT OF INVESTMENTS - MAY 2024****RESOLUTION 24/105**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 May 2024.

**CARRIED**

**24.3 STATEMENT OF RATES AND RECEIPTS - MAY 2024****RESOLUTION 24/106**

Moved: Cr Narelle Payne

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 May 2024.

**CARRIED**

**24.4 INCOME STATEMENT - MAY 2024****RESOLUTION 24/107**

Moved: Cr Narelle Payne

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 May 2024.

**CARRIED**

**24.5 CAPITAL WORKS PROGRAM - MAY 2024****RESOLUTION 24/108**

Moved: Deputy Mayor Cr Sue Ruffles

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the information contained in the Capital Works report as at 31 May 2024.

**CARRIED**

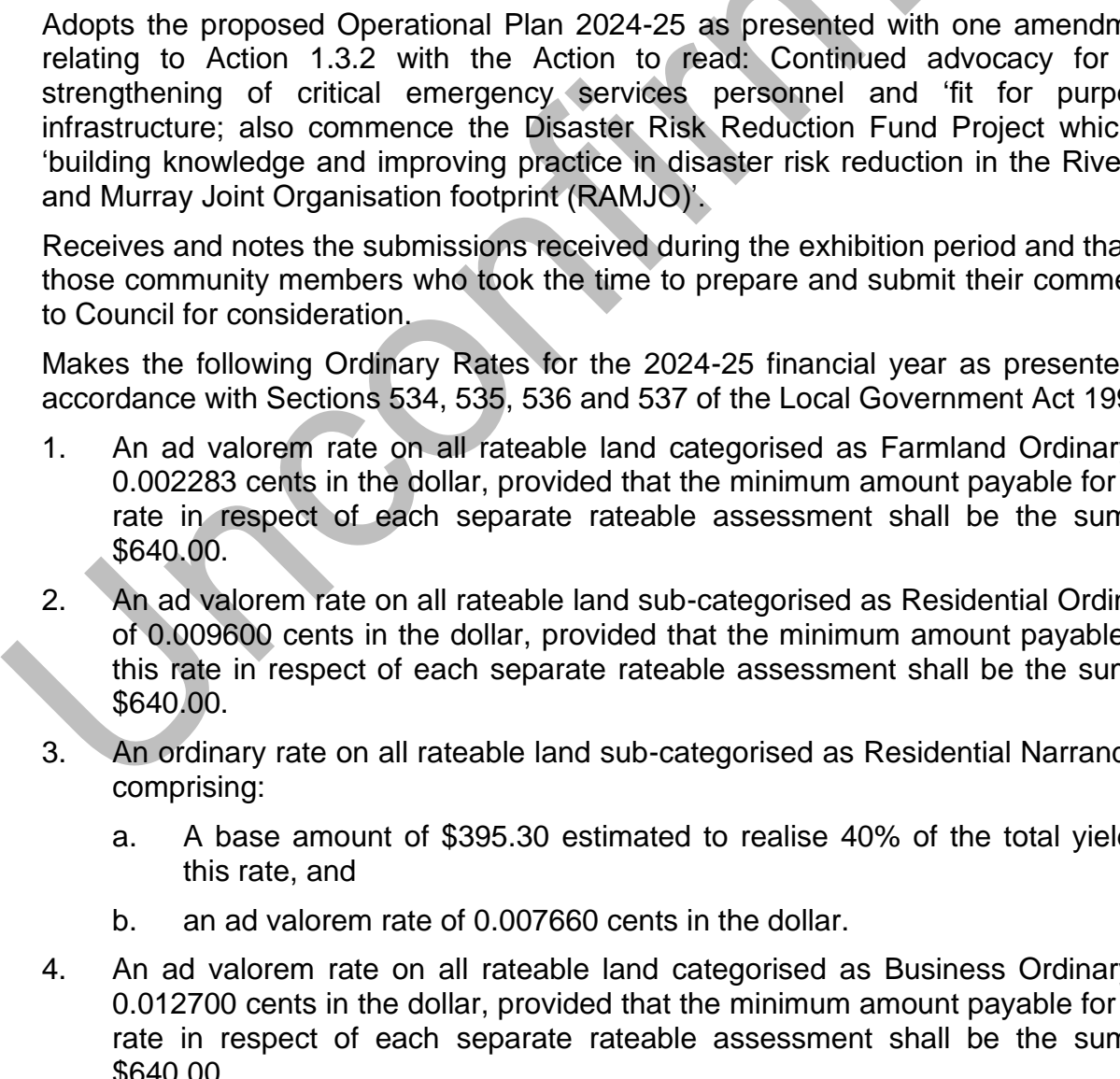
## **24.6 ADOPTION OF 2024-25 FINANCIAL YEAR STRATEGIC & FINANCIAL DOCUMENTS**

### **RESOLUTION 24/109**

Moved: Cr Cameron Lander

Seconded: Cr Peter Dawson

That Council:

1. Adopts the proposed Operational Plan 2024-25 as presented with one amendment relating to Action 1.3.2 with the Action to read: Continued advocacy for the strengthening of critical emergency services personnel and 'fit for purpose' infrastructure; also commence the Disaster Risk Reduction Fund Project which is 'building knowledge and improving practice in disaster risk reduction in the Riverina and Murray Joint Organisation footprint (RAMJO)'.  

2. Receives and notes the submissions received during the exhibition period and thanks those community members who took the time to prepare and submit their comments to Council for consideration.
3. Makes the following Ordinary Rates for the 2024-25 financial year as presented in accordance with Sections 534, 535, 536 and 537 of the Local Government Act 1993.
  1. An ad valorem rate on all rateable land categorised as Farmland Ordinary of 0.002283 cents in the dollar, provided that the minimum amount payable for this rate in respect of each separate rateable assessment shall be the sum of \$640.00.
  2. An ad valorem rate on all rateable land sub-categorised as Residential Ordinary of 0.009600 cents in the dollar, provided that the minimum amount payable for this rate in respect of each separate rateable assessment shall be the sum of \$640.00.
