



MINUTES

Ordinary Council Meeting

27 August 2024

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 27 AUGUST 2024 AT 2.30PM**

The Mayor declared the Public Forum opened at **1.30pm** and welcomed the Councillors, Staff, Media, Members of the Gallery and those following on the Live Streaming.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

PUBLIC FORUM

At 1.30pm, Mayor Kschenka presented a special gift to Council's Deputy General Manager Corporate & Community Mr Martin Hiscox, giving appreciation and recognition of his 38 years employment at Narrandera Shire Council. Council offered their congratulations and best wishes to Mr Hiscox on his retirement.

At 2pm, Mayor Kschenka conducted the Citizenship Ceremony for the Ihuarulam family: Dr Vitalis, Jovita, Vitalis Jnr, Maryvianney, Eustace and Camilla Ihuarulam.

The Mayor declared the Ordinary Council Meeting opened at 2.30pm.

3 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

4 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure

Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosures of Political Donations received by the Chairperson.

5 REQUEST TO ATTEND BY AUDIO-VISUAL LINK

No requests to join via audio-visual link in August.

6 PRESENT

Mayor Cr Neville Kschenka, Deputy Mayor Cr Sue Ruffles, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Peter Dawson, Cr Cameron Lander, Cr Braden Lyons, Cr Tracey Lewis

In Attendance

George Cowan (GM), Shane Wilson (DGMI), Bec Best (FM), Vicki Maher (EA), Melissa Johnson (CAA)

7 APOLOGIES

RESOLUTION 24/132

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That apologies from Cr Kevin Morris be received and accepted and Leave of Absence be granted.

CARRIED

8 DECLARATIONS OF INTEREST

Nil

9 CONFIRMATION OF MINUTES

RESOLUTION 24/133

Moved: Cr Peter Dawson

Seconded: Cr Cameron Lander

That the minutes of the Ordinary Council Meeting held on 16 July 2024 be confirmed.

CARRIED

10 MAYORAL REPORT**9.1 MAYORAL REPORT - JULY / AUGUST 2024****RESOLUTION 24/134**

Moved: Mayor Cr Neville Kschenka

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Mayoral Report for July/August 2024, with the inclusion of my attendance at the Australia Day Committee meeting on Thursday 25 July.

CARRIED

11 COUNCILLOR REPORTS**10.1 CR CLARKE - 2024 MURRAY DARLING ASSOCIATION NATIONAL CONFERENCE****RESOLUTION 24/135**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the report on my attendance at the Murray Darling Association (MDA) 80th National Conference.

CARRIED

12 NOTICES OF RESCISSION

Nil

13 NOTICES OF MOTION

Nil

14 QUESTION WITH NOTICE

Nil

15 OUR COMMUNITY

Nil

16 OUR ENVIRONMENT

Nil

17 OUR ECONOMY**16.1 ECONOMIC DEVELOPMENT STRATEGY 2024-28****RESOLUTION 24/136**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Adopts the Draft Narrandera Shire Economic Development Strategy 2024-28.

CARRIED

18 OUR INFRASTRUCTURE

Nil

19 OUR LEADERSHIP**18.1 DELIVERY PROGRAM 2022-26 HALF YEAR PERFORMANCE REVIEW - 30 JUNE 2024****RESOLUTION 24/137**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Adopts the Delivery Program 2022-26 half year performance review at 30 June 2024 as presented and
2. Publishes the report to the community via Council's website.

CARRIED

20 DEVELOPMENT APPLICATION

Nil

21 PROCUREMENT**20.1 NARRANDERA DESTINATION AND DISCOVERY HUB FIT OUT UPDATE****RESOLUTION 24/138**

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Acknowledges the procurement outcome and progress update for the Narrandera Destination and Discovery Hub fit out.

CARRIED

22 POLICY

21.1 POLICY REVIEW - POL020, POL027, POL054, POL085

RESOLUTION 24/139

Moved: Cr Tracey Lewis

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Reviews the amended policies
 - a. POL020 Access to Council Information Policy
 - b. POL027 Land Lease and Licence Policy
 - c. POL054 Unreasonable Complainant Conduct Policy, and
 - d. POL085 Privacy Policy.
2. Endorses the proposed policies for the purpose of exhibition seeking community comment.
3. Deems the policies as adopted should no submissions be received from the community at the conclusion of the exhibition period.

CARRIED

21.2 POLICY REVIEW - POL010

RESOLUTION 24/140

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Reviews and endorses POL010 Small Business Incentive Scheme Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems POL010 Small Business Incentive Scheme Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

CARRIED

21.3 POLICY REVIEW - POL040, POL057**RESOLUTION 24/141**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Reviews the amended policies:
 - a. POL040 Television Film Production Shoots Policy and
 - b. POL057 Tourism Policyas presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems POL040 Television Film Production Shoots Policy and POL057 Tourism Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

CARRIED

23 COMMITTEE REPORTS**22.1 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MINUTES - 19 AUGUST 2024****RESOLUTION 24/142**

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Extraordinary Audit, Risk and Improvement Committee held on Monday 19 August 2024.

CARRIED

22.2 LOCAL EMERGENCY MANAGEMENT COMMITTEE - MINUTES - 11 JUNE 2024**RESOLUTION 24/143**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Local Emergency Management Committee

held on Tuesday 11 June 2024.

CARRIED

22.3 ABORIGINAL ELDERS LIAISON - MINUTES - 24 JUNE 2024

RESOLUTION 24/144

Moved: Cr Braden Lyons

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Aboriginal Elders Liaison held on Monday 24 June 2024.

CARRIED

22.4 AUSTRALIA DAY PLANNING ADVISORY COMMITTEE - MINUTES - 25 JULY 2024

RESOLUTION 24/145

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Australia Day Planning Advisory Committee held on Thursday 25 July 2024.

CARRIED

22.5 ARTS AND CULTURE ADVISORY COMMITTEE - MINUTES - 1 AUGUST 2024

RESOLUTION 24/146

Moved: Deputy Mayor Cr Sue Ruffles

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Arts and Culture Advisory Committee held on Thursday 1 August 2024.

CARRIED

22.6 GRONG GRONG COMMUNITY ADVISORY COMMITTEE - MINUTES - 5 AUGUST 2024**RESOLUTION 24/147**

Moved: Cr Peter Dawson

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Minutes of the Grong Grong Community Advisory Committee held on Monday 5 August 2024.

CARRIED

22.7 KOALA REGENERATION ADVISORY COMMITTEE - MINUTES -13 AUGUST 2024**RESOLUTION 24/148**

Moved: Cr Cameron Lander

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Koala Regeneration Meeting held on 13 August 2024.
2. Approves the request for an annual budget allocation of Council funds for \$2,500 to fund the Annual Koala Count event costs including: portaloos, site preparation, road closure, signage, consumables of water, sunscreen, insect repellent, morning tea, safety equipment, and promotion.
3. Reviews and approves the Koala Regeneration Advisory Committee request to change the Terms of Reference (Page 2 Objective 4) to state:

That the Annual Koala Count becomes a Council led event in conjunction with the Koala Regeneration Advisory Committee and in consultation with the National Parks and Wildlife Service.

CARRIED

24 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - JULY 2024****RESOLUTION 24/149**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Development Services Activities Report for July 2024.

CARRIED

25 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

24.1 DRAFT COUNCIL FINANCIAL STATEMENTS 2023-24 - REFERRAL FOR AUDIT

RESOLUTION 24/150

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Pursuant to the provisions of Section 413 of the Local Government Act 1993, hereby declares that it has prepared the General Purpose Financial Statements for the 2023-24 financial year ending 30 June 2024 and has formed an opinion, based on the advice of Council officers, that these reports:
 - a. Have been prepared in accordance with:
 - i. the Local Government Act 1993 (as amended) and the Regulations made thereunder;
 - ii. the Australian Accounting Standards and professional pronouncements; and
 - iii. the Local Government Code of Accounting Practice and Financial Reporting.
 - b. Present fairly the operating result and financial position of the Narrandera Shire Council for the year ended 30 June 2024; and
 - c. Accord with Council's accounting and other records and policies
2. Declares that the Special Purpose Financial Statements have been drawn up in accordance with the Local Government Code of Accounting Practice and Financial Reporting.
3. Resolves that the General and Special Purpose Financial Statements be certified by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer, in accordance with Section 413(2)(c) of the Local Government Act.
4. Pursuant to the provisions of Section 413 of the Local Government Act 1993, hereby declares that the Financial Statements (including General Purpose and Special Purpose Reports) for the year ending 30 June 2024 be referred for audit.
5. Resolves that Tuesday 15 October 2024 be fixed as the date for the public meeting to present the audited financial statements and auditor's reports for the year ended 30 June 2024, as required by Section 419 of the Local Government Act and that the Council's external auditors be present.
6. Resolves to derestrict cash of \$2,000,000 from the Narrandera Business Master

Plan Reserve and \$1,659,000 from the Infrastructure Replacement and Renewal reserve for the purpose of outstanding receivables on balance day (flood and grant works) and upon receipt of those funds they are returned to the Narrandera Business Masterplan reserve and Infrastructure Replacement and Renewal reserve.

7. Resolves to derestrict the following from reserves for higher than budgeted expenditure. Property development reserve \$31,280.22 (red hill industrial expansion design), Infrastructure replacement and renewal reserve \$336,213.01 (solar panel) and Narrandera stormwater reserve \$253,580.84 (Narrandera urban stormwater upgrade).

CARRIED

24.2 INCOME STATEMENT - JULY 2024

RESOLUTION 24/151

Moved: Cr Cameron Lander

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 July 2024.

CARRIED

24.3 STATEMENT OF BANK BALANCES - JULY 2024

RESOLUTION 24/152

Moved: Cr Narelle Payne

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 July 2024.

CARRIED

24.4 STATEMENT OF RATES AND RECEIPTS - 31 JULY 2024

RESOLUTION 24/153

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Statement of Rates and

Receipts report as at 31 July 2024.

CARRIED

24.5 STATEMENT OF INVESTMENTS - JULY 2024

RESOLUTION 24/154

Moved: Cr Jenny Clarke OAM
Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 July 2024.

CARRIED

26 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

27 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil

The Meeting closed at 3.48pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 17 September 2024.


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GENERAL MANAGER


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CHAIRPERSON