  3. An ordinary rate on all rateable land sub-categorised as Residential Narrandera comprising:
    - a. A base amount of \$395.30 estimated to realise 40% of the total yield of this rate, and
    - b. an ad valorem rate of 0.007660 cents in the dollar.
  4. An ad valorem rate on all rateable land categorised as Business Ordinary of 0.012700 cents in the dollar, provided that the minimum amount payable for this rate in respect of each separate rateable assessment shall be the sum of \$640.00.

- 5. An ad valorem rate on all rateable land sub-categorised as Business Narrandera of 0.020650 cents in the dollar, provided that the minimum amount payable for this rate in respect of each rateable assessment shall be the sum of \$715.00.
- 6. Adopts the maximum interest penalty rate of 10.5% per annum calculated daily on overdue rates and charges in accordance with Section 566 (3) of the Local Government Act, 1993 for the 2024-25 financial year.
- 4. Makes the 2024-25 schedule of fees and charges as presented with identified line-item amendments relating to the Narrandera Arts & Community Centre and the inclusion of new charges relating to cemetery interments collected on behalf of the NSW State Government.
- 5. Makes the 2024-25 charges as presented within the Revenue Policy.
- 6. Notes that there are no proposed borrowings for the 2024-25 financial year.
- 7. Adopts the Long-Term Financial Plan 2024-34 endorsing scenario two Special variation for the general fund.
- 8. Adopts the Capital Works Program 2024-27 as presented.
- 9. Adopts the revised March 2024 Quarterly Budget Statements as presented.
- 10. Receives and notes the contribution of the community members who attended the 2024 Listening Posts.

**CARRIED**

**25 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**

Nil

**26 CONFIDENTIAL BUSINESS PAPER REPORTS**

Nil

**The Meeting closed at 3.23pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 July 2024.**

.....  
**GENERAL MANAGER**

.....  
**CHAIRPERSON